

DEGREES & CERTIFICATES COMMITTEE

A Standing Committee of the Education Advisory Committee

April 10th, 2019 | 2pm to 4pm
Sylvania | CC Conference Room 233B

MINUTES

Committee – Voting Members ✓					
	Kristin Bryant		Dana Fuller	✓	Eriks Puris (Chair)
	Laurie Chadwick	✓	Amanda Gallo	✓	Don Ritchie
✓	Dorina Cornea-Hasegan	✓	Jaime Heberlein		Cheryl Scott
✓	Meredith Farkas		Alissa Leavitt - <i>Sabbatical</i>		Irene Seto
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Stacie Williams
✓	Wendy Fresh	✓	Elizabeth McGlasson		
Committee Support – Non-Voting Members ✓					
	Joshua Andersen		Sally Earll		Cong Nguyen
	Emily Biskey	✓	Anne Haberkern		Susan Wilson
✓	Kendra Cawley	✓	Joy Killgore		
	Ryan Clark		Jessica Morfin		
Guests					
	Ann Cary		Josephine Pino		Andrew Roessler
	Marc Goldberg		Usha Ramanujam		

OLD BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. N/A – Represented by			

NEW BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-ACCT: Accounting AAS Degree – Represented by Usha Ramanujam	✓		
2. ACERT1-ACTC: Accounting Clerk One-Year Certificate – Represented by Usha Ramanujam	✓		
3. AAS-AOP: Administrative Office Professional AAS Degree – Represented by Andrew Roessler	✓		
4. AAS-AS: Administrative Assistant AAS Degree – Represented by Andrew Roessler	✓		
5. AAS-WDD: Website Development & Design AAS Degree – Represented by Andrew Roessler	✓		
6. ACERT-VS: Virtual Specialist Less Than One-Year Certificate – Represented by Andrew Roessler	✓		
7. ACERT1-AS: Administrative Assistant One-Year Certificate – Represented by Andrew Roessler	✓		
8. ACERT1-WEBM: Website Development & Design One-Year Certificate – Represented by Andrew Roessler	✓		
9. ACERTP-AACS: Administrative Assistant: Computer Software Fundamentals Less Than One-Year Career Pathway Certificate – Represented by Andrew Roessler	✓		
10. ACERTP-ADS: Administrative Assistant: Administrative Support Less Than One-Year Career Pathway Certificate – Represented by Andrew Roessler	✓		
11. ACERTP-WBI: Website Development & Design: Web Assistant I Less Than One-Year Career Pathway Certificate – Represented by Andrew Roessler	✓		
12. ACERTP-WBII: Website Development & Design: Web Assistant II Less Than One-Year Career Pathway Certificate – Represented by Andrew Roessler	✓		

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account

ELECTV-MM02: Multimedia Support Electives ✓

INACTIVATE: ELECTV-CIS12: Introductory Electives ✓

INACTIVATE: ELECTV-CIS13: Advanced Electives ✓

Notes:

Apprenticeships and Trades, OMIC: Marc Goldberg –

- An overview of the units and programs under WDCE (Workforce Development & Continuing Education) was provided.
 - WDCE will move under Academic Affairs, which will offer opportunities to understand how non-credit and credit might align and complement each other and what other sector strategies are available.
- OMIC (Oregon Manufacturing Innovation Center).
 - Quick overview of how apprenticeships work.
 - Overview of OMIC development –
 - There is a longstanding commitment to community.
 - The Boeing opportunity – the model that they have in the UK.
 - PCC has bond money to build a center in Columbia County with land available in Scappoose.
 - PCC is developing the training side in cooperation with industry (machining, industrial fabrication, mechatronics).
 - The industry has formed a JATC (Joint Apprenticeship and Training Committee).
 - Opportunities will be created for underrepresented students.
 - The center is multi-institutional – OIT, OSU and PSU as well as PCC.
 - PCC's strategic goals – to try and leverage existing infrastructure rather than add to more to it (especially in the current budget climate), to build industry partners who in turn support community college funding at the legislative level.
- See presentation slides on the DAC's webpage.

Old Business –

- N/A

New Business –

REVISION: AAS-ACCT: Accounting AAS Degree

- A new capstone course, BA 292: Accounting, was added to the degree coursework.
- The program elective credits were reduced to 8 credits to keep the total degree credits the same.

REVISION: ACERT1-ACTC: Accounting Clerk One-Year Certificate

- A new capstone course, BA 292: Accounting, was added to the degree coursework.
- The 3 program elective credits were eliminated to keep the total certificate credits the same.

REVISION: AAS-AOP: Administrative Office Professional AAS Degree

- Changed the degree to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: AAS-AS: Administrative Assistant AAS Degree

- Changed the degree to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: AAS-WDD: Website Development & Design AAS Degree

- A new course, CAS 181D: Drupal, was added to the degree coursework.
- Changed the degree to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERT-VS: Virtual Specialist Less Than One-Year Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERT1-AS: Administrative Assistant One-Year Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERT1-WEBM: Website Development & Design One-Year Certificate

- A new course, CAS 181D: Drupal, was added to the degree coursework.
- Changed the degree to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERTP-AACS: Administrative Assistant: Computer Software Fundamentals Less Than One-Year Career Pathway Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERTP-ADS: Administrative Assistant: Administrative Support Less Than One-Year Career Pathway Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERTP-WBI: Website Development & Design: Web Assistant I Less Than One-Year Career Pathway Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

REVISION: ACERTP-WBII: Website Development & Design: Web Assistant II Less Than One-Year Career Pathway Certificate

- Changed the certificate to a limited entry program due to the forecasted cancellation of all CAWT degrees and certificates and the required teach-out to current students.

Consent Agenda -

- Approved

Awards -

- N/A

Style Guide:

- N/A

Policies -

A107-Associate Degree Requirements – General Education: Eriks Puris

- The new Gen Ed approval process is currently being developed by GEARS and everyone will have to look at the Gen Ed Philosophy statement.
- Ann Cary provided a brief review of the current gen ed approval process as well as the new process proposed to begin next year; in both processes, the philosophy statement is part of it.
 - The philosophy statement has been around for a long time, but has not been updated for at least 26 years.
 - Given the current revision of the gen ed approval process and other projects at the college, there is simply not enough time to do a full review and update it now prior to next year’s GEARS process, as that would be a college-wide endeavor.
- The use of “citizens” and “citizenship” in the philosophy statement is particularly problematic given PCC’s status as a sanctuary college.
 - Given that all SACs will be looking at the philosophy statement in the coming months in preparation for GEARS, it is important to revise this particular element.

- The committee approves the changes to the Gen Ed Philosophy Statement.

**A102-Associate Degree Requirements – Associate of Applied Science Degree (AAS):
Eriks Puris**

- The DAC has already discussed the initial changes; however, APS is considering additional changes and is first in the workflow.
- The DAC can vote on the changes in the May meeting, the changes will go before the EAC later in May and can be voted on in June, so any changes to A102 can still go through this year.
- The DAC decides to vote next month.

DISCUSSION ITEMS:

A106-Degree Residency Requirements

- Does the current requirement meet the evolving enrollment needs of our students? Is 30 credits the right number (See A106 for current policy).
 - A straw poll was conducted regarding the number of credits required for degree residency and the results were emailed to the committee members.
 - Of the 15 voting members, 12 cast a vote:
 - 50 credits: 1 member,
 - 30 credits: 1 member,
 - 24 credits: 10 members.
- More discussion to follow at next month's meeting.