

## Degrees and Certificates Committee Minutes

Date: Monday, June 12, 2017

Sylvania, Sylvania Tree Rooms, 2pm to 4pm

In Attendance					
	Dorina Cornea-Hasegan		Beth Fitzgerald	✓	Amanda Gallo
✓	Janeen Hull	✓	Kate Kinder	✓	Eriks Puris (Chair)
	Cheryl Scott		Irene Seto	✓	Dave Stout
✓	Emiliano Vega	✓	Josh Bouchard		Jamie Roderick
Committee Support					
✓	Mandi Andersen	✓	Susan Wilson		Emily Biskey
✓	Kendra Cawley	✓	Sally Earll		Anne Haberkern
✓	Joy Killgore	✓	Jessica Morfin		Kristin Benson
Guests					
Ish Rivas (DST)		Jeff DeMott (VS)			
Larry Latree (AVS)		Susan Mann (COMM)			
Jimena Alvarado (WS)					
Katie Leonard (AVS)					

### CHAIR REMARKS:

- June 30<sup>th</sup> Gen Ed Retreat at SY tree rooms
- Au revoir Jannen Hull and Dave Stout and Emiliano Vega your service on this committee has been greatly appreciated
- Bon jour to Dan Fuller Div Dean at SY and Allisa Leavitt LDC Health RC to be approved at June EAC meeting.
- Potential new members Wendy Fresh LDC MTH at RC and Don Ritchie AP advising SE.

## OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

## NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
<b>AAS-AVS: Airplane Without Flight Instructor AAS Degree</b> Represented by Katie Leonard	✓		
<b>AAS-AVSA: Airplane with Flight Instructor AAS Degree</b> Represented by Katie Leonard	✓		
<b>AAS-AVSH: Helicopter AAS Degree</b> Represented by Katie Leonard	✓		
<b>PREREQ-AVS01: Aviation Science Program Prerequisites</b> Represented by Katie Leonard	✓		
<b>AAS-DSTC: Dealer Service Technology AAS Degree</b> Represented by Ish Rivas			✓
<b>ACERT-ACA: Accelerated Accounting Less than One-Year Certificate</b> Represented by Cynthia Killingsworth	✓		
<b>ELECTV-BA11: Business Administration Writing Electives</b> Represented by Cynthia Killingsworth	✓		
<b>PREREQ-CADD01: Computer Aided Design and Drafting Prerequisites</b> Represented by Justin Mortensen	✓		
<b>Communication Studies Focus Award</b> Represented by Susan Mann	✓		
<b>Women's Studies Focus Award</b> Represented by Andrea Lowgren	✓		

## CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account

ELECTV-AMO2: Automotive Service Electives  
ELECTV-AVS01: Aviation Science Program Electives  
ELECTV-FP01: Fire Protection Degree Electives  
ELECTV-GIS01: Geographic Information Systems Certificate GIS Electives  
ELECTV-MUC01: Music and Sonic Arts Certificate Electives

*Directions for accessing the consent agenda in Courseleaf: Log into MyPcc, open the “Degrees and Certificate Management” link under “Tools” in the Faculty tab. Once you have opened Degrees and Certificate management, search for ACERT-EMTA.*

OCCC- Adopting PCC Certificate: Advanced Emergency Medical Technician Certificate

## NOTES:

### **AAS-AVS: Airplane without Flight Instructor AAS Degree: Approved**

- Added new courses: AVS 107A, AVS 107B, AVS 107C, AVS 207A, AVS 207D
- Removed AVS 107 & AVS 207
- Electives increased by 4
- Change to Summer 2017 implementation

### **AAS-AVSA: Airplane with Flight Instructor AAS Degree: Approved**

Same course changes as Airplane without Instructor AAS Degree

- Added new courses: AVS 107A, AVS 107B, AVS 107C, AVS 207A, AVS 207D
- Removed AVS 107 & AVS 207
- Electives increased by 4
- Change to Summer 2017 implementation

### **AAS-AVSH: Helicopter AAS Degree: Approved**

- Added new courses: AVS, 108A, AVS 108B, AVS 208A, AVS 208B, AVS 266, AVS 208C
- Typo: change AVS 107A and AVS 107B to AVS 108A & AVS 108B
- Electives decreased
- Change to Summer 2017 implementation

### **PREREQ-AVS01: Aviation Science Program Prerequisites:**

- Under Other Prerequisites, changed the word recommended to required

### **AAS-DSTC: Dealer Service Technology AAS Degree: Postponed**

- Now shows imbedded math under Which Math Competency Requirement Will This Degree Use?
- Changed implementation to Spring 2018
- **Postponed degree approval**

**ACERT-ACA: Accelerated Accounting Less than One-Year Certificate & ELECTV-BA11: Business Administration Writing Electives:** Approved

- Added an elective list
- Added IRW 90 and IRW 115 to elective list

**PREREQ-CADD01: Computer Aided Design and Drafting Prerequisites:** Approved

- Change MTH 65 to MTH 70 under Academic Prerequisites
- **Note:** Unable to place into MTH 65 because it is a two-part course

**Communication Studies Focus Award:** Approved

- Added new course COMM 204 of J 204 Visual Communications for Media
- Made slight changes to word language to help clarification:  
Students must complete four or more courses all with a C or better:
  - a. Two required courses
  - b. Two additional courses from **either category**

**Women's Studies Focus Award:** Approved

- Added a new course WS 210 (Queer Studies)
- Slightly changed their language

**Consent Agenda Items:** Approved

Discussed From Oregon Credit for Prior Learning Standards

- In the process of writing our policy
- Supported by CTE faculty
- Figuring out what to charge students
- Students would create a portfolio

**Policies:** no items

**DISCUSSION ITEMS:**

**C102 Course Challenge:** Kendra Cawley

Discussed From Oregon Credit for Prior Learning Standards

- In the process of writing our policy
- Supported by CTE faculty

- Figuring out what to charge students
- Students would create a portfolio

**DOI Report:** no report

**EAC Report:** Eriks Puris

- President Mitsui gave the following updates
  - PCC has been accepted to the Achieving The Dream (ATD) a group from PCC will attend the intake conference in Cleveland in early June.
  - To meet ongoing budget challenges PCC will implement a supplemental budget process
  - Ongoing challenges: responding to gentrification and developing a planning culture.
- Discussion Items
  - S704 Syllabus- rational for what should and should not be on syllabus and how this applies to student request to include a statement about PCC status as a sanctuary college
  - C102 Course Challenge- see prior discussion by Kendra
  - Revised placement process- still early yet, but appears that fewer students feel they are being placed to low, success rates still under review, not clear where this effort with find an institutional home.
  - Student presentation on Social Justice and how it impacts learning at PCC.

**Style Guide:** no items

**New Committee member recruitment:** Eriks Puris- see Chairs remarks section.

**Preparation for Gen Ed Retreat on June 30, 2017:** Eriks Puris – EAC/LAC integration task force is considering adopting a two pronged approach to assessment

- 1) Courses on General Education List- will be grouped by discipline area and each course within a discipline area will need to address two (or three?) college core outcomes (still to be determined), and will need to have an assignment that will create an artifact that can be scored using a common rubric- ideally by an outside group.
- 2) Each SAC will still create annual assessment projects focused on outcomes of their choosing with the goal of improving instruction.

General discussion highlighted the fact that much remains to be done including which core outcomes will be evaluated by each discipline are and the challenge of assessing every section of a course taught in a single quarter.