

DEGREES & CERTIFICATES COMMITTEE

A Standing Committee of the Education Advisory Committee

March 13, 2019 | 2pm to 4pm
Sylvania | CC Conference Room 233B

MINUTES

Committee – Voting Members ✓					
✓	Kristin Bryant	✓	Dana Fuller	✓	Don Ritchie
	Laurie Chadwick	✓	Amanda Gallo		Cheryl Scott
	Dorina Cornea-Hasegan		Jaime Heberlein	✓	Irene Seto
✓	Meredith Farkas		Alissa Leavitt - <i>Sabbatical</i>		Stacie Williams
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
	Wendy Fresh	✓	Eriks Puris (Chair)		
Committee Support – Non-Voting Members ✓					
✓	Joshua Andersen	✓	Sally Earll	✓	Cong Nguyen
✓	Emily Biskey	✓	Anne Haberkern	✓	Susan Wilson
✓	Kendra Cawley	✓	Joy Killgore		
✓	Ryan Clark	✓	Jessica Morfin		
Guests					
Jan Abushakra (GRN)		Michael Faber (GRN)		Samuel Minnema (DST)	
Audrey Baldwin (PL)		Deb Lippoldt (FN)		Scott Stewart (MCH)	

OLD BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-PARA: Paralegal AAS Degree – Represented by Audrey Baldwin	✓		
2. ACERT1-PL: Paralegal One-Year Certificate – Represented by Audrey Baldwin	✓		
3. NEW: ELECTV-PL02: Paralegal Support Electives – Represented by Audrey Baldwin	✓		
4. ACERT-CNC: CNC Turning One-Year Certificate – Represented by Scott Stewart	✓		
5. ACERT-MCHM: Manual Machining One-Year Certificate – Represented by Scott Stewart	✓		

NEW BUSINESS:

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Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-EPG: Electric Power Generation Service Technology AAS Degree – Represented by Samuel Minnema	✓		
2. NEW: ACERTP-GRAP: Activity Professional Certificate – Represented by Jan Abushak		✓	

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

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ELECTV-CJA01: Criminal Justice Degree Electives ✓

Notes:

Announcements –

- Cong Nguyen, ASPCC student representative, recently travelled to Washington D.C. to the Community College legislative summit to lobby at the federal level with other PCC representatives. Some major issues were student access, student success, the re-authorization of the Education Act, and Dreamers and DACA students.
- Mark Goldberg will be giving an update on OMIC, apprenticeship programs and the relation between credit and non-credit programs at the April DAC meeting.

Old Business –

REVISION: AAS-PARA: Paralegal AAS Degree

- The SAC decided that there were too many electives and not enough required courses. So it developed a more intentional sequence of courses over terms, removing some program and support electives and adding other courses, including 4 new courses: PL 108, 203, 250, 295.
- A menu of course options for students to choose from was also created.
- General Education requirements were not changed to stay in compliance with the American Bar Association, the program's state accreditation body, and were chosen from PCC's AAS Gen Ed list.

REVISION: ACERT1-PL: Paralegal One-Year Certificate

- The certificate program added 5 courses and revised its total credits hours to 60 credits.
- The Paralegal core curricular courses remain the same as the degree, but the certificate does not require Gen Ed courses.
- Most students coming into this program already have an Associate or a Bachelor degree, 1/3 of PCC paralegal students are post-baccalaureate students.

NEW: ELECTV-PL02: Paralegal Support Electives

- 100 level courses and above will be more intentionally focused on skills needed in the paralegal field.

REVISION: ACERT-CNC: CNC Turning One-Year Certificate

- MCH 290, inadvertently dropped in the last certificate revision, was added back to the degree increasing total credit hours from 44.5 to 45.5 credits.
- The credit increase changes the certificate from a "Less Than One-Year Certificate" to a "One-Year Certificate."

REVISION: ACERT-MCHM: Manual Machining One-Year Certificate

- MCH 225, inadvertently dropped in the last certificate revision, was added back to the degree increasing total credit hours from 43.5 to 45.5 credits.
- The credit increase changes the certificate from a "Less Than One-Year Certificate" to a "One-Year Certificate."

New Business –

REVISION: AAS-EPG: Electric Power Generation Service Technology AAS Degree

- Summer 2018 was the 2nd year of offering the program.
- The original 18 outcomes, which were not clearly formulated, were revised into 6 new outcomes that are more clearly stated and better aligned with PCC core outcomes

NEW: ACERTP-GRAP: Activity Professional Certificate

- Due to a change in the national accreditation body, now National Association of Activity Professional Credentialing Center (NAAPCC), this certificate was designed to replace 3 existing career pathway certificates.
- A new course GRN 264 was added.
- ACERTP-GRAP is designed to get graduates into the workforce sooner in addition to preparing them to take the national exam.
- Title was changed to read “Activity Professional Less Than One-Year: Career Pathway Certificate.”
- Corrected spelling of “Be prepared to” in outcome 1.

Consent Agenda –

- Approved

Awards –

- N/A

Reports –

- **EAC:** Eriks Puris
 - Deb Lippoldt, Foods & Nutrition, is a new DAC member to be voted in at the next EAC meeting.
 - The distinction was made between Guided Pathways and Program Maps
 - Guided Pathways are larger and comprehensive, meta or core pathways which help orient students and give them a general direction through a community college’s multifarious course offerings.
 - Program Maps lead to specific majors at four year institutions.
 - PCC will notify each LDC SAC on April 1st that they will need to develop a program map linking their discipline to a corresponding PSU major.
 - Kendra provided an update on ELIWG and ongoing work on the New General Education Framework and Core Outcome revision.
 - One of ELIWGs main goals is to look at how assessment stands in relation to the other standing EAC committees.

- GEARS, the General Education Assessment Review Subcommittee of the Curriculum Committee, recommended that when General Education courses are being reapproved SACs will need to explain how the course addresses the General Education Philosophy Statement using a paragraph format with a limited word count. These expositions will be included in the course CCOG as a SAC- controlled field. To support this effort SACs will be provided with old documents from the last time their general education course was reviewed by the Curriculum Committee and was required to answer to the general education philosophy statement.
- The new Core Outcomes will be proposed to the EAC next fall and will need to go through the DAC before they are officially adopted.

Policies –

A106-Associate Degrees – Comprehensive Requirements- follow on from February meeting (see February minutes): Eriks Puris

- During the February meeting, the DAC had concerns about the phrase “other than Cooperative Education” in A106 part 5, 1st bullet point. Anne Haberkern spoke with the Registrar and reported back that the initial language in A106 5, 1st bullet point is correctly stating current practice/policy.

A102-Associate Degree Requirements – Associate of Applied Science Degree (AAS): Eriks Puris

- The proposal to change the Gen Ed requirement from the number of credits to the number of courses was approved by the committee and will be submitted to the workflow.

DISCUSSION ITEMS:

PCC Degree Residency Requirements

- Does the current requirement meet the evolving enrollment needs of our students? Is 30 credits the right number? (See: A106 for current policy.)
 - Recently, an employer approached PCC asking to waive the residency requirement so that its employees could earn a PCC degree more quickly.
 - The DAC will discuss this issue this spring with the goal of determining the number of credits that “feel right” to insure the PCCness of our degrees and working out general principles that justify the specific number. Next fall the DAC will work to modify specific policy to match these general principles.