

January Degrees and Certificates Minutes
January 12, 2011
2pm-4pm
Library Room 204

In attendance: Scott Huff, Phil Christain, Djambel Unkov, Steve Smith, Sally Earll, Amy Alday-Murray, Susanne Christopher, Kendra Cawley, Rebecca Mathern, Joanne Harris, Janeen Hull, Eriks Puris, Dave Stout, Kathleen Bradach.

Guests: Ann Wenning, Ed Lindsey, Mark Hornshu, Gerald Brask, Susan Lewis CGCC via conference call.

Old Business

Review December Minutes

*Joanne moved, Janeen seconded. Unanimous approval. **APPROVED***

Revision: Health Information Management: Ann Wenning: Outcomes revision.

Discussion:

*Eriks moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.***

New Business

2:30 Revision: Emergency TeleCommunicator Certificate: Carol Bruneau: Related Instruction.

Discussion: **POSTPONED UNTIL FEBRUARY.**

2:45 Revision: Fire Protection AAS degree: Ed Lindsey: Changes to comply with State and College requirements including outcome revision, addition of new courses, general education, and alternative course choices.

Discussion: FP has two student groups: those with fire science experience and those new to the field. Students with fire science experience do not need the co-op courses. Course alternatives were added to the degree to meet the educational needs of both student groups. About 24 courses have been identified which would be valuable to firefighters that have experience in the field. ~~203A should say~~ 280A in paperwork agenda. NFPA standards have become their outcomes. Amendments to outcome statement: Students should be able to instead of the upon completion opener. Outcome 3 has two C's listed in its subcategory.

Committee agreed that it's ok to break down the outcomes as listed in this degree.

In Course listing: Change Arts & Letters Gen Ed listing to Math, Science and Computer Science. EMS 105 is listed twice, should say EMS 105 and 106. FP 270 should say Fire Officer I (9140) Credits should be 4, is listed as 3 on paperwork. FP 280A Substitution courses will not be added to catalog, webforms, or Gradplan and is solely for use by Graduation dept.

*Dave moved, Janeen seconded. Unanimous recommendation for approval as amended and contingent on approval of courses by Curriculum Committee. **APPROVED.***

3:00 Revision: Emergency Medical Technician Certificate: Mark Hornshu: Program title change; Add two courses from the certificate program to the AAS to comply with Statewide EMS degree standards; related instruction.

Discussion: Revisions help the degree align closer with the statewide education consortium.

*Joanne moved, Dave seconded. Unanimous recommendation for approval. **APPROVED.***

3:15 Revision: Fitness Technology AAS: Janeen Hull Addition of recommended general education courses; increase number of electives.

Discussion: Remove footnote about BI 112 and MTH 111.

Gen Ed should be listed: Gen Ed social science 4 credits, Gen Ed elective 4. **The committee recommends labeling the Gen Ed courses as needed depending on the Gen Ed included in the degrees or certificates.**

*Eriks moved, Phil seconded. Unanimous recommendation for approval as amended. **APPROVED as AMENDED***

3:30 Revision: Paralegal AAS: Gerald Brask: course change, prerequisite change, clarifies grading expectations

Discussion: Course number changes PL 203 to 201, PL 106 to 202.

Amendment: Grade "C" or better is required for all core PL courses and an overall GPA of 2.0 or better in Paralegal classes to graduate.

PL 130 should be 103 on proposed side.

*Dave moved, Joanne seconded. Unanimous recommendation for approval as amended. **APPROVED AS AMENDED.***

Revision: Paralegal Certificate: Gerald Brask: related instruction, outcomes revision, course change, prerequisite change, clarify grading expectations.

Discussion: Grade "C" or better is required for all core PL courses and an overall GPA of 2.0 or better in Paralegal classes to graduate.

*Dave moved, Janeen seconded. Unanimous recommendation for approval as amended. **APPROVED AS AMENDED.***

3:45 Revision: Renewable Energy Technology Certificate: Susan Lewis (CGCC): Decrease general education to match AAS degree; Revise MTH 111C per SAC change.

Discussion: Why the general education elective? Needed for related instruction.

*Dave moved, Janeen seconded. Unanimous recommendation for approval. **APPROVED.***

Revision: Renewable Energy Technology AAS: Susan Lewis (CGCC): align courses to general education requirement; revise program as per workforce need.

Discussion: Discussed elective list and whether physics should be substituted with language courses on non RET courses. Should elective list be reduced? It was decided that since there was only one three credit elective, the integrity of the degree was maintained. Elective list also spoke to the global nature of the workforce.

*Eriks moved, Phil seconded. Unanimous recommendation for approval as amended. **APPROVED.***

Consent Agenda:

Paralegal AAS: Add restricted general education courses as per the ABA requirements.

Paraeducator Certificate: Related instruction.

Web Site Dev & Des Certificate: Addition of elective.

Geographic Information Systems: Addition of electives.

Juvenile Corrections Certificate: Verification of certificate suspension.

Discussion: *Dave moved, Joanne seconded. Unanimous approval. **APPROVED.***