

Degrees and Certificates Committee Minutes

Date: Wednesday, April 12, 2017

Sylvania, Sylvania Tree Rooms, 2pm to 4pm

In Attendance					
✓	Dorina Cornea-Hasegan	✓	Beth Fitzgerald	✓	Amanda Gallo
✓	Janeen Hull	✓	Kate Kinder	✓	Eriks Puris (Chair)
✓	Cheryl Scott	✓	Irene Seto	✓	Dave Stout
✓	Emiliano Vega	✓	Josh Bouchard	✓	Jamie Roderick
Committee Support					
✓	Mandi Andersen		Susan Wilson	✓	Emily Biskey
✓	Kendra Cawley	✓	Sally Earll	✓	Anne Haberkern
✓	Joy Killgore	✓	Jessica Morfin		Kristin Benson
Guests					
	Ish Rivas (EPG)				
	Sam Minnema (EPG)				
	Jeff Josefik (MLT)				
	Heidi Sickert (SPARC)				

CHAIR REMARKS:

Jamie Rodrick (EEFS) was officially approved to join the DAC at the March EAC meeting.
Welcome Jamie!

Irene Seto will be joining SE campus as a full-time instructor in accounting starting fall 2017,
Irene will continue to serve on the DAC committee. Congratulations Irene!

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1.	✓		

NEW BUSINESS:

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Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-EPG: Electric Power Generation Service Technology AAS Presented by Ishmael Rivas	✓		
2. ACERT-EPGS: Electric Power Generation Service Technology Less Than One-Year Certificate Presented by Ishmael Rivas	✓		
3. PREREQ-DST01: Dealer Service Technology Program Prerequisites and Requirements Presented by Ishmael Rivas	✓		
4. PREREQ-MLT01: Medical Laboratory Technology Program Prerequisites and Requirements Presented by Jeff Josefik			✓
5. Sustainability Focus Award Presented by Heidi Sickert	✓		

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

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- ELECTV-CASOS03: Website Development and Design Electives
- ELECTV-CIS01: Computer Information Systems Program Electives
- ELECTV-DS01: Diesel Service Technology Certificate Electives
- ELECTV-MM02: Multimedia Support Electives
- ELECTV-MUC01: Music and Sonic Arts Certificate Electives
- ELECTV-MM03: Music and Sonic Arts Ensemble Electives
- ELECTV- MUC04: Music and Sonic Arts Specialty Electives
- ELECTV-MUC05: Music and Sonic Arts Music Electives
- ELECTV-MUC06: Music and Sonic Arts History Electives

NOTES:

AAS-EPG: Electric Power Generation Service Technology AAS:

- New Degree

- Two lead-in tracks: Diesel Service (open) & Dealer Service (closed) lead to core track of 7 new EPG courses + Diesel Welding, total credits 91.
- Safety concerns require instructor student ratio of 1:12, initially 8-12 students in program. Goal is to reach 18 students.
- Long list of outcomes, however these are interlinked and assessable.

ACERT-EPGS: Electric Power Generation Service Technology Less Than One-Year Certificate:

- Designed for students with industry experience that can substitute for lead-in tracks.
- Change take to pass sentence should read: Applicants must take placement test administered through the testing center at PCC, or an equivalent testing center.
- Committee suggested changing from certificate to Career Pathway, only thing missing is Road Map which Kate Kinder will assist in developing.
- Change to **ACERT-EPGS: Electric Power Generation Service Technology Less Than One-Year career pathway Certificate**

PREREQ-DST01: Dealer Service Technology Program Prerequisites and Requirements:

- Change math prerequisite to MTH 98, MTH 65 or for any course for which MTH 65 is a prerequisite.

PREREQ-MLT01: Medical Laboratory Technology Program Prerequisites and Requirements:

- Revised second bullet in academic requirements to make clear GPA is cumulative. Students in the MLT program must:
 - Pass all courses with the prefix MLT
 - Maintain a cumulative 2.0 GPA each term for all courses with the prefix MLT.
 - Earn a letter grade “C” or higher for MLT 271, MLT 272, MLT 273, and MLT 274.
- Issue with wording of last bullet under Other Requirements and will be returning to the next DAC meeting to discuss possible solutions.

Sustainability Focus Award:

- Adding 17 courses to their course offerings, including 3 new courses and several revised courses.
- Revised lead in paragraph to highlight multidisciplinary nature of sustainability and to clarify the triple-bottom line.
- PS 280A and SOC 280A add within (Must have sustainability-related component as determined SPARC Chair)

DISCUSSION ITEMS:

DOI Report: Cheryl Scott – administration continues to deliberate whether to join ATD (Achieving the Dream), recent visit by Robert Johnstone has fired up some members of the PCC community about Guided Pathways; can PCC tackle both simultaneously? Kendra brought up House Bill 2998- recent gut and stuff would require the HEC to “conduct study and develop recommendations on best methods for creating common course numbers for courses within Oregon transfer module and for ensuring courses within module are commonly accepted as general education requirements at post-secondary institutions.” Stay tuned.

EAC Report: Eriks Puris- ran out of time.

Style Guide: no issues

Training/onboarding new committee members: Eriks Puris- ran out of time to May meeting.

Voting protocols for non-academic program prerequisites and requirements: Kendra Cawley and Anne Haberkern – The Program Description section of the catalog has been reorganized creating separate fields entitled Academic and Other under the Program Prerequisites and Program Requirements headings. Currently the DAC reviews these sections of the catalog. While the DAC has the expertise to evaluate the Academic sections there may be times when concerns related to liability, equity, disability and other issues within the Other field fall outside the DAC’s realm of expertise. To accommodate this change the following work flow is proposed - the Dean of Academic Affairs will vet the Other section with the appropriate PCC offices after which the Other section will become a consent agenda item within the DAC work flow. This approach will require some rejiggering of course leaf which Anne will pursue over the summer after which she will report back to the DAC.

Meeting adjourned 4:10.