

## Degrees and Certificates Committee Minutes

Date: May 11, 2016

Sylvania, CC Conf. Room B, 2pm to 4pm

In Attendance					
	Phil Christain		Dorina Cornea-Hasegan	✓	Beth Fitzgerald
✓	Amanda Gallo	✓	Janeen Hull (Chair)	✓	Arlene McCashew
✓	Eriks Puris	✓	Cheryl Scott	✓	Dave Stout
	Emiliano Vega				
Committee Support					
✓	Kristin Benson	✓	Emily Biskey	✓	Kendra Cawley
✓	Sally Earll	✓	Anne Haberkern	✓	Joy Killgore
✓	Jessica Morfin	✓	Susan Wilson		
Guests					
	Chris Brady		Lucinda Eshleman		Jennifer Bowers
	Sylvia Gray		Rebecca Robinson		Jeremy Estrella

### DISCUSSION ITEMS:

- DAC Chair Report: Majors Work Group
  - Janeen Hull presented a draft version of the final recommendation that the Majors Work Group will present to the district and various stakeholders. The recommendation is the culmination of several months of work, studying various definitions and scenarios of what majors are and what it would mean at PCC and how they would be applied to the PCC system. The Majors Work Group will be presenting their final recommendation to the college in several venues within the coming weeks.
- 2016-2017 meeting location
  - The Committee decided to continue meeting at Sylvania for the next academic year. Due to upcoming remodeling, the meetings will take place in the Tree rooms. More information to follow as plans are finalized.
- Curriculum Office: 16-17 Style Guide
  - The committee discussed clarifying the C or P language used in degree and certificate programs and;
  - Replacing Oregon University System (OUS) with Oregon Public Universities.
  - Going forth, there will be a designated section on the monthly agenda for any style guide concerns, with hopes of having a permanent record of these concerns to discuss at the end of the year.
- DOI Report: Cheryl Scott
  - Dean Scott discussed the Request for Proposals for Strategic Plan Funding.
    - Proposals must align with the PCC's Strategic Plan;
    - Require a minimum budget of \$20,000;
    - Can be a one-time only or permanent proposals;

- Deadline for the first round of proposals is May 25<sup>th</sup>, 2016. A call for a second round of proposals will happen during the Fall term. For more information, please contact Kristin Taylor at x. 4334 or by email: kristin.taylor3@pcc.edu.
- EAC Report: Janeen Hull
  - Along with the incoming chair for the fall, Eriks Puris, Chair Hull will continue recruiting new committee members for the next academic year.
  - The Chair would like to remind the committee that June's meeting will take place on **Monday, June 6<sup>th</sup>, 2016**. This avoids a schedule conflict with the EAC.

## OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
None			

## NEW BUSINESS:

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Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
AAS-ELT: Environmental Landscape Management Technology	✓		
ACERT-CULI: Culinary Assistant Training Less Than One-Year Career Pathway Certificate	✓		
ACERT1-MA: Medical Assisting One-Year Certificate	✓		
ACERT1-MSD: Management/Supervisory Development One-Year Certificate	✓		
ACERTP-CPR: Client Services Professional: Career Pathway Certificate - This title of the item was amended to correctly identify the type of certificate: "Less than One-Year, Career Pathway Certificate".		✓	
ACERTP-CSM: Client Services Management: Career Pathway Certificate – Discussion: This title of the item was amended to correctly identify the type of certificate: "Less than One-Year, Career Pathway Certificate".		✓	
ACERTP-HOA: Healthy Older Adult Fitness Career Pathway Certificate			✓
Policies	Recommended for approval:	Recommended w/amendments:	Postponed
A105: AS Health requirement	✓		
C100: Certificates- This item was amended so that all types of programs (degrees or certificate-types) would be capitalized throughout the policy.		✓	

## CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

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- Emergency Management Program Electives
- Landscape Technology Degree Electives
- Multimedia Program Electives
- Professional Music Certificate Electives
- OCCC Aquarium Science ACERT1: One course AQS 270 was listed twice with two different course titles and credit requirements. This is a typo. One of the entries should be AQS 295: Aquarium Science Internship, 12 credits. It is assumed that the department wished them to be two different courses as they are identified in the Aquarium Science AAS.