

## Degrees and Certificates Committee Minutes

Date: Wednesday, October 11, 2017

Sylvania, CC Building room 233B, 2pm to 4pm

In Attendance					
✓	Dorina Cornea-Hasegan	✓	Beth Fitzgerald	✓	Amanda Gallo
✓	Alissa Leavitt		Kate Kinder	✓	Eriks Puris (Chair)
✓	Cheryl Scott	✓	Irene Seto	✓	Dana Fuller
✓	Don Ritchie	✓	Josh Bouchard	✓	Jamie Roderick
✓	Wendy Fresh				
Committee Support					
✓	Mandi Andersen	✓	Susan Wilson	✓	Emily Biskey
	Kendra Cawley	✓	Sally Earll		Anne Haberkern
✓	Joy Killgore	✓	Jessica Morfin		Kristin Benson
Guests					
	Mike Boggs (EXS)				
	Josette Beach (DA)				
	Juan Maldonado (WDD)				
	Justin Mortensen (CAD)				

### CHAIR REMARKS:

#### Old Business:

Degree and Certificate Committee conversation and welcome to new members.

#### New Business:

**Directions for accessing the New Business agenda in Courseleaf:** Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened the Electronic Approval Queue, select "Degrees and Certificates Committee Chair" from the Your Role drop-down menu.

## OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

## NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
<b>OCCC Suspension: Criminal Justice AAS and Corrections Technician Certificate</b>			
<b>AAS-DSTC: Dealer Service Technology AAS</b>			✓
<b>AAS-EXS: Exercise Science AAS</b> Represented by Mike Boggs	✓		
<b>ACERTP-GFL: Group Fitness Leader Less Than One-Year Career Pathway Certificate</b> Represented by Mike Boggs	✓		
<b>ACERTP-HOA: Healthy Older Adult Less Than One-Year Career Pathway Certificate</b> Represented by Mike Boggs	✓		
<b>PREREQ-FT01: Exercise Science Prerequisites</b> Represented by Mike Boggs	✓		
<b>AAS-WDD: Website Development and Design AAS</b> Represented by Juan Maldonado	✓		
<b>ACERT1-WEBM: Website Development and Design One-Year Certificate</b> Represented by Juan Maldonado	✓		
<b>ACERT1-DA: Dental Assisting One-Year Certificate</b> Represented by	✓		
<b>New: ACERTP-COPR: CAD Operation Less Than One-Year Career Pathway Certificate</b> Represented by Justin Mortensen		✓	
<b>New: ACERTP-MECD: Mechanical Drafter Less Than One-Year Career Pathway Certificate</b> Represented by Justin Mortensen		✓	
<b>New: ACERTP-TECD: Technical Designer Less Than One-Year Career Pathway Certificate</b> Represented by Justin Mortensen		✓	

**New: ACERTP-HUS: Foundations in Human Services Less Than One-Year Career Pathway Certificate**  
Represented by Jamie Rodrick



## CONSENT AGENDA ITEMS:

These items do not require committee recommendation.  
All items can be viewed in Courseleaf, which can be accessed through your MyPCC account

- **INACTIVATE: ELECTV-BCT02: Building Construction Technology Communication Electives**
- **ELECTV-FT02: Exercise Science Group Fitness Leader Electives**
- **ELECTV-GIS01: Geographic Information Systems Certificate GIS Electives**
- **ELECTV-LAT01: Landscape Technology Degree Electives**
- **ELECTV-LAT07: Landscape Service Technician Electives**
- **ELECTV-MUC04: Music and Sonic Arts Specialty Electives**

### NOTES:

#### **Suspension: OCCC Criminal Justice AAS and Corrections Technician Certificate**

- Informational item, Oregon Coast Community College is a contracting college which is certified through PCC.

#### **Revision: AAS-DSTC: Dealer Service Technology AAS**

- Supporting course work not approved at prior Curriculum Committee meeting.

#### **Revision: AAS-EXS: Exercise Science AAS**

#### **Revision: ACERTP-GFL: Group Fitness Leader Less Than One-Year Career Pathway Certificate**

#### **Revision: ACERTP-HOA: Healthy Older Adult Less Than One-Year Career Pathway Certificate**

#### **Revision: PREREQ-FT-01: Exercise Science Prerequisites**

- Program name change from Fitness Technology to Exercise Science, Fitness technology is an outdated term that was leading to some confusion amongst students and employers- for example causing some to mistakenly believe the program centered on fitness equipment repair rather than fitness instruction. Content of program, degrees and certificates remains unchanged.
- The Exercise Science field continues to evolve and is being transformed by wearable technology.
- Personal Trainer certificate is not impacted by name change.
- Prefix for FT courses will be changed to EXS later this year.

#### **Revision: ACERT1-DA: Dental Assisting One-Year Certificate- approved**

- Revisions to student learning hours in related instruction.

- Added footnote clarifying that courses on related instruction list cannot be substituted with another course

**Revision: AAS-WDD: Website Development and Design AAS**

- Added 4 credit CIS 133W JavaScript for Web Developers course, reduced Website Development and Design Elective credits from 28 to 24, total credits unchanged.
- Will discuss revising WR 121 requirement with SAC.

**Revision: ACERT1-WEBM: Website Development and Design One-Year Certificate**

- Added clarifying footnote that BA 205 and WR 227 cannot be substituted by another course. BA 205 and WR 227 are used to meet related instruction requirements.

**New: ACERTP-COPR: CAD Operator Less Than One-Year Career Pathway Certificate**

- High demand for CAD operators.
- 12 credit hour certificate CADD 175, CADD 185, CADD 235, CADD 275.
- Contained within the ACERT1-CAD: Computer Aided Design & Drafting (CADD) One-Year Certificate
- Mapped outcome to additional core outcome: professional competence.

**New: ACERTP-MECD: Mechanical Drafter Less Than One-Year Career Pathway Certificate**

- High demand for mechanical drafters.
- 14 credit hour certificate: CADD 126, CADD 160, CADD 175, CADD 265.
- Contained within the ACERT1-CAD: Computer Aided Design & Drafting (CADD) One-Year Certificate
- Mapped second outcome to additional core outcome: Critical Thinking and Problem Solving.

**New: ACERTP-TECD: Technical Designer Less Than One-Year Career Pathway Certificate**

- High demand for technical designers.
- 17 credit hour certificate: CADD 115, CADD 175, CADD 195, CADD 235, CADD 245.
- Contained within the ACERT1-CAD: Computer Aided Design & Drafting (CADD) One-Year Certificate.
- Mapped outcomes in common with ACERTP-COPR & ACERTP-MECD to additional core outcomes maintain constancy.

**New: ACERTP-HUS: Foundations in Human Services Less Than One-Year Career Pathway Certificate**

- Career Pathway suggested by Human Services Advisory Committee to meet revised Head Start staff member requirements.
- 13 credit hour certificate: HUS 101, HUS 102, HUS 121, HUS 131, HUS 141.
- Certificate can be competed in two terms; HUS 101, HUS 102, HUS 121 will be offered every term.

- Contained within the AAS-Family and Human Service which will be offered starting winter 2018.

**Policies:**

- No issues to discuss

**Consent Agenda Items:**

Notes:

- Removed ELECTV-MM01: Multimedia Program Electives from Consent Agenda to go back to SAC
- Removed ECTV-EEFS01: Early Childhood Education Electives from Consent Agenda

**Directions for accessing the Academic Policies and Standards in Courseleaf:** Log into MyPCC, open the “Electronic Approval Queue” link under “Tools” in the Faculty tab. Once you have opened then type in <https://catalog-next.pcc.edu/handbook/>

**DISCUSSION ITEMS:**

**DOI Report:** Cheryl Scott (will discuss at next month’s meeting)

**EAC Report:** Eriks Puris- presentations by Michael Northover – IT Overview and Sgt. Dean Halley- Active Shooter Training

**Style Guide:** *nothing to discuss*