

# DEGREES & CERTIFICATES COMMITTEE MINUTES

A Standing Committee of the Education Advisory Committee – MINUTES

January 16, 2019 – 2pm to 4pm  
Sylvania, CC Conference Room 2333B

<b>Committee – Voting Members ✓</b>					
✓	Kristin Bryant	✓	Dana Fuller	✓	Don Ritchie
✓	Laurie Chadwick	✓	Amanda Gallo	✓	Cheryl Scott
✓	Dorina Cornea-Hasegan	✓	Jaime Heberlein		Irene Seto
✓	Meredith Farkas		Alissa Leavitt - <i>Sabbatical</i>	✓	Stacie Williams
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
✓	Wendy Fresh	✓	Eriks Puris (Chair)		
<b>Committee Support – Non-Voting Members ✓</b>					
✓	Joshua Andersen	✓	Sally Earll	✓	Cong Nguyen
✓	Emily Biskey	✓	Anne Haberkern	✓	Susan Wilson
✓	Kendra Cawley	✓	Joy Killgore		
	Ryan Clark		Jessica Morfin		
<b>Guests</b>					
Jan Abushakrah (GRN)		Michael Faber (GRN)		Tanya Mead (ED)	
Dawn Coakes (RAD)		Sarah Gaskins (MUC)		Patricia Winters (RAD)	

## **OLD BUSINESS:**

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. <b>AAS-RAD: Radiography AAS Degree</b> – Represented by Dawn Coakes & Patti Winters			✓

## **NEW BUSINESS:**

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval:	Recommended w/amendments:	Postponed
1. <b>AAS-EDPA: Paraeducator AAS Degree</b> – Represented by Tanya Mead	✓		
2. <b>AAS-MSA: Music and Sonic Arts AAS Degree</b> – Represented by Sarah Gaskins		✓	
3. <b>ACERTP-MSAC: Music and Sonic Arts Less Than One-Year Career Pathway Certificate</b> – Represented by Sarah Gaskins	✓		
4. <b>AAS-GREN: Gerontology AAS Degree</b> – Represented by Jan Abushakrah & Mike Faber		✓	
5. <b>ACERTP-EOL: End of Life Less Than One-Year Career Pathway Certificate</b> – Represented by Jan Abushakrah & Mike Faber	✓		
6. <b>ACERTP-GRAB: Advanced Behavioral and Cognitive Care Less Than One-Year Career Pathway Certificate</b> – Represented by Jan Abushakrah & Mike Faber		✓	

## **CONSENT AGENDA ITEMS:**

These items do not require committee recommendation.

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- ELECTV-GRN01: Gerontology Program Electives**
- ELECTV-MM01: Multimedia Program Electives**
- ELECTV-MM03: Video Production Certificate Electives**
- ELECTV-PL01: Paralegal Program Electives**

## **Notes:**

### ***Updates*** – Kendra

- General Education revision: A new ad hoc committee is being formed called GEARS (General Education Assessment Review Subcommittee). GEARS would be a subset of the Curriculum Committee and would be comprised of faculty from the LAC, the CC, the DAC, from each of the four DSACs, and from CTE.
- GEARS would determine the criteria for qualifying a course for Gen Ed and Cultural Literacy designation
  - What will the process look like: timeline/approval/impact on outcomes?
  - GEARS would be part of the course approval process
  - In the future, how will Gen Ed courses be monitored and maintained once this first revision process is complete?

### ***Old Business*** –

#### **REVISION: AAS-RAD: Radiography AAS Degree**

- To be in compliance with accreditation agencies and new credit requirements, the program reduced its total number of credits from 119 to 109.5
- However, the state will still not approve 109.5 total credits – RAD needs to reduce the total by 1.5 to 108 credits for state approval; RAD will revise some courses
- Committee postponed recommendation until next meeting

### ***New Business*** –

#### **REVISION: AAS-EDPA: Paraeducator AAS Degree**

- The program revisited their outcomes because a Program Review is scheduled for later this year
  - Many outcomes were old and duplicated so the program cleaned them up
  - The college's core outcomes had been included in all the program outcomes because "the program itself is about education"
  - Only outcomes 1 and 3 have the core outcome designation of Professional Competence
- Program electives were reordered and relisted
- The 1 year certificate is embedded in the 2 year AAS degree

#### **REVISION: AAS-MSA: Music and Sonic Arts AAS Degree**

- Historically, students had to choose from a broad array of courses on several elective lists to fulfill credit requirements; the decision was made to reshape the curriculum more intentionally by program expectations
- Several courses and many elective lists were removed, replacing a few with "or" options
- Total number of credits was reduced from 91 to 90 credits
- MSA is trying to create more culturally responsive teaching practices and courses and to embed them into the program curriculum

- PSU plans to map PCC's MUS courses that are required for their new BS in Music and Sonic Arts Degree
- MUC 218 was listed in multiple terms with differing numbers of credits
  - MSA noted that MUC 218 does not belong in the 2<sup>nd</sup> or 3<sup>rd</sup> term of study – this subtracted 2 credits from total
  - MUC 218 does belong in the 6<sup>th</sup> term of study but was inaccurately listed as 2 credits; MUC 218 is a 4 credit course and this added 2 credits to total, so the revised total of credits is correct at 90 credits

**REVISION: ACERTP-MSAC: Music and Sonic Arts Less Than One-Year Career Pathway Certificate**

- The changes made to the AAS-MSA program required changes to the certificate because the certificate is stackable and matches the 1<sup>st</sup> year of study for the AAS
- Total number of credits was reduced from 44 to 43 credits

**REVISION: AAS-GREN: Gerontology AAS Degree**

- AD 105 was removed since it is offered only once a year; WR 121 was removed since it is already required by state for the AAS
- Increased the total number of program electives to 39
- Removed the word “effectively” from outcome 1

**REVISION: ACERTP-EOL: End of Life Less Than One-Year Career Pathway Certificate**

- GRN 131 was removed as a requirement because it is considered non-traditional credit
- Total number of credits was reduced from 37 to 36

**REVISION: ACERTP-GRAB: Advanced Behavioral and Cognitive Care Less Than One-Year Career Pathway Certificate**

- AD 105 was removed to reflect the changes in the AAS and GRN 177 was removed – a 4 credit reduction
- Added PSY 236 for 4 credits
- The committee discussed the wording of outcome 1, centering on “Work effectively”, and inquired about how it was being assessed
  - SAC defended the wording, pointing out that the practicum is the primary method of assessing this
  - It was noted that program outcomes are on a Degree and Certificate level and are not as strict as at the course curriculum level
- Added a period at the end of each outcome

***Consent Agenda Items –***

- Approved

***Awards –***

- N/A

## ***Policies –***

- **A106-Associate Degrees – Comprehensive Requirements – update on approval process: Eriks Puris**
  - Last January the DAC proposed a change to limit the number of independent course credits that can be used to meet associate degree requirements; this proposal is still in the approval process and will hopefully be in the DAC approval queue in time for next month's meeting.
  - Kendra recommends everyone to look at it when it shows up the queue, as there have been some additional changes made to A106 during the approval process
- **A102-Associate Degree Requirement – Associate of Applied Science Degree (AAS): Eriks Puris**
  - Implementation is set for Fall 2020
  - A full update is slated for the DAC's February meeting

## ***Discussion Items –***

- **EAC Report: Eriks Puris**
  - During the last meeting, the council passed the revised student code of conduct policy
  - Structure and Membership Task Force has split into an internal research group and an external research group
    - Task force will report out at the next meeting
- **DOI Report: Cheryl Scott**
  - Cheryl recommends that everyone attend a budget forum if they can
  - An online version of the presentation is available online on the Budget page of Financial Services or  
<https://intranet.pcc.edu/departments/finance/documents/January2019BudgetForum.pdf>
- **Guide Pathways Team Update: Eriks Puris**
  - Team's 3<sup>rd</sup> meeting will take place Friday, 1/18
  - PCC is moving towards a Guided Pathway model
  - Each SAC will be tasked with creating a guided pathway for a degree at PSU
- **DAC Chair Transition Update: Eriks Puris**
  - DAC chair is currently on a 3 year rotation basis and the committee should consider if this process still appropriately meets the committee's needs
  - Eriks is stepping down at the end of 2018-2019 academic year
  - Beth Fitzgerald will co-chair beginning spring of 2019 and will take over as chair beginning fall of 2019
- **Style Guide:**

N/A