

# DEGREES & CERTIFICATES COMMITTEE

A Standing Committee of the Education Advisory Committee

Wednesday, June 5<sup>th</sup> | 2pm to 4pm  
Southeast Campus | Mt. Tabor Hall Room 100

## MINUTES

<b>Committee – Voting Members ✓</b>					
	Kristin Bryant	✓	Dana Fuller	✓	Eriks Puris (Chair)
	Laurie Chadwick	✓	Amanda Gallo	✓	Don Ritchie
✓	Dorina Cornea-Hasegan	✓	Jaime Heberlein	✓	Cheryl Scott
✓	Meredith Farkas		Alissa Leavitt - <i>Sabbatical</i>	✓	Irene Seto
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Stacie Williams
✓	Wendy Fresh	✓	Elizabeth McGlasson		
<b>Committee Support – Non-Voting Members ✓</b>					
✓	Joshua Andersen	✓	Sally Earll		Cong Nguyen
✓	Emily Biskey	✓	Anne Haberkern	✓	Susan Wilson
✓	Kendra Cawley	✓	Joy Killgore		
✓	Ryan Clark		Jessica Morfin		
<b>Guests</b>					

## **OLD BUSINESS:**

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

<b>Degree/Certificate Title ✓</b>	<b>Recommended for approval:</b>	<b>Recommended w/amendments:</b>	<b>Postponed</b>
<b>1. N/A</b> - Represented by			

## **NEW BUSINESS:**

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<b>Degree/Certificate Title ✓</b>	<b>Recommended for approval:</b>	<b>Recommended w/amendments:</b>	<b>Postponed</b>
<b>1. N/A</b> - Represented by			

## **CONSENT AGENDA ITEMS:**

These items do not require committee recommendation.

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account

### **ELECTV-CADD02: Computer Aided Design and Drafting Electives**

### **Notes:**

#### ***Old Business -***

- N/A

#### ***New Business -***

- N/A

#### ***Consent Agenda -***

- Approved

## ***Awards –***

- Communication Studies Focus Award – REVISION
  - COMM 112 moved into Required Courses
  - About 37 Focus Awards awarded in 5 years
  - Approved by committee
  
- Earth Science Focus Award – NEW
  - New Focus Award with 3 separate “tracks” students may choose from
  - Revised sentence under the heading “Earth Studies Focus Award Requirements” to read “To receive the Earth Studies Focus Award, a student must complete 17 credits by completing one of the three tracks.”
  - Approved with amendments by committee
  
- Health Studies Focus Award – REVISION
  - Added and revised some language to clarify requirements for students
  - HE 262 added to Elective Health Courses
  - Removed SOC 231 and added CG 130 and SOC 206 to Approved Related Courses
  - About 20 to 25 Focus Awards awarded per year
  - HUS 102 and HUS 106 are CTE courses, which are not permitted to be included in a focus award, only LDC courses are permitted – the courses were removed from the focus award
  - Approved with amendments by committee
  
- History Focus Award – REVISION
  - HST 244 added to the course list
  - Approved by committee

## ***Policies –***

### **A102 – Associate Degree Requirements – Associate of Applied Science Degree (AAS): Eriks Puris**

- A102 was recommended at last month’s meeting and has been moved forward

### **G301 – Grading Guidelines**

- APS had updated G301 to include the college’s use of grade marks to align policy with practice, as grade marks for non-credit ABE and ESOL courses were not previously in official PCC grading policy - Curriculum Committee recommended G301
- In the future, expect to see more substantial revisions to the “Grade Definitions” and “Attendance” sections
- Recommended by committee

## **Reports -**

### **General Education Revision Report: Erik Puris/Stacey Williams**

- The Gen Ed outcomes were endorsed by the EAC
- DSACs have developed the scoring rubrics and the signature assignments, about 800 of them; transparent assignment design is an important equity driver
- GEARS is now concerned with the overall process of getting all SACs through the committee with their artifacts/signatures assignments, CCOG updates and response to the Gen Ed philosophy statement
- GEARS Review Schedule and the lottery selection of SACs now completed; courses will start being reviewed in January and must be in the workflow by November 2019
- Very important to match SACs with their assigned mentors to assist in the gen ed review process
- February 2021 is the deadline for the GEARS process – SACs must make a decision about which courses they want to have a gen ed designation, as the gen ed list will be revised only ONCE later that year

### **Guided Pathways Report: Eriks Puris**

- From May 9 – 10, the Oregon Pathways Project and OTAC (Oregon Transfer Articulation Committee) meet at Chemeketa Community College; the next meeting will take place November 14 – 15 at Lane Community College
- This December PCC will chose the final guided pathways and implement them next year
- See the presentation slides on committee website for more information

### **State Report: Kendra Cawley**

- OTAC suggested creating two new state-wide transfer degrees – Associate of Arts Transfer (AAT) and Associate of Science Transfer (AST) – to house the Major Transfer Maps (MTMs) within the degrees themselves; this is something the DAC needs to start thinking about, as the creation of these new state transfer degrees is likely on the horizon in the years to come

### **EAC Report: Eriks Puris**

- N/A

### **DOI Report: Cheryl Scott**

- N/A

### **Style Guide:**

- N/A

## **DISCUSSION ITEMS:**

### **Degree Requirements & Gen Ed Reform**

- Should students who move from one degree to another be able to apply all the credits earned for their initial target degree to their second target degree?
- Cultural Literacy designation for all degrees?
- C or better for Gen Ed courses? for all courses to meet degree requirements?
- DEI lens for evaluating how changes will advantage/disadvantage different groups of students; next year will involve an intentional focus on DEI

### **DAC Business**

- Membership
  - All current members will continue on the committee next year
  - Kristin Bryant will go on sabbatical leave
- Revised timeline for degree & certificate approval?
  - Early fall registration and strategic scheduling may impact the DAC next year in terms of meeting deadlines on the curriculum timeline, but it is not expected to be too substantial
- 2019-2020 Meeting Schedule
  - Invites for next year's meetings will be sent out
  - DAC Fall Retreat on Monday, September 16<sup>th</sup> from 1:00 pm to 5:00 pm at Sylvania CC Oak Room
- Chair Succession
  - In spring 2020 Stacey Williams will begin role as Committee Co-Chair