

Degrees and Certificates Minutes
October 10, 2012
Sylvania TLC Conference Room
2pm to 4pm

In attendance: Susanne Christopher, Eriks Puris, Kathleen Bradach, Phil Christain, Joy Killgore, Djambel Unkov, Joanne Harris, Sally Earll, Anne Haberkern, Janeen Hull, Kendra Cawley, Birgitte Ryslinge, Dave Stout.

Guests: Todd Sanders, Amy Clubb, Jin Kim, Susan Lewis CGCC via teleconference, Josh Liebschultz, Jeff Triplett, Sylvia Gray, Josette Beach, Rebecca Robinson, Mark Hornshuh.

Old Business:

Review June 6th, 2012 Minutes

*Joanne moved, Phil seconded. Unanimous approval. **APPROVED.***

Discussion Items:

EAC Chair Report

None.

Curriculum Office Updates

Postponed.

Green Focus Award

Discussion: The chair provided a brief “where are we” in the process overview.

CTE and LDC course issue came up at our Spring meeting when we last discussed this potential focus award. Since that time, Josh and Todd have met with the CTE chairs and other SPARC members to discuss our concerns around transferability and the intent of Focus Awards.

Committee members recognized the amount of work and thought that has and continues to go into the potential focus award. Discussion occurred on how to honor the work and integrate it into the current curriculum models available. The discussion revealed themes, provided below

Committee discussion themes:

1. DNC committee needs to review Focus Award guidelines. They were last reviewed 5-7 years ago. With new members, we need to revisit the guidelines with 2012 information and perspectives. Committee members agreed to discuss this after the catalog deadline in February. After this discussion, the reviewed guidelines would be applied to all future Focus Awards, potentially including the one currently under discussion.

2. Other curriculum models were explored, where the catalog implementation timeline would be shorter. The potential for a CTE certificate was briefly discussed. This was dismissed because Curriculum Office exploration has revealed that there is not a strong correlation between a stand-alone certificate in this area and employment. Using two different curriculum models was also discussed. In this model, CTE program awards and LDC Focus Award would be developed. The CTE program award was a new model for several in the room and will be explored further by SPARC.

Academic Standards and Practices:

A106

Kendra handed out most current version of A106. This version is revised to reflect current practices and align with the catalog. There is no new additional information. EAC will be informed of the update in our report.

*Revision approved as they are simply being updated. **APPROVED.***

G303

Kendra handed out most current version of A106. This version is revised to reflect current practices and align with the catalog. There is no new additional information. However, if C 100 is approved at the EAC, sections of G 303 will be moved to C100. This, too, will be reflected in the EAC Report.

APPROVED.

C100

Kendra provided a draft of this new section to the Academic Handbook. It will be a separate section on Certificates. All the information has been previously through the approval process. Committee members agreed a new section makes sense. Susanne and Kendra will present this section as an action item at the next EAC meeting

APPROVED.

New Business:

2:20 Revision: CAS/OS Web Assistant I Career Pathway: Amy Clubb:

Removing one course, decreasing credit total.

Discussion: The committee is concerned that with the removal of Co-op Ed, the student is not prepared for the workplace which then may suggest one of the outcomes also needs revision. Discussion continued around the intent of the certificate. Amy shared that the student will assist a web designer and not be the actual designer. Perhaps the student should be able to do entry level work at the end of the CPCC and not necessarily Co-Op web building. A potential outcome revision could be: Provide basic

support for existing for web sites in the workplace. Amy will take this information back to the SAC for further discussion

Postponed

Revision: CAS/OS Web Assistant II Career Pathway: Amy Clubb:

Removing one course, decreasing credit total.

Discussion:

Postponed

3:00 NEW: Basic Healthcare Informatics Assistant: Susan Lewis, CGCC

Discussion: Amendment to second outcome to add dynamic healthcare environment. WR 115 or higher. Reading prerequisite, college or equivalent placement test score. CGCC to send Curriculum Office a revised copy of their submission.

Eriks moved, Dave seconded. Unanimous recommendation for approval. APPROVED.

3:15 Revision: Dental Laboratory Technology Certificate: Josette Beach:

Change of one course requirement.

Discussion: use of any speech course for the certificate or degree provides greater student flexibility of course selection while meeting program curriculum goals..

Dave moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

Revision: Dental Laboratory Technology AAS: Josette Beach:

Change of one course requirement.

Discussion: Dave moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

3:30 NEW: MSD Customer Service Professional Career Pathway: Rebecca Robinson

Discussion: MSD was approached by Career Pathways to create these certificates.

Dave moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

NEW: MSD Customer Service Management Career Pathway: Rebecca Robinson

Discussion:

Dave moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

3:45 Revision: Emergency Medical Technician: Paramedic AAS: Mark Hornshuh

Course credit changes.

Discussion: EMS 246 having credit added to it. Leave in term by term format. Curriculum office to discuss implementation date with EMS program.

*Eriks moved, Joanne seconded. Unanimous recommendation for approval. **APPROVED.***

Consent Agenda:

No items.