

Degrees and Certificates Minutes
December 7, 2011
Sylvania Conference A
2pm to 4pm

In attendance: Susanne Christopher, Steve Smith, Kendra Cawley, Sally Earll, Djambel Unkov, Joanne Harris, Phil Christain, Sam May-Varas, Eriks Puris, Kathleen Bradach, Dave Stout, Rebecca Mathern, Janeen Hull, Emily Biskey, Sally Earll.

Guests: James Rhodes, John Gieber, Cynthia Killingsworth, Joyce Kaplan, Jin Kim, Elizabeth Brewster, Scott Judy.

Old Business:

Review November 2011 Minutes

Discussion:

Typo, 2nd paragraph under gen ed third line, second from last word AL should say all.

Eriks moved, Joanne seconded. Unanimous approval. **APPROVED.**

New Business:

Upcoming Meeting Date and Location Reminder:

January 11th 2012 at Sylvania Conference A,

January 18th 2012 at Sylvania Conference A, (if needed)

February 8th 2012 at CLIMB Room 304

2:00pm - Discussion:

EAC Chair Report

Discussion:

Action item: Degree, Certificate and Course Overview and Associate Degree Comprehensive Requirements for Cooperative Education approved at EAC.

Coop ed rule applying to AAS degrees, 2yr and 1yr certificates, approved at EAC. Handbook correction approved as well.

Course Repeatability (Continued from November)

Previous Discussion:

Repeatable Credit If a SAC has approved a course for repeat credit; the courses may be used up to 3 times towards a PCC degree. Students may take the course additional times for credit, if the SAC so chooses, but those additional credits may not be included in the degree credits.

If a course that is approved for repeated credit is also on the General Education/Discipline Studies list, it may only be counted once as a general education course. The times the course is taken may be used for elective credits. Cooperative Education current PCC requirement of no more than 12 credits per a degree remains the same.

Committee members discussed several wording options. It was determined that a small group would work on the language and send it out to all for comment before the January meeting. The intent is to have a recommendation for the January EAC

RI/AAS POSTPONED.

Institutional Degree Awarding to go to next month agenda.

2:30 – Black Studies Focus Award – James Rhodes

Discussion:

*Janeen moved, Dave seconded. Unanimous approval. **APPROVED.***

2:35 – Alcohol and Drug Counseling AAS Revision: John Gieber: Prerequisites, credit increase, addition of two courses, removal of one course, addition of an elective track.

Discussion: First significant revision in 25 years. MP 201 Medical Records will be put in the core courses and AD 101 will be removed from the core and put into prerequisites. Cooperative Education limit increase statement must also be added.

*Postponed contingent on returning in January with revised outcomes. **POSTPONED.***

2:45 – NEW: Business Administration: Nonprofit Community Development Certificate: Cynthia Killingsworth.

Discussion: BA 280A and BA 280B have to be taken together or else students can take the other Cooperative education classes listed as long as it meets credit requirement.

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

3:00 - Biology and Management of Zoo Animals AAS Revision: Joyce Kaplan: Prerequisites, addition of two courses, course title and credit changes, course number change, and credit reduction.

Discussion: 28 students per year. Requested to make this a closed program. Acknowledgement of language in catalog stating special Cooperative Education status. Add a general education course to the prerequisites to fulfill the PCC general education policy.

*Janeen moved to recommend as amended, Kathleen seconded. Unanimous recommendation for approval as amended. **APPROVED AS AMENDED.***

3:15 – Fitness Technology: Healthy Older Adult Fitness CPCC Revision: Tanya Littrell: Addition of two courses, removal of Pro Act Option and co-requisite.

Discussion:

*Joanne moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.***

3:25 - Medical Assisting Certificate Revision: Jin Kim: Credit increase, removal of one course, addition of one course, course credit increase.

Discussion:

Medical Law and Professional Standards will be the new title for MP 140.

*Joanne moved, Phil seconded. Unanimous recommendation for approval. **APPROVED.***

3:30 – Multimedia Certificate Revision: Beth Fitzgerald: Removal of two courses, increase in elective credits, addition of two courses to electives list.

POSTPONED.

3:35 – Machine Manufacturing Technology: CNC Turning Certificate Revision: Patrick Kraft: Outcomes.

Discussion:

*Eriks moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.***

3:40 – NEW Landscape Technology: Construction AASO: Elizabeth Brewster: Conversion of a certificate to a new degree option.

Discussion:

Janeen moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.**

NEW Landscape Technology: Design AASO: Elizabeth Brewster: Conversion of a certificate to a new Degree option.

Discussion: Elective list title is incorrect.

Eriks moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.**

NEW Landscape Technology: Management AASO: Elizabeth Brewster: Conversion of a certificate to a new degree option.

Discussion: Suspensions must be done for next month DAC with teach out plan.

6 credits missing from paperwork for the electives list in the course breakdown.

Eriks moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.**

3:50 – NEW: Welding Technology: Shielded Metal Arc Welding Certificate: Scott Judy: New certificate.

Discussion:

Janeen moved, Kathleen seconded. Unanimous recommendation for approval. **APPROVED.**

Consent Agenda:

Business Administration: Course title change of BA 213.

CAS/OS: Course title change of BA 213.

CIS: Course title change of BA 213.

CIS: Course title change of CS 133U.

Multimedia: Addition of thirteen courses to electives list.

MSD Certificate: Course title change of BA 213.

MSD AAS: Course title change of BA 213.

Discussion: Pulled off BA 213 changes and moved to future meeting.

Susanne moved, Janeen seconded. Approved as Amended. **APPROVED.**