Degrees and Certificates Committee Minutes

Date: Wednesday, March 8, 2017

Sylvania, Sylvania Tree Rooms, 2pm to 4pm

In Attendance					
	Dorina Cornea-Hasegan	✓	Beth Fitzgerald		Amanda Gallo
✓	Janeen Hull	✓	Kate Kinder	✓	Eriks Puris (Chair)
✓	Cheryl Scott		Irene Seto		Dave Stout
✓	Emiliano Vega	✓	Josh Bouchard		
Committee Support					
✓	Mandi Andersen	✓	Susan Wilson	✓	Emily Biskey
	Kendra Cawley	✓	Sally Earll	✓	Anne Haberkern
✓	Joy Killgore	✓	Jessica Morfin		Kristin Benson
Guests					
Sylvia Grey (HST)					
Tara Nelson (CMET)					
Tyler Phillis (DST)					
Joesette Beach (DLT)					
Ragan Borzcik (VT)					

CHAIR REMARKS:

Jamie Rodrick (EEFS) will be joining the DAC after she is approved at the March EAC meeting.

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-CET: Civil Engineering Technology AAS	✓		
2. AAS-CGR: Civil Engineering Technology: Green Technology and Sustainability AAS	✓		
3. AAS-MET: Mechanical Engineering Technology AAS	✓		
4. AAS-MGR: Mechanical Engineering Technology: Green Technology and Sustainability AAS	✓		
5. ACERT2-CET: Civil Engineering Technology Two-Year Certificate	✓		
6. ACERT2-MET: Mechanical Engineering Technology Two-Year Certificate	✓		
7. ACERT2-DST: Diesel Service Technology Two-Year Certificate	✓		
8. ELECTV-DS02: Diesel Service Technology Related Instruction Human Relations Electives	✓		

NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-DLT: Dental Laboratory Technology AAS	✓		
2. AAS-VET: Veterinary Technology AAS Degree	✓		
3. Global Studies Focus Award	✓		

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.
All items can be viewed in Courseleaf, which can be accessed through your MyPCC account

Directions for accessing the New Business agenda in Courseleaf: *Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened the Electronic Approval Queue, select "Ready to Award-Consent" from the Your Role drop-down Menu.*

None

NOTES:

AAS-CET: Civil Engineering Technology AAS:
- Adding "or MTH …" as an option for CMET math courses to minimize need for substitutions.
- Use CMET 213 as standalone course for related instruction in computation.
- Revision of CMET 111 reduces degree total by 1
- New CMET 255 replaces CMET 254 in 5th term increasing degree total by 1
- Total credits remains the same for degree

AAS-CGR: Civil Engineering Technology: Green Technology and Sustainability AAS:
AAS-MGR: Mechanical Engineering Technology: Green Technology and Sustainability AAS:
AAS-MET: Mechanical Engineering Technology AAS:
ACERT2-CET: Civil Engineering Technology Two-Year Certificate:
ACERT2-MET: Mechanical Engineering Technology Two-Year Certificate:
- Same changes as **AAS-CET: Civil Engineering Technology AAS**.
- Approved as a group.

ACERT2-DST: Diesel Service Technology Two-Year Certificate:
- After considering changing to a one year certificate the SAC under guidance of its advisory committee decided to remain a 2 year certificate because a two year certificate will lead to better positions than one year certificate.
- Changed related instruction in computation and communication to stand alone courses.
- Changed related instruction in human relations to a standalone course from a human relations elective list.
- Note: Add Math 105 WR 122 or WR 227 to Related Instruction chart
- Remove section symbol on CG 209

ELECTV-DS02: Diesel Service Technology Related Instruction Human Relations Electives:
- New/updated elective list of courses

AAS-DLT: Dental Laboratory Technology AAS:
- Removed one credit from one course (DT 287-1 credit) and added one credit to (DT 286 +1)
- Remains at 91 credits

AAS-VET: Veterinary Technology AAS Degree:
- Review of curriculum prompted by program review, changing staffing, and student feedback led to many course level changes.

- First term: VT 101 added 1 credit to course
- Third term: VT 110 added 1 credit to course
  - Course is about getting samples from animals
- Third term: VT 111 dropped down one credit
- Third term: VT 208 dropped down one credit
- Fourth term: VT 112 moved to fourth term
- Sixth term: VT 202 title changing: Surgical Nursing
- Sixth term: VT 215 course added

Global Studies Focus Award:
- GEO 107 and ATH 210 is being deactivated and adding GEO 212

DISCUSSION ITEMS:

DOI Report: Cheryl Scott
In early February a small contingent (n=6) from PCC attended the Achieving the Dream (ATD) Conference in San Francisco. This last minute opportunity was precipitated by a Washington DC visit by a PCC group led by President Mitsui. ATD promotes student success and equity through use of data and evidence based practices. Member schools pay dues ($75K first 3 years, $10K thereafter) and receive data coaching and leadership coaching. All of the campus presidents have prior experience with ATD and several other schools in Oregon are ATD schools. ATD is perceived as broadly beneficial to PCC, while there are some concerns about cost and staffing levels in institutional effectiveness. A decision about whether to join needs to be made by the end of March.

EAC Report: Eriks Puris
Thanked Irene Seto for representing the DAC at the February EAC meeting while he was at the ATD conference.

Style Guide: no issues

Training/onboarding new committee members: Eriks Puris (postponed)

Voting protocols for non-academic program prerequisites: Kendra Cawley, Anne Haberkern (postponed)

Discussion of Gen Ed: Anne Haberkern
Anne reviewed the Gen Ed presentation that Kendra Cawley made to the subject area discipline groups including a handout of Kendra's slides and its intersection with related instruction for CTE programs.

- What is the problem with our current Gen Ed program?
    - No long term course level accountability
        - once a course is approved it remains approved
    - Core outcomes: no good way of knowing if
        - students receive intentional instruction on outcomes
        - students achieve and "agreed upon" level of mastering outcomes
    - Core outcomes can look different in different disciplines (e.g communication)
    - No guarantee that a gen ed courses cover core outcomes because there is no linkage between core outcomes and gen ed in the gen ed course approval process.
    - And NWCCU has specifically identified Gen Ed as a key place for students to be instructed and assessed in institutional core outcomes.
- How does Gen Ed link with related instruction in CTE courses?

- NWCCU: CTE degrees and certificates of more than 45 quarter credits must have related instruction in **communication**, **computation,** and **human relations**.
- AAS degrees meet these through Gen Ed: Arts & Letters = Communication, Math/Science/Computer Science = Computation, Social Science = Human Relations
- Certificates meet related instruction through standalone courses or embedded instruction
    - If embedded- must identify specific outcomes, activities, instructor qualifications
    - If standalone- basically, does it "look like" a communications, human relations, or computation course
- PCC's policy has grown organically overtime resulting in a system unique to PCC. While PCC's system works well at the level of specific degrees or certificates level it comes across as disjointed on a holistic level.
- No substitution rule for gen ed., foundational requirements and related instructions because program can't waive college degree requirements.
- CTE programs are consumers of gen ed, any gen ed reform will have a ripple effect to CTE programs that needs to be monitored.