

## Degrees and Certificates Committee Minutes

Date: October 12, 2016

Sylvania, Sylvania Tree Rooms, 2pm to 4pm

| In Attendance     |                       |               |                 |                   |                     |
|-------------------|-----------------------|---------------|-----------------|-------------------|---------------------|
| ✓                 | Dorina Cornea-Hasegan | ✓             | Beth Fitzgerald | ✓                 | Amanda Gallo        |
|                   | Janeen Hull           | ✓             | Kate Kinder     | ✓                 | Eriks Puris (Chair) |
| ✓                 | Cheryl Scott          | ✓             | Irene Seto      |                   | Dave Stout          |
| ✓                 | Emiliano Vega         |               |                 |                   |                     |
| Committee Support |                       |               |                 |                   |                     |
| ✓                 | Mandi Andersen        |               | Kristin Benson  | ✓                 | Emily Biskey        |
| ✓                 | Kendra Cawley         | ✓             | Sally Earll     |                   | Anne Haberkern      |
| ✓                 | Joy Killgore          | ✓             | Jessica Morfin  | ✓                 | Susan Wilson        |
| Guests            |                       |               |                 |                   |                     |
| Jamie Rodrick     |                       | Amanda Davis  |                 | Scott Morgan      |                     |
| Bonnie Altus      |                       | Adeline Stone |                 | Christina Friedle |                     |
| Sarah Gaskins     |                       | Jeff Josifek  |                 |                   |                     |
|                   |                       |               |                 |                   |                     |

### DISCUSSION ITEMS:

- DOI Report: Cheryl Scott
  - Dean Scott announced that the second round of requests for Strategic Initiative Funding will be publicized in the near future. The First round received nearly 80 proposals totaling \$9.5 million. The Board of directors was able to approve five proposals totaling \$1.5 million.
- DAC Chair Report: Eriks Puris
  - The EAC-LAC Integration Team is working on creating a draft for a charge to form a Guided Pathways workgroup patterned after last year's majors workgroup, stay tuned.
- Style Guide: No updates.

## OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

| Degree/Certificate Title | Recommended for approval: | Recommended w/amendments: | Postponed |
|--------------------------|---------------------------|---------------------------|-----------|
| None                     |                           |                           |           |

## NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

| Degree/Certificate Title   | Recommended for approval: | Recommended w/amendments: | Postponed |
|--|---------------------------|---------------------------|-----------|
| 1. Inactivation: AAS-BZOO – Biology & Management of Zoo Animals AAS  |                           |                           | ✓         |
| 2. Prereq-AM01: Automotive Service Prerequisites   | ✓                         |                           |           |
| 3. AAS-EEFS: Early Childhood Education AAS   | ✓                         |                           |           |
| 4. Prereq-EEFS01: Early Childhood Education Prerequisites <ul style="list-style-type: none"> <li>• Changed sentence to now read: An initial advising/information session with an Early Childhood Education Program faculty advisor. Info session schedule available at the <b>Child and Family Studies Office</b>.</li> <li>• Changed bullet to a statement that now reads: <b>Note: costs associated with required practicum documentation are the sole responsibility of the student.</b></li> <li>• All occurrences of Early Education and Family studies were changed to read <b>Early Childhood Education</b>.</li> <li>• Proposed Program Requirements first sentence has been changed to: <b>All PCC students enrolled in a health care of child care program, including Early Childhood Education with requirements for practical experience of field training may have to pass a Criminal History Check (CHC) as a condition of their acceptance into a medical or other facility for training.</b></li> <li>• All occurrences of EEFS were changed to <b>ECE</b>.</li> <li>• All indented bullets were changed to capitalized sentences.</li> <li>• All six bullets under Program Academic Requirements need to be capitalized.</li> </ul> |                           | ✓                         |           |
| 5. ACERT-CAD: Computer Aided Design and Drafting Less Than One-Year Certificate  | ✓                         |                           |           |

|  |   |   |  |
|--|---|---|--|
| 6. Prereq- DRF01: Computer Aided Design and Drafting Prerequisites   |   |   |  |
| 7. ACERT-GIS: Geographic Information Systems (GIS) Less Than One-year Certificate  | ✓ |   |  |
| 8. AAS-HIM: Health Information Management AAS <ul style="list-style-type: none"> <li>Footnote was changed to read: Choose one of the following to fulfill the requirement: (HIM 128 and HIM 129) or (BI 121 and BI 122) or (BI 231, BI 232 and BI 233) or <b>(BI 121 and HIM 129)</b>.</li> </ul>  |   | ✓ |  |
| 9. AAS-ID: Interior Design AAS   | ✓ |   |  |
| 10. ACERT1-IDK: Kitchen and Bath One-Year Certificate  | ✓ |   |  |
| 11. Prereq-LAT01 Landscape Technology Prerequisites  | ✓ |   |  |
| 12. Prereq-MLT01: Medical Laboratory Technology Prerequisites <ul style="list-style-type: none"> <li>Concerns were raised about the statement regarding students who may need accommodations. Since there is no districtwide standard statement for accommodations, the committee decided to recommend the item with the caveat that the Deans of Instruction may decide to revise the wording if a standard statement is later created and approved.</li> </ul> |   | ✓ |  |
| 13. AAS-MSA: Music & Sonic Arts AAS  | ✓ |   |  |
| 14. ACERT-MSA: Music & Sonic Arts Less Than One-Year Career Pathway Certificate  | ✓ |   |  |
| 15. AAS-OMT: Ophthalmic Medical Technology AAS   | ✓ |   |  |

## CONSENT AGENDA ITEMS:

These items do not require committee recommendation.  
All items can be viewed in Courseleaf, which can be accessed through your MyPCC account

- ELECTV-ARCH02: Residential Electives
- ELECTV-BA01: Management Degree Electives
- ELECTV-CJA01: Criminal Justice Degree Electives
- ELECTV-EEFS01: Early Education and Family Studies Degree Electives
- ELECTV-ID01: Interior Design Degree Electives
- ELECTV-MM01: Multimedia Support Electives
- ELECTV-PL01: Paralegal Program Electives
  - Paralegal Elective list: This is a notice of correction. In spring 2016, PL 235 should have been added to the elective list to replace the inactivated course PL 205 as the SAC intended. This was an oversight and the correction has been submitted.
- OCCC has added the following state approved PCC degrees and certificates
  - Accounting AAS
  - Accounting: Accelerated Accounting Less Than One-Year Certificate
  - Accounting: Entry Level Accounting Clerk Less Than One-Year Career Pathway Certificate
  - Administrative Assistant AAS

