

Degrees and Certificates Minutes
March 10, 2010
Conference Room A
2pm-4pm

In Attendance: Amy Alday Murray, Sally Earll, Phil Christain, Davonna Livingston, Djambel Unkov, Steve Smith, Eriks Puris, Susanne Christopher, Rebecca Mathern, Kathleen Bradach, Brad Krohn, Joanne Harris, Loretta Goldy, Kendra Cawley, Janeen Hull.

Guests: Gayle Wright, Scott Morgan.

Notes: Susanne shared that there may be a need to call a summer meeting. Possibly end of June around the 24th of the month to discuss HS Diploma.

Old Business:

Approval of January and February Minutes:

Eriks moved to approve the minutes as written for January, Joanne seconded. Unanimous approval. Brad moved to approve the minutes as written for February, Janeen seconded. Unanimous approval.

Preliminary Discussion:

The EAC had two concerns with the focus awards: clarity of Grades C and P and their intent. They went to Doris Werkman for further clarity. It was decided that C and P were going to be placed in both focus awards. Dave Stout was concerned about the communication focus award not being broad enough. He voiced concerns at the DAC and the EAC meetings. The Focus Award guidelines state that a majors emphasis is acceptable and that they do not have to be interdisciplinary. The original recommendation went forward after a discussion between Susanne, Porter, Kendra, Doris and Dave. Porter informed the EAC members.

New Business:

Discussion Item: Microelectronics -Open program-Eric Kirschner

The Microelectronics program predates all current faculty. The reason for the current open/closed status is unknown. It may be assumed that the original program was closed because it was THE Intel training program, and I believe it was originally taught on the Intel campus, not at PCC and was closed because it was only for Intel employees. The program has evolved to the point where most students are no longer Intel employees, and the SAC is quite sure Intel would not want the program to be closed. The SAC would prefer that the program (all MT degrees and certificates) be open admission as they do not wish to put up barriers to prospective students to be able to self select the MT major when enrolling at PCC. It was stated that the prerequisite requirements are more than enough of a barrier.

Discussion: No one knows why there is inconsistency in admissions standards for the Microelectronics Technology programs. The SAC is proposing to make all MT programs open enrollment. Committee members discussed the role of the DAC committee in open or closed program requests. Currently, there is no clear system or line of authority on this matter. DAC doesn't necessarily have the total authority to make programs open or closed. DAC won't necessarily approve the changes but rather may be an advising resource. It was agreed that, for the time being, the DAC should keep their input at an informational level and not a judging level. Kendra is concerned about how we select who qualifies for the programs and is concerned about civil rights issues regarding those selections. Another issue in

closing a program is that the program will not be in the drop down menu online in the open enrollment section. A lot of programs feel that not being visible in that place is going to be detrimental to their enrollment. Pre majors may allow students to select majors they are interested in. Steve wants the SACs to come through DAC at least on consent agenda so we can gather all the proper wording for the catalog etc. These issues need to come through DAC for transparency and for bookkeeping. For the time being, it was decided that for opening a program the SAC item will be posted on the consent agenda and if the SAC is closing a program they must come to the meeting.

DAC agrees that this will be a continued discussion about their role in open and closed programs.

2:30 Radiography - Computed Tomography Certificate - Virginia Vanderford

Oregon State law requires a structured academic training program for technologists to obtain the additional knowledge and skills needed in order to perform CT procedures. PET (Positron Emission Tomography) utilizes dual imaging methods, combining Nuclear Medicine and CT scanners. Nuclear Medicine technologists must gain the appropriate CT training to meet State Standards. Community partners have approached Portland Community College for assistance in this matter. There are no similar programs in the metropolitan Portland area. Upon completion of this program, students will be qualified to sit for the national certification examination. Certification is now required for hospital compliance with their accreditation organization.

Discussion: Gayle Wright represented Radiography today at the DAC. This certificate is similar to the MRI certificate and is another branch of the field of radiography. This is a CAT scan certification. It came up now because everyone must be licensed to practice in the state of Oregon and it is expanding to CT techs etc. Nuclear med techs must be licensed as well. This would allow them to do diagnostic imaging tests and allow them to operate all the machinery rather than having a CT tech come to operate the other half of the equipment. Even though it is 17 credits it is completed over a year because the courses are only offered one per term due to budget issues. All courses are by department permission only and students must be a part of the program.

Rebecca raised a concern about repeating a course and graduation requirements. Additional, discussion arose around P/NP options. Susanne suggested taking all the logistics discussed to a Curriculum specialist or Registrar to figure out the best way to set up the courses for Pass/No Pass and the passing grade needed to pass RAD 271 so the intent desired by the program becomes reality. Steve suggested that the SAC consider making the certificate a closed one. Fall term request is not necessarily going to be fulfilled because it depends on how long it takes the certificate approval process to be completed. Gayle will work on this in her SAC and come back at a future meeting.

Postponed – Returning on the April Agenda.

- Loretta Goldy stands in as acting Committee Chair for Susanne Christopher.

2:45 Automotive Service Technology: ASEP Suspension-Scott Morgan

Discussion: ASEP is being suspended for up to three years. CCWD approved the program and now the program can be suspended as an approved program. Dealers anticipate a year or two of declining service opportunities. As sales improve the service needs will improve. ASEP will implement a Teach out plan as listed in the agenda paperwork. Current students will graduate September 2010. Final date degrees will be awarded until winter 2011.

3:00 Consent Agenda:

- Design for Aging in Place Certificate-Related Instruction
- Early Education and Family Studies-CIP code change
- Library Media Assistant-CIP code change
- Nursing Inactivation
- Paralegal-addition of PL 130 to Paralegal Program Electives list
- Veterinary Technology-Deletion of one credit to bring the general education total in line with college standards.
- Fitness Technology-Healthy Older Adult Fitness

Discussion: Kendra suggested the committee pull Design for Aging in Place off the agenda so they may clean up their Related Instruction. Steve suggested we should warn the SACs before making these changes.

The courses must come through Curriculum Committee to make sure instructor qualification is contained within the courses and the outcomes reflect the embedded related instruction. All related instruction that doesn't have curriculum approval in instructor qualifications for specific courses will have to come through again.

APPROVED - Eriks moved to approve related instruction for Design for Aging in Place on the consent agenda with the understanding that in the future Related Instruction guidelines will be strictly enforced. ID and all other SACs with embedded related instruction will need to bring courses not currently approved for embedded related instruction through the Curriculum Committee. Kathleen seconded. Unanimous approval.

Note: Fit tech is removing PE 181B as an option for PE 181A.

APPROVED - Brad moved to recommend for approval the consent agenda. Janeen Seconded. Unanimous approval.

Meeting Adjourned at 3:40 PM