Degrees and Certificates Committee Minutes

Date: Wednesday, February 14, 2018

Sylvania, CC Building room 233B, 2pm to 4pm

Committee Members (voting)					
✓	Kristin Bryant	✓	Amanda Gallo	✓	Jamie Roderick
✓	Dorina Cornea-Hasegan	✓	Kate Kinder	✓	Cheryl Scott
✓	Beth Fitzgerald	✓	Alissa Leavitt	✓	Irene Seto
	Wendy Fresh	✓	Eriks Puris (Chair)		
✓	Dana Fuller	✓	Don Ritchie		
Committee Members (non-voting)					
✓	Mandi Andersen	✓	Sally Earll	✓	Jessica Morfin
✓	Emily Biskey	✓	Anne Haberkern	✓	Susan Wilson
✓	Kendra Cawley	✓	Joy Killgore		
Guests					
Scott Birk (BA)		Dan Kruger (EET)		Meredith Fakus (guest)	
Kris Cowan (BCTM)		Jenn Peters (LAT)			
Amanda Davis (INT)		Scott Stewart (MCH)			
Dan Dougherty (CISN)		Sanda Williams (EET)			
Peter Gramlich (ARCH)					

CHAIR REMARKS:

Old Business:

New Business:

Directions for accessing the New Business agenda in Courseleaf: *Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened the Electronic Approval Queue, select "Degrees and Certificates Committee Chair" from the Your Role drop-down menu.*

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
AAS-ACCT: Accounting AAS Degree Represented by Scott Birk	✓		
ACERT-ACA: Accelerated Accounting Less Than One-Year Certificate Represented by Scott Birk	✓		
ACERT1-ACTC: Accounting Clerk One-Year Certificate Represented by Scott Birk	✓		
ACERTP-ACCL: Entry Level Accounting Clerk Less Than One-Year Career Pathway Certificate Represented by Scott Birk	✓		
AAS-ADDR: Residential AAS Degree Represented by Peter Gramlich	✓		
AAS-INSP: Building Inspection Technology AAS Degree Represented by Peter Gramlich	✓		
AAS-BCTM: Construction Management AAS Degree Represented by Kris Cowan	✓		
AAS-CISN: Network Administration AAS Degree Represented by Dan Dougherty	✓		
AAS-EEFS: Early Childhood Education AAS Degree Represented by Jamie Roderick	✓		
PREREQ-EEFS01: Child and Family Studies Prerequisites Represented by Jamie Roderick	✓		
AAS-MBET: Biomedical Engineering Technology AAS Degree Represented by Sanda Williams & Dan Krueger	✓		
AAS-EET: Electronic Engineering Technology AAS Degree Represented by Sanda Williams & Dan Krueger	✓		

AAS-EETM: Mechatronics/Automation/Robotic AAS Degree Represented by Sanda Williams & Dan Krueger			✓
AAS-EETR: Renewable Energy Systems AAS Degree Represented by Sanda Williams & Dan Krueger	✓		
AAS-EETW: Wireless & Data Communication Technology AAS Degree Represented by Sanda Williams & Dan Krueger	✓		
ACERT1-EET: Electronic Engineering One-Year Certificate Represented by Sanda Williams & Dan Krueger	✓		
ACERTP-RNEW: Renewable Energy Systems Less Than One-Year Certificate Represented by Sanda Williams & Dan Krueger	✓		
ELECTV-EET06: Electronic Engineering Technology Degree Electives Represented by Sanda Williams & Dan Krueger	✓		
ELECTV-EET07: Mechatronics/Automation/Robotic Electives Represented by Sanda Williams & Dan Krueger			✓
AAS-EPG: Electric Power Generation Service Technology AAS Degree Represented by	✓		
AAS-ID: Interior Design AAS Degree Represented by Amanda Davis	✓		
ACERT-IDK: Kitchen and Bath Less Than One-Year Certificate Represented by Amanda Davis	✓		
AAS-LAT: Landscape Technology AAS Degree Represented by Jenn Peters	✓		
AAS-LATD: Landscape Technology: Design AAS Degree Represented by Jenn Peters	✓		
AAS-MCH: Machine Manufacturing Technology AAS Degree Represented by Scott Stewart	✓		
ACERT-CNC: CNC Turning Less Than One-Year Certificate Represented by Scott Stewart	✓		
ACERT-MCHM: Manual Machining Less Than One-Year Certificate Represented by Scott Stewart	✓		
ACERT1-MILL: CNC Milling One-Year Certificate Represented by Scott Stewart	✓		
ACERTP-MANT: Manufacturing Technician: Less Than One-Year Career Pathway Certificate Represented by Scott Stewart	✓		

AAS-OMT: Ophthalmic Medical Technology AAS Degree Represented by Amanda Gallo	✓		
PREREQ-AD01: Addiction Counselor Program Prerequisites Represented by Amanda Gallo	✓		
PREREQ-PL01: Paralegal Prerequisites Represented by	✓		
OCCC: AAS-EEFS: Early Childhood Education AAS Degree Represented by			
OCCC: ACERTP-EEFS: Early Childhood Education Less Than One-Year Career Pathway Certificate Represented by			
Global Studies Focus Award Represented by			✓
CONSENT AGENDA ITEMS: These items do not require committee recommendation. All items can be viewed in Courseleaf, which can be accessed through your MyPCC account			
• ELECTV-AD01: Addiction Counselor Degree Electives • ELECTV-CADD02: Computer Aided Design & Drafting Electives • ELECTV-CIS01: Computer Information Systems Program Electives • ELECTV-CIS04: Computer Information Systems Network Administration Electives • ELECTV-EEFS01: Early Childhood Education Electives • ELECTV-EET02: Renewable Energy Systems Electives • ELECTV-GD01: Graphic Design Degree Art Electives • ELECTV-GRN01: Gerontology Program Electives • ELECTV-HUS01: Family and Human Services Concentration Area Electives • ELECTV-IND02: Apprenticeship Related Instruction Options • ELECTV—MM01: Multimedia Program Electives • ELECTV-MM03: Video Production Certificate Electives • ELECTV-MUC03: Music and Sonic Arts Ensemble Electives • ELECTV-MUC05: Music and Sonic Arts Music Electives	✓		

NOTES:

AAS-ACCT: Accounting AAS Degree:
- Revised footnote #1 as per SAC approval. This change is to align all accounting degree and certificates so that the same footnote is attached to BA 111.
- Implementation term: Fall 2018

ACERT-ACA: Accelerated Accounting Less Than One-Year Certificate:
- WR 121, 123 & 127 & as part of the degree (All 4 have this change)
- (foot note) Eliminate the need of substitutions

ACERT1-ACTC: Accounting Clerk One-Year Certificate:
- WR 121, 123 & 127 & as part of the degree

ACERTP-ACCL: Entry Level Accounting Clerk Less Than One-Year Career Pathway Certificate:
- WR 121, 123 & 127 & as part of the degree

AAS-ADDR: Residential AAS Degree:
- Implementation term: Fall 2018
- Added ARCH 210 (3 units)
- Change number of electives from 7 to 4 credits
- 99 total credits for degree

AAS-INSP: Building Inspection Technology AAS Degree:
- Implementation term: Fall 2018
- Added an alternate course for COMM 140 or COMM 100. The outcomes and activities for COMM 100 are similar enough to COMM 140 and this change gives students options for meeting the degree requirements without substituting a course.
- Added Cultural Awareness to Outcome #1

AAS-BCTM: Construction Management AAS Degree:
- Implementation term: Fall 2018
- Added BCT 107 to second term
- Changed from 95 credits to 96 total credits for degree

AAS-CISN: Network Administration AAS Degree:
- Implementation term: Fall 2018
- Removed internship requirement- students are having issues getting internships
- Changing CIS 280D from being a required to elective course. Increasing the number of elective credits. Retaining the same number of credits.

AAS-EEFS: Early Childhood Education AAS Degree
- Implementation term: Fall 2018

- Added options to the WR 121 requirement
- Subtracted one elective credit to keep degree at 90 credits

AAS-EEFS & PREREQS-EEFS01

AAS-MBET: Biomedical Engineering Technology AAS Degree:
- Implementation term: Fall 2018
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Added EET 252 course
- Degree credits went from 102 credits to 106 total credits

AAS-EET: Electronic Engineering Technology AAS Degree
- Implementation term: Fall 2018
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Added EET 252 course
- Removed PHY 201, PHY 202, PHY 203 EET 254, EET 256 courses
- Added new course EET 263 (2 credits)
- Went from 96 credits to 100 total credits for degree
- Went from a closed program to now an open enrollment

AAS-EETM: Mechatronics/Automation/Robotic AAS Degree:
- Implementation term: Fall 2018
- Changed title from Mechatronics/Auto/Robotic AAS Degree to Mechatronics/Automation/Robotic AAS Degree
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Removed ELT 125, ELT 126, ELT 225, MCH 121, PHY 201, PHY 202, PHY 203, EET 254 and CMET 213 courses
- Added EET 252, EET 256A, EET 256B and EET 263 courses
- Went from 107 credits to 103 total credits for degree

AAS-EETR: Renewable Energy Systems AAS Degree:
- Implementation term: Fall 2018
- Removed ELT 125, ELT 126, ELT 225, PHY 201, PHY 202, EET 254, CMET 213, EET 256 courses
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Added EET 252, EET 256A, EET 263 and EET 256B courses
- Went from 107 credits to 103 total credits for degree

AAS-EETW: Wireless & Data Communication Technology AAS Degree:
- Implementation term: Fall 2018
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Added EET 256A and EET 256B courses
- Removed EET 254, EET 256 courses
- Went from 94 credits to 97 total credits for degree

ACERT1-EET: Electronic Engineering One-Year Certificate
- Implementation term: Fall 2018
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course
- Added course options for the writing and math requirement so that it is easier for students to meet the related instruction requirement.
- Went from 54 credits to 55 total credits for degree

ACERTP-RNEW: Renewable Energy Systems Less Than One-Year Certificate:
- Implementation term: Fall 2018
- Split EET 101 into 2 courses- EET 101A (introductory) & EET 101B (advanced). Both are a 1 credit course

AAS-LAT: Landscape Technology AAS Degree
- Implementation term: Fall 2018
- Removed Capstone course, LAT 277 course after extensive discussion with the LAT SAC.
- Went from 97 credits to 94 total credits for degree

AAS-LATD: Landscape Technology: Design AAS Degree:
- Implementation term: Fall 2018
- Added LAT 115A course
- Removed Capstone course, LAT 277 course after extensive discussion with the LAT SAC.
- Went from 91credits to 92 total credits for degree

AAS-MCH: Machine Manufacturing Technology AAS Degree:
- Implementation term: Fall 2018
- Removed MCH 105, 110, 115, 125, 135, 145, 150, 175, 190, 195, and 225
- MCH 110B will replace MCH 105 and MCH 110
- MCH 115 has been removed and replaced with MCH 115A and MCH 115B with added content.
- Went from 106 credits to 103 total credits for degree

ACERT1-MILL: CNC Milling Less Than One-Year Certificate:
- Implementation term: Fall 2018
- Changed certificate title to CNC Milling One-Year Certificate

- Removed MCH 105, 110, 115, 125, 135, 145, and 150
- MCH 110B will replace MCH 105 and MCH 110
- MCH 115A has content added and will replace MCH 115. Credits changed from 3.5 to 2.
- MCH 115b has content added and will replace MCH 115. Credits changed from 3.5 to 2.
- MCH 121 has added content and credits changed from 4 to 5.
- MCH 288A has added content and credits changed from 3 to 5.
- Went from 49 to 45 total credits for certificate

AAS-ID: Interior Design AAS Degree:
- Implementation term: Fall 2018
- Removed ARCH 111, ARCH 121, ART 215
- Went from 101 credits to 93 total credits for degree

ACERT-IDK: Kitchen and Bath Less Than One-Year Certificate:
- Implementation term: Fall 2018
- Removed BCT 244, ARCH 121, ART 215
- Went from 50 credits to 40 total credits for certificate

AAS-OMT: Ophthalmic Medical Technology AAS Degree:
- Implementation term: Fall 2018
- Removed HE 113, MP 140 and MP 150 courses
- Developed two new seminar courses, OMT 233 and OMT 234
- Went from 100 credits to 95 total credits for degree

PREREQ-AD01: Addiction Counselor Program Prerequisites:
- Implementation term: Fall 2018
- Updated catalog with Admissions Prerequisites
- Documentation of not abusing alcohol or drugs for 21 months prior to admission

PREREQ-PL01: Paralegal Prerequisites:
- Implementation term: Fall 2018
- Made program limited entry

PREREQ-EEFS01: Child and Family Studies Prerequisites
- Implementation term: Fall 2018
- Indent All HUS bullet and All field bullet
- Updated prerequisites under one program CIM object

OCCC: AAS-EEFS: Early Childhood Education AAS Degree:
- Implementation term: Fall 2018

OCCC: ACERTP-EEFS: Early Childhood Education Less Than One-Year Career Pathway Certificate:
- Implementation term: Fall 2018

Policies:

Directions for accessing the Academic Policies and Standards in Courseleaf: *Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened then type in*
https://catalog-next.pcc.edu/handbook/

DISCUSSION ITEMS:
General Education: Eriks Puris
DOI Report: Cheryl Scott
EAC Report: Eriks Puris
Style Guide: