

Degrees and Certificates Committee Minutes

Date: Feb. 10, 2016

Sylvania, CC Conf. Room B, 2pm to 4pm

In Attendance					
	Phil Christain	✓	Dorina Cornea-Hasegan	✓	Beth Fitzgerald
✓	Amanda Gallo	✓	Janeen Hull (Chair)	✓	Arlene McCashew
✓	Eriks Puris	✓	Emiliano Vega	✓	Cheryl Scott
✓	Dave Stout				
Committee Support					
	Kristin Benson	✓	Emily Biskey	✓	Kendra Cawley
✓	Sally Earll	✓	Anne Haberkern	✓	Joy Killgore
✓	Jessica Morfin	✓	Susan Wilson		
Guests					
Ed Lindsey		Carol Bruneau		Scott Judy	
Bob Steele		Nathan Savage		Matt Scott	
Betsy Julian		Katie Leonard		Amy Clubb	
Jonny Gieber		Scott Quinn		Susan Watson	
Greg Rapp		Greg Gerstner		Barb Kaufman	
Noreen Brown		Mary Schatz		Hadiyah Miller	

DISCUSSION ITEMS:

- DOI Report: No Update
- DAC Chair Report: No update

OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. Library Assistant Certificate - Withdrawn			
2. Library Assistant Electives – Withdrawn			

NEW BUSINESS:

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Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. New- Advanced Bioscience Technologist Less Than One-Year: Career Pathway Certificate	✓		
2. Bioscience Technology AAS	✓		
3. New- Advanced Bioscience Technologist Electives	✓		
4. Bioscience Technology Prerequisites	✓		
5. Alcohol and Drug Counselor AAS	✓		
6. Geographic Information Systems (GIS) Certificate	✓		
7. Residential Plans Examination Less Than One-Year: Career Pathway Certificate	✓		
8. Marketing AAS	✓		
9. Microelectronics Technology AAS	✓		
10. Building Construction Technology AAS	✓		
11. Design/Build Remodeling AAS	✓		
12. Early Education and Family Studies Less Than One-Year: Career Pathway Certificate	✓		
13. New- Childcare Aide Less Than One-Year: Career Pathway Certificate	✓		
14. Emergency Management AAS	✓		
15. Emergency Management One-Year Certificate	✓		
16. Fire Protection Technology AAS	✓		
17. Fire Protection Technology Less Than One-Year: Career Pathway Certificate	✓		

18. Graphic Design AAS	✓		
19. Graphic Design Prerequisites Discussion: The following sentence was amended to state: “Students should declare a General Studies degree before they apply for the Graphic Design program and advance to subsequent GD Program courses.”		✓	
20. Airplane Without Flight Instructor AAS	✓		
21. Airplane with Flight Instructor AAS	✓		
22. Helicopter AAS	✓		
23. Aviation Science Program Prerequisites	✓		
24. Network Administration AAS	✓		
25. C# Application Programming Less Than One-Year Certificate	✓		
26. New- Network Security Less Than One-Year Certificate	✓		
27. Computer Information Systems Prerequisites Discussion: Less than One Year Certificates prerequisites were amended to add the following sentence: “Students must satisfactorily complete all courses with a CIS and CS prefix with a grade of "C" or "P" or better. “ Discussion: The following paragraph was amended to state: “Reading, writing and math readiness is critical for all Computer Information System (CIS) degrees and certificates. Talk to a CIS Department advisor for clarification regarding what constitutes math competency.”		✓	
28. Civil Engineering Technology AAS	✓		
29. Civil Engineering Technology: Green Technology and Sustainability AAS	✓		
30. Civil Engineering Technology Two-Year Certificate	✓		
31. Mechanical Engineering Technology AAS	✓		
32. Mechanical Engineering Technology: Green Technology and Sustainability AAS	✓		
33. Mechanical Engineering Technology Two-Year Certificate	✓		
34. New- CMET Human Relations Electives	✓		
35. Welding Technology AAS	✓		
36. New- Wire Welding Customized Less Than One-Year Career Pathway Certificate	✓		

37. New- Welding Certification Preparation Customized Less Than One-Year Career Pathway Certificate	✓		
38. Welding Technology Less Than One-Year Certificate	✓		
39. New- Wire and TIG Welding Less Than One-Year: Career Pathway Certificate	✓		
40. Flux Core Arc Welding Certification Preparation Less Than One-Year: Career Pathway Certificate	✓		
41. New- Gas Tungsten Arc Welding Customized Less Than One-Year Career Pathway Certificate	✓		
42. Wire Welding Certification Preparation Less Than One-Year: Career Pathway Certificate	✓		
43. Gas Tungsten Arc Welding Certification Preparation Less Than One-Year: Career Pathway Certificate	✓		
44. New- Metal Fabrication Customized Less Than One-Year Career Pathway Certificate	✓		
45. Shielded Metal Arc Welding Certification Preparation Less Than One-Year Certificate	✓		
46. New- Shielded Metal Arc Welding Customized Less Than One-Year Career Pathway Certificate	✓		
47. New- Pipe Welding Customized Less than One-Year Career Pathway Certificate	✓		
48. Pipe Welding Certification Preparation Less Than One-Year: Career Pathway Certificate	✓		
49. Website Development and Design AAS	✓		
50. Website Development & Design: Web Assistant II Less Than One-Year: Career Pathway Certificate	✓		
51. Website Development and Design One-Year Certificate	✓		
52. Virtual Specialist Less Than One-Year Certificate	✓		
53. Administrative Assistant AAS	✓		
54. Administrative Assistant One-Year Certificate	✓		
55. Administrative Assistant: Business Office Assistant Less Than One-Year: Career Pathway Certificate	✓		
56. Administrative Assistant: Computer Software Fundamentals Less Than One-Year: Career Pathway Certificate	✓		
57. Administrative Assistant: Administrative Support Less Than One-Year: Career Pathway Certificate	✓		

<p>58. Inactivate- Administrative Assistant: Office Assistant Less Than One-Year: Career Pathway Certificate Discussion: This certificate is redundant in our program and too close to our 1-year Administrative Asst. certificate. We are revising the current 1-year certificate to reflect current industry standards</p>			
<p>59. Inactivate- Real Estate Broker Less Than One-Year Certificate Discussion: This program will transition to PCC Climb as a non-credit professional development program, starting Fall 2016.</p>			
<p>60. Inactivate- Real Estate Property Manager Less Than One-Year Certificate Discussion: This program will transition to PCC Climb as a non-credit professional development program, starting Fall 2016.</p>			

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.
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- Administrative Assistant Degree Electives
- Website Development and Design Electives
- Inactivate- Website Development and Design Electives
- Computer Information Systems Program Electives
- Early Education and Family Studies Degree Electives
- Fire Protection Degree Electives
- Paralegal Program Electives
- Welding Program Electives
- Inactivate- Marketing Computer Applications Electives (no longer needed/used)
- Inactivate- Marketing Electives (no longer needed/used)