

Degrees and Certificates Committee Minutes

Date: Monday, December 11, 2017

Sylvania, CC Building room 233B, 2pm to 4pm

Committee Members (voting)					
		✓	Amanda Gallo	✓	Jamie Roderick
✓	Dorina Cornea-Hasegan		Kate Kinder	✓	Cheryl Scott
	Beth Fitzgerald	✓	Alissa Leavitt	✓	Irene Seto
✓	Wendy Fresh	✓	Eriks Puris (Chair)		
✓	Dana Fuller	✓	Don Ritchie		
Committee Members (non-voting)					
✓	Mandi Andersen	✓	Kendra Cawley		Joy Killgore
	Kristin Benson	✓	Sally Earll	✓	Jessica Morfin
	Emily Biskey	✓	Anne Haberkern	✓	Susan Wilson
Guests					
	Marc Goodman (CIS)				
	Anders Rasmussen (AMT)				
	Kristen Bryant (possibly joining committee)				

CHAIR REMARKS:

Old Business:

New Business:

Directions for accessing the New Business agenda in Courseleaf: Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened the Electronic Approval Queue, select "Degrees and Certificates Committee Chair" from the Your Role drop-down menu.

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

NEW BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
<p>AAS-AMT: Aviation Maintenance AAS Represented by Anders Rasmussen</p>	✓		
<p>ACERT2-AMT: Aviation Maintenance Technology Two-Year Certificate Represented by Anders Rasmussen</p>	✓		
<p>PREREQ-AMT01: Aviation Maintenance Technology Prerequisites Represented by Anders Rasmussen</p>	✓		
<p>AAS-CIS: Computer Information Systems AAS Represented by Marc Goodman</p>	✓		
<p>ELECTV-CIS12: Introductory Electives Represented by Marc Goodman</p>	✓		
<p>ELECTV-CIS13: Advanced Electives Represented by Marc Goodman</p>	✓		
<p>ACERT1-ACTC: Accounting Clerk One-Year Certificate Represented by</p>			✓
<p style="text-align: center;">CONSENT AGENDA ITEMS:</p> <p>These items do not require committee recommendation. All items can be viewed in Courseleaf, which can be accessed through your MyPCC account</p>			
<ul style="list-style-type: none"> • ACERT1-AMTA: Aviation Maintenance Technology: Airframe • ACERT1-AMTP: Aviation Maintenance Technology: Powerplant 			

NOTES:

AAS-CIS: Computer Information Systems AAS

ELECTV-CIS12: Introductory Electives

ELECTV-CIS13: Advanced Electives

- The existing elective list stipulates at least 16 of 32 credits must be at 200 level. Unfortunately the limited consistency of course numbering conventions across disciplines results in some 100 level courses being more advanced than 200 level courses. In order to better guide students through the degree two elective lists have been established: Introductory Electives and Advanced Electives. Students must complete a total of 32 elective credits with a minimum of 16 credits from the advanced list.
- Discussion: why not renumber courses? A: this could lead to headaches including running out of course numbers, with large and constantly changing number of computer programming languages many course number have already been used.
- Side Note: CIS is unusual amongst CTE programs in having several courses on the Gen Ed List (CIS 120, CIS 121, CIS 122)

AAS-AMT: Aviation Maintenance AAS

- Removed one outcome which was so general as to pose assessment challenges.
- Moved AMT 108 from third term to second term
- Gen Ed moved from second term to third term
- Implementation: Spring 2018

ACERT2-AMT: Aviation Maintenance Technology Two-Year Certificate

- Removed one outcome which was so general as to pose assessment challenges.
- Moved AMT 108 from third term to second term
- Implementation: Spring 2018

PREREQ-AMT01: Aviation Maintenance Technology Prerequisites

- Revised the math prerequisites: MTH 58 or MTH 60 at PCC
- Implementation: Fall 2018

Policies:

Directions for accessing the Academic Policies and Standards in Courseleaf: Log into MyPCC, open the "Electronic Approval Queue" link under "Tools" in the Faculty tab. Once you have opened then type in <https://catalog-next.pcc.edu/handbook/>

DISCUSSION ITEMS:

Independent Study: Eriks Puris/ Anne Haberkern

- More SACs are creating IS courses and creating sequences of IS courses
- No limits on number of credits of IS and a student can apply to meeting degree requirements, while limits do exist for co-op courses.
- We need to decide whether there should be a limit on the number of IS courses a student can apply to a degree and if there should be a limit what should that limit be.
- General consensus that there should be a limit on the number of IS course credits that can be used to meet degree requirements, working value for the limit is 12 credits to match co-op course limit. A further concern is that a student could take 12 credits of IS and 12 credits of co-op which would contribute 24 credits to meeting degree minimum of 90 credits.
- Ann Haberkern will draft potential policy for next meeting with an aggregate limit of 12 credits for IS and co-op with exemptions for specific CTE programs.

General Education: Eriks Puris/Kendra Cawley

- Gen Ed is currently under revision for a variety of reasons leading to a 'new model' which explicitly links Gen Ed and Core Outcomes by requiring each course on the Gen Ed list to address and assess core outcomes specific to each discipline area (Arts and Letters or Social Sciences or Sciences, Math, Computer Science). Kendra shared two documents: Proposed Model For General Education and General Education/Core Outcomes System and Assessment- Action Plan. Implementation will require co-design of the model and the outcomes/assessment. The goal is for the Gen Ed Model to be approved by the EAC by the end of 2017/2018 academic year. The DAC will discuss further with the goal of making a recommendation to the EAC by late winter/early spring quarter. The degree outcomes for the AGS, AS, AAOT and AAOT-B are the college core outcomes. The DAC will review the proposed Gen Ed model focusing on how it impacts the value, viability and vitality of PCC degrees.

DOI Report: Cheryl Scott- no report.

EAC Report: Eriks Puris- no report.

Style Guide: no issues.