

February Degrees and Certificates Minutes
February 9, 2011
2pm-4pm
Library Room 204

In attendance: Susanne Christopher, Phil Christain, Steve Smith, Djambel Unkov, Kathleen Bradach, Sally Earll, Joanne Harris, Rebecca Mathern, Emily Biskey, Dave Stout, Kendra Cawley, Janeen Hull, Eriks Puris, Kim Manchester, Scott Huff.

Guests: Kevin, Bob Bonner, Carol Bruneau, Scott Morgan, Joe Huddleston

Old Business

Review January 19, 2011 Minutes

Janeen Moved, Dave seconded. Unanimous approval. APPROVED.

Discussion Items:

EAC Issue Chair Report: Susanne Christopher

Discussion: **POSTPONED UNTIL MARCH**

300/400 Level courses

Discussion: **POSTPONED UNTIL MARCH**

A-110 Certification Statement Gen Ed/Discipline Studies List

Discussion: Susanne handed out 3 drafts for A110; Academic handbook. The last draft being a combination of the committee's draft and CTE chair draft. Susanne recapped A110's history and where we are in the process. Susanne asked for brief comments with the intent to have a longer discussion at the March DAC. Dave provided edits for clarity. Scott expressed concerned with the word "approval". He is concerned that that the Registrar's approval role is also captured. Susanne captured some notes and will work on edits and send out a new draft for consideration at the March meeting.

Gen Ed/Discipline Studies list. When all the lists used to meet general education requirements for PCC degrees were merged several years ago, PCC agreed to grandfather in courses that did not meet the general education transfer standard for the OUS system and/or AAOT discipline studies outcomes, At this point, the AAOT outcome statements were still being developed. We also agreed to review the lists on a three year rotational basis once the outcomes were available. In that review, all courses would need to meet the AAOT outcomes for their specific discipline studies area.

The question has arisen, in the system, should all courses on our Gen Ed/Discipline Studies list meet the higher transferability standard as general education in the OUS system? Current criteria to get on the list state that this is a requirement, so courses new to the list must meet this standard. Should the standard be applied to courses grandfathered on the list?

Committee members expressed perspectives on these questions and others. Susanne asked committee members, should the committee tackle this situation during spring? The Committee members said yes

with the understanding that a recommendation be forth coming in time for the 12-13 catalog. Susanne asked committee members what type of information they need to assist in discussion, starting in March.

1. General education criteria list
2. Number of students who complete AAS, AGS, and AS who take courses that do not meet AAOT transferability guidelines (Rebecca will try and gather some initial data).

New Business

2:15 Suspension: Welding Technology 2 year Certificate: Scott Judy: Certificate Suspension.
Discussion: Raised requirement for cert higher than the AAS, so they are suspending it.

2:30 Revision: Diesel Service Technology 2 year Certificate: Robert Bonner: Related instruction.

Eriks moved, Joanne seconded. Unanimous recommendation for approval. APPROVED.

2:45 Revision: Aviation Maintenance Technology 2 year Certificate: Marshall Pryor: Related instruction.

Joanne moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

Revision: Aviation Maintenance Technology Powerplant 1 year Certificate: Marshall Pryor: Related Instruction.

Joanne moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

Revision: Aviation Maintenance Technology Airframe 1 year Certificate: Marshall Pryor: Related Instruction.

Joanne moved, Kathleen seconded. Unanimous recommendation for approval. APPROVED.

3:00 Revision: Emergency TeleCommunicator Certificate: Carol Bruneau: Related Instruction
Discussion: AAS Degree outcomes linkage to Core outcomes in paperwork need to be revised to reflect discussion in committee.

Core outcomes should be as listed: First core outcome: Critical thinking, problem solving, professional competency. Second core outcome: Community and environmental responsibility, communications, professional competency. Third core outcome: Communications, self reflection, cultural awareness, critical thinking. Fourth core outcome: Communication, cultural awareness, professional competence. Fifth core outcome: Communications and professional competence.

Eriks moved, Rebecca seconded. Unanimous recommendation for approval. APPROVED.

3:15 Revision: Automotive Service Tech AAS: Scott Morgan: Addition of a course option.

Discussion: May not be necessary to have 281 at all. 280A may be able to be used in our out of house. AM 280A is sufficient for the Cooperative education requirement and that AM 281 is not necessary. Removal of the AM 201, 202, and 203 as OR courses to 280A.

*Eriks moved, Kathleen seconded. Unanimous recommendation for approval as amended. **APPROVED AS AMENDED.***

Revision: Automotive Service Technology 2 year Certificate: Scott Morgan: Addition of a course option.

Discussion: Discussion on usage of AM 281. AM 280A is sufficient for the COOP ed requirement and that 281 is not necessary. Removal of the AM 201, 202, and 203 as OR courses to 280A. Degree recommended for approval without AM 281

3:30 Revision: Machine Manufacturing Technology CNC Milling Certificate: Joe Huddleston: Related Instruction and outcomes revision.

Discussion: There is an issue regarding the use of Cooperative Education in embedded related at the only RI in Human Relations. Committee members would like to see it also reflected as an instructional component in a course other than Coop Ed.. The committee is recommending MCH take this back and look at courses other than MCH 280 for Human Relations Related Instruction.

Related Instruction POSTPONED.

Eriks moved to approve changes to outcomes, Janeen seconded. Unanimous approval as amended.

APPROVED AS AMENDED.

Revision: Machine Manufacturing Technology CNC Turning Certificate: Joe Huddleston: Related Instruction and outcomes revision.

Discussion: There is an issue regarding the use of Cooperative Education in embedded related instruction. . The committee is recommending MCH take this back and look at courses other than MCH 280 for Human Relations Related Instruction.

Related Instruction POSTPONED.

Eriks moved to approve changes to outcomes, Janeen seconded. Unanimous approval as amended.

APPROVED AS AMENDED.

3:45 Revision: Renewable Energy Technology AAS: Susan Lewis (CGCC): Core course revision; overall credit decrease from 97 to 96.

Discussion: Aligning of courses with PCC.

Janeen moved, Phil seconded. Unanimous recommendation for approval. APPROVED.

Consent Agenda:

CAS Administrative Assistant AAS: Addition of CAS 137 to electives.

CIS AAS: Addition of CIS 187I to electives.

CIS Network Administration AASO: Addition of CIS 187I to electives.

CIS 1 Year Certificate: Addition of CIS 187I to electives.

CJA AAS: Addition of CJA 231 to electives.

DLT AAS/2 Year Certificate: Revised prerequisite statement in catalog pg. 69.

MSD AAS: Addition of MSD 122A and MSD 123A to electives.

*Kendra moved, Kathleen seconded. Unanimous recommendation for approval. **APPROVED.***

Meeting Adjourned at 4:32 pm

Supplemental Documents:

A 110 DRAFT - Edited by Susanne Christopher and Rebecca Mathern

Degree & Certificate Substitutions Standard

Students have the right to petition for the substitution of course work to meet degree and/or certificate requirements. No student can graduate with fewer than the required number of credits in a degree or certificate. Credit can be given for a substitution of additional course work, but credit cannot be waived.

Requests for substitutions of course work in the ASOT, AAOT, AS and AGS degrees require approvals by the Registrar in accordance with guidelines established by the SAC.

Requests for substitution of course work in AAS degrees and certificates require approval by department the chair from which the student is earning the degree and/or certificate.

All substitutions must meet state guidelines for each degree or certificate as established by the state (CCWD) degree/certificate rules. The Registrar's office reviews substitution decisions for compliance with accreditation standards, government regulations and degree outcomes.