

Degrees and Certificates Agenda
April 10, 2013
Cascade, PSEB 100
2pm to 4pm

In Attendance: Susanne Christopher, Kendra Cawley, Sally Earll, Eriks Puris, Joanne Harris, Anne Haberkern, Alex Jordan, Janeen Hull, Dave Stout, Djambel Unkov, Sylvia Gray, Joy Killgore, Beth Fitzgerald, Shasta Buchanan.

Guests: Josette Beach, Rebecca Robinson.

Old Business:

Review March 13th, 2013 minutes
Eriks moved, Joanne seconded. Unanimous approval.

Discussion Items:

EAC Report: Susanne Christopher

Discussion:

New Multimedia AAS Video Production has been approved by the President.

DOI Report: Cheryl Scott

N/A

Curriculum Office Report: Anne Haberkern

May committee meeting will be dedicated to Courseleaf. Committee members will receive link to test site and instructions at least 1 week prior so that they can individually test/use the system in prep for the committee meeting; curriculum staff will also do individual "walk-through" of system for any members who would like. Details will be in email to members. Goal of testing will be a) individual member feedback on the degree/certificate module from perspective of their "non-committee" role (as a faculty member, dean, advisor, etc.), and b) collective committee feedback on degree/certificate module for committee needs

CIC Report: Janeen Hull, Phil Christian

Discussion:

Math completion rates being discussed; looking at student statistics for completion of various levels of math and considering questions of appropriate Math expectations for college. Intersections with committee work; are the current comprehensive requirements the right ones?

Plan for next steps

- College Core Outcome assessment
- General Education in AAS

Proposed clarifications to G303: (see documents within the agenda)
POSTPONED

Focus Awards Guidelines

Discussion:

Latest draft reviewed; still working to find right language regarding substitution and prohibiting section-level inclusion; preamble needs to be reviewed. Kendra and Dave volunteered to work on next iteration and bring the information to the June DAC meeting.

Degree and Certificate Committee Retreat planning

Discussion:

Friday June 7th, 9am to 1pm at Sylvania.

Items:

- Current discussion in the EAC/LAC group; relationship of college core outcomes to degree outcomes, and how degree outcomes are assessed. Potential solution (wanting thought and feedback): requiring courses on the Gen Ed list to have 3- or 4-level mapping indicators across at least 4 of the 6 outcomes, in order to remain on Gen Ed list. Most likely already the case for most courses on the Gen Ed list, but formalizing this and providing opportunity for those that may not already be there to review. If we formalize this requirement, we can demonstrate that course outcomes map to degree outcomes, degree outcomes map to core outcomes, and assessment takes place through course assessment. Therefore, we can demonstrate that students who have completed required coursework have met degree outcomes and therefore have successfully met expectations of core outcomes assessment. Assuming we move this direction, committee will probably need to consider how to capture more consideration of assessment on the DAC forms. Further discussion of this will be a focus for retreat.
- Cross-listing and equivalencies. Reviewing current practices, assessing whether they are appropriate, and recommending policies to document. Current practice of cross-listing seems for the most part to be reasonable; equivalencies may need a bit more discussion. Curriculum committee is reviewing currently, but equivalencies in particular impact degrees/certificates; both committees will discuss this at the retreat. Curriculum Office will provide draft definitions of cross-listing and equivalency. We believe the definition for cross-listing will encompass the vast majority of current PCC practices; it is less clear with course equivalency

New Business:

3:15 Revision: Dental Hygiene AAS: Nancy Pilgrim

Prerequisites, Remove Catalog Footnotes.

Discussion:

The committee would like a note in the catalog alerting students that the prerequisites may fulfill their general education requirements. Catalog statement under "Prerequisites and Requirements" section: "THESE COURSES ARE REQUIRED FOR ENTRY INTO THE PROGRAM, AND MAY BE USED TO FULFILL THE AAS GENERAL EDUCATION REQUIREMENT." Statement will be included for Dental Hygiene for now; future project will be to include across the board for similar situations.

*Dave moved, Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

3:30 Revision: Management/Supervisory Development: Customer Service Management Certificate: Rebecca Robinson

Remove one course, add one course. Note that MSD 105 is now called workplace communication skills.

Discussion:

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Management/Supervisory Development: Customer Service Professional Certificate: Rebecca Robinson

Remove one course, add one course. Note that MSD 105 is now called workplace communication skills.

Discussion:

*Joanne moved, Eriks seconded. Unanimous recommendation for approval. **APPROVED.***

Consent Agenda:

Landscape Technology: Addition of HOR 255 and 272 to Landscape Design Degree electives and Landscape Management Degree Electives.

Multimedia: Addition of ART 119 and 214 to MM Support Electives.

Management/ Supervisor Development: MSD Support Electives list clarification.

Professional Music Certificate: Adding MUC 126A, 126B, 144B, 167 to electives list

Discussion:

Clarification of the MSD electives changes was discussed. Parenthesis on PE courses language.

*Eriks moved, Beth seconded. Unanimous approval. **APPROVED.***