

Degrees and Certificates Agenda
March 13, 2013
Downtown Center, Rose Room
2pm to 4pm
Map and parking instructions included

Old Business:

Review February 13, 2013 minutes

Discussion Items:

EAC Report: Susanne Christopher

DOI Report: Scott Huff (see document within the agenda)

Curriculum Office Report: Anne Haberkern

Proposed clarifications to G303 and C100: (see documents within the agenda)

Plan for next steps

- College Core Outcome assessment
- General Education in AAS
- Focus Awards: Guidelines (see revision within the agenda)

New Business:

2:45 Revision: Dental Hygiene: Josette Beach

Remove three courses from course of study, add three courses to program prerequisites, reduce # of credits to earn the degree.

Consent Agenda:

Biology Management Zoo Animals: Change program prerequisites

Criminal Justice Leadership: add to elective list, CJA 251, CJA252, CJA253

Dean of Instruction Generally Accepted Practices for Degree and Certificate Review and Signature

Once the EAC's Degrees and Certificates Committee makes a recommendation for new or revised degrees or certificates, the request with its signature page is routed for a recommendation of approval to a Dean of Instruction (DOI) (and sometimes to a Campus President), Educational Advisory Council, and then to Vice-President of Academic and Student Affairs. While the signature page requires the signature of only a single DOI, that signature represents the endorsement of all DOIs. For degrees and certificates that may be offered across the district the DOIs typically engage in mutual discussion to determine if they will recommend the degree or certificate move ahead as proposed. This document describes what the DOIs generally look for in degrees and certificates, and provides guidelines on which degrees and certificates are reviewed by all DOIs and which can be recommended for approval by a single DOI.

If during this process, the DOIs have questions or suggest a change they will communicate with the Degree and Certificates Committee chair(s). If they determine they will be requesting change(s), the DOI(s) will also communicate with the SAC Chair(s) and Administrative Liaison.

Things the DOIs generally look for in reviewing course curriculum:

- Credit totals and impact on time to completion;
- Courses included as prerequisites to degree or certificate and impact on time to completion;
- Courses included in degree or certificates, making sure that no sub-100-level courses are included;
- Overlap issues (between SACs, with Community Education);
- History and context (e.g., has this come up before in some notable way).

Curriculum to be reviewed by all DOIs:

- All new degrees and certificates offered across the district, i.e., AAOT, AS, ASOT in Business, and AGS, plus those in district-wide CTE programs;
- All revised degrees and certificates offered across the district, i.e., AAOT, AS, ASOT in Business, AGS, plus those in district-wide CTE programs;
- All new degrees and certificates offered on a single campus.

Curriculum that may be recommended for approval by a single DOI:

- Revisions to existing degrees and certificates offered on a single campus unless there is the likelihood of impact on other degrees or certificates offered on other campuses, in which case all DOIs will review.

This document developed in partnership between DOIs, EAC Leaders, and Dean of Academic Affairs, February 2013.

Proposed Clarification Regarding Catalog Requirements for Students Who “Stop Out”:

Current:

To earn an associate degree or a certificate, students must meet the requirements in the catalog that is current when they earn their first credit(s) at PCC, unless they choose to meet the requirements of a later catalog. However, students who do not earn at least one PCC credit each academic year lose the right to meet the requirements of their original catalog. They must then meet the requirements of the current catalog at the time they resume work on their degree or certificate at PCC, or a later catalog. If a student has not been consecutively enrolled (earning at least one credit per academic year) at the time of degree or certificate completion, he/she must meet the requirements of the most current catalog.

Proposed: To earn an associate degree or a certificate, students must meet the requirements in the catalog that is current when they formally declare their degree or certificate at PCC, unless:

- they choose to meet the requirements of a later catalog (any catalog published between the year they declare their degree/certificate and the current catalog) and update the recorded catalog year with Enrollment Services, or
- they earn zero PCC credits for four (4) consecutive quarters; following a break of four or more quarters, the student must complete a new admissions application and meet the requirements of the catalog that is current when they re-enter PCC, or a later catalog (any catalog published between their re-entry year and the current catalog)

Rationales:

- The use of “academic year” as the maximum break in enrollment leads to inequity for students, which we assume was not the original intent of the policy as written. For example:
 - Student A first enrolls and earns credit in Summer 2012, and next enrolls and earns credit in Fall 2013. Student A has been absent from PCC for 4 quarters (Fall 2012, Winter 2013, Spring 2013, Summer 2013). Student A has not earned at least one PCC credit during the 2012-2013 academic year, and thus loses the right to graduate under the 11-12 catalog.
 - Student B first enrolls and earns credit in Fall 2012, and next enrolls and earns credit in Summer 2014. Student B has been absent from PCC for 6 quarters (Winter 2013, Spring 2013, Summer 2013, Fall 2013, Winter 2014, Spring 2014). However, because Student B has earned credit in academic year 12-13 and academic year 13-14, she can continue to use the 12-13 catalog, even though she has been absent from PCC for more terms and more calendar time than Student A.

The revised wording resolves this issue by replacing “academic year” with “4 consecutive quarters”.
- The current wording does not clearly specify that when a student changes their degree or certificate, that student loses the right to graduate under the catalog that was current when they first earned credit *in a different degree or certificate* at PCC. For example, a student who first entered PCC as an AGS student in Fall 2006, stays continuously enrolled, but changes her major/degree to AAS-Nursing in Fall 2011, does not continue to have the right to graduate under the 06-07 catalog requirements *for the AAS in Nursing*; she falls under the 11-12 (or later) catalog requirements for the AAS in Nursing. The current wording leaves some room for ambiguity, which can be confusing for students and advisors.

Policy/Standard Name: Course Challenge Standard and Practice
Policy/Standard Identifier: C102
Authority:
Units responsible for review and update: Academic Standards and Practices
Approval: District President
Responsibility: Vice President of Academic and Student Affairs
Date of Final Approval: June 2011
Effective Date: June 2011
Prior Versions: Yes

Granting Degrees and Certificates

DEGREES AND CERTIFICATES

A complete listing of Portland Community College’s degree and certificate programs and transfer disciplines may be found in the Programs and Disciplines section of the catalog.

To earn an associate degree or a certificate, students must meet the requirements in the catalog that is current when they formally declare their degree or certificate at PCC, unless:

- they choose to meet the requirements of a later catalog (any catalog published between the year they declare their degree/certificate and the current catalog) and update the recorded catalog year with Enrollment Services, or
- they earn zero PCC credits for four (4) consecutive quarters; following a break of four or more quarters, the student must complete a new admissions application and meet the requirements of the catalog that is current when they re-enter PCC, or a later catalog (any catalog published between their re-entry year and the current catalog)

Students at Portland Community College will receive degrees and/or certificates based upon an institutional awarding standard. The college will grant degrees and/or certificates upon completion of requirements for the student’s recorded program of study. Opting out of an institutional award requires completing the appropriate request through the graduation office. Multiple credentials may be institutionally awarded within a student’s program of study. For details regarding this standard, see the graduation office website.

An edition of the catalog is valid for six academic years. However, some programs may impose shorter time limits on accepting credits for degree or certificate requirements.

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For CERTIFICATE REQUIREMENTS

See Handbook section C100

For ASSOCIATE DEGREE REQUIREMENTS

See Handbook Sections, A102, A103, A104, A105 and A106



Policy/Standard Name: Certificates

Policy/Standard Identifier: C100

Authority:

Units responsible for review and update: Degrees and Certificates, Registrar

Approval: District President

Responsibility: Vice President of Academic and Student Affairs

Date of Final Approval: October 2012

Effective Date: October 2012

Prior Versions: Formerly included in G303, Granting Degrees and Certificates

Certificates

Some career technical departments offer certificates ranging from 12-108 credits to students who complete the course of study with a minimum 2.0 grade point average. Specific courses required for each certificate program, including any General Education requirements, are listed under their appropriate programs in the Programs and Disciplines section of the catalog.

PCC courses approved to be repeated for credit other than Cooperative Education may only be applied once in meeting a PCC degree or certificate requirement. Students may take a course additional times for credit, if the course is so designated, but those additional credits may not be used toward fulfilling PCC certificate requirements. Certain CTE programs have exceptions to this requirement. Contact programs for information.

Credit courses numbered below 100 cannot be used to fulfill the credit minimum requirements for certificates.

Please note the following requirements:

Two-year Certificate Requirements

1. At least 24 credits must be earned at PCC, 18 of which must apply to the certificate requirements. The final nine credits that apply to the certificate must be earned at PCC.

[Students may apply to the department chair for waiver of this requirement if they can demonstrate currency in the field.](#)

2. A maximum of 24 credits of "P" (Pass) grades will apply to any two-year certificate. Specific two-year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for the specific two year certificate.

3. A maximum of 12 credits of Cooperative Education courses may be applied to any two-year certificate. Specific two-year certificates that deviate from this maximum will state

their Cooperative Education maximum up to 24 credits (12 per year) in the requirements for the specific two-year certificate.

4. Only nine credits of 199 and 299 experimental courses apply.

One-year Certificate Requirement

1. At least 12 credits must be earned at PCC, nine of which must apply to the certificate requirements. The final nine credits that apply to the certificate must be earned at PCC.

Students may apply to the department chair for waiver of this requirement if they can demonstrate currency in the field.

2. A maximum of 12 credits of "P" (Pass) grades will apply to any one-year certificate. Specific one year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for the specific one year certificate.

3. A maximum of 12 credits of Cooperative Education course may be applied to any one-year certificate

4. Only nine credits of 199 and 299 experimental courses apply.

Less Than One Year Certificate Requirements

1. At least 6 credits must be earned at PCC, all of which must apply to the certificate requirements. The final six credits that apply to the certificate must be earned at PCC.

Students may apply to the department chair for waiver of this requirement if they can demonstrate currency in the field.

2. A maximum of 8 credits of "P" (Pass) grades will apply to any less than one year certificate. Specific less than one year certificates that deviate from this maximum will state their Pass/No Pass maximum in the requirements for that specific certificate.

3. Only nine credits of 199 and 299 experimental courses apply.

Career Pathway Certificates

Career Pathway Certificates are short-term credentials (12-44 credits) which prepare individuals for entry-level employment within an occupational area. Career Pathway Certificates may be the first certificate a student earns while pursuing a certificate of greater length or an Associate of Applied Science (AAS) degree. Information about Career Pathways in specific areas of study can be found in the Programs and Disciplines section of the catalog under individual career technical programs. Based upon credit hours, career pathway certificates need to meet less than one year or one year certificate requirements.

Employment Skills Training

Some career technical departments offer the Employment Skills Training Certificate (EST). The EST is an individualized certificate ranging from 12-44 credits that prepares the student for a specific job. Students should contact the appropriate career technical

department to find out whether the department offers the EST. A full description of the EST may be found in the Programs and Disciplines section of this catalog.

Focus Award Guidelines Draft

1. Focus Awards are comprised of LDC (lower division collegiate) courses and are developed and led by full -time faculty. Faculty identify courses addressing a theme or geographical area and lay out possible combinations of courses students can complete to earn the award. Faculty take the lead in advising students pursuing the award, as well as meeting on a regular basis to review courses to be used for meeting award requirements, and review requests to add or delete courses to the list.
2. Focus Awards have a minimum of 12 credits
3. Required courses should meet transfer criteria for AAOT, AS, and/or OTM .
4. The Focus award needs to demonstrate connection with a major at one or more of PCC's transfer institutions. PCC faculty should not only review course requirements with 4-year colleagues but should also explore ways in which students can be "handed off" to the major program there and seek specific scholarship opportunities. Ideally, students would have specific contact information for the transfer institution where they could pursue their interest.
5. To maximize student access, courses in a focus award must be available through on campus courses at any campus plus online courses.
6. Written material describing the Focus award must clearly state that this is not a certificate or degree and is thus not officially sanctioned by the state. It also identifies an Administrative office (s) for student contact, program award tracking and conferring.
7. Proposals for new and revised Focus Awards are submitted to the Degrees and Certificates Committee of the EAC for review.



**ASSOCIATE OF APPLIED
SCIENCE DEGREE
REVISION REQUEST FORM**

**Directions: Fill out completely and
return electronically to:
dac@pcc.edu
Signature pages should be intercampus mailed
to:
Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Dental Hygiene AAS	Proposed Title:	
Current Credits:	108	Proposed Credits:	96
Overview and rationale for proposed changes:	<p>Prerequisite Changes Proposed: As a Commission on Dental Accreditation (CODA) Accredited Program, the PCC Dental Hygiene students are required to have <i>“general education content that includes oral and written communications, psychology and sociology (CODA Standard 2-9).”</i> The intent of the standard describes that <i>“These subjects provide prerequisite background for components of the curriculum, which prepare the students to communicate effectively, assume responsibility for individual oral health counseling and participate in community health programs.”</i></p> <p>The dental hygiene program has previously allowed students to take Speech, Sociology and Psychology while enrolled in the two year program. Applicants, however, are awarded two extra points towards their applicant score for each course already taken prior to acceptance in the program. Historically, 95-100% of the applicants have these courses completed prior to applying for the program. For the 2012/13 year, 100% of the applicants had already completed these courses. Yearly there are 90+ applicants for twenty dental hygiene acceptance spots. The addition of these three courses to the prerequisite load will not be a detriment to selecting well-qualified candidates for acceptance into the program. Additionally, as prerequisites, these courses would fulfill the intent of the CODA accreditation standard by providing <i>“prerequisite background for components of the curriculum, which prepare the students to communicate effectively, assume responsibility for individual oral health counseling and participate in community health programs.”</i> Further, the degree would be reduced to a total of 96 credit hours for completion, which more accurately reflects the actual course load for students enrolled in the PCC Program.</p>		

<p>List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc). Use simple text such as Add, Remove, Change, Revise to inform the reader of the changes desired.</p>	<ol style="list-style-type: none"> 1. Add to prerequisite: add a college level Psychology Course (Psy 101 suggested) and remove from Program Course of Study 2. Add to prerequisite: add a college level Sociology Course (Soc 204 suggested) and remove from Program Course of Study 3. Add to prerequisite: add a college level Speech Course (Sp 111 suggested) and remove from Program Course of Study) 4. reduce # of credits required to earn the degree to 96 credits
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SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
WR 121 MTH 65 or Higher BI 231 and 232 sequence with lab. BI 234 Microbiology with Lab (completed within last seven years) CH 102 or 106	English Composition Intermediate Algebra , Second Term Human Anatomy and Physiology I and II Microbiology Organic Chemistry		

Proposed Prerequisites		
Course Number	Course Title or Placement level	
WR 121 MTH 65 or Higher BI 231 and 232 sequence with lab. BI 234 Microbiology with Lab (completed within last seven years) CH 102 or 106	English Composition Intermediate Algebra , Second Term Human Anatomy and Physiology I and II Microbiology	

Psy 101, Soc 204, Sp 111 (or equivalent suggested)	Organic Chemistry Psychology and Human Relations Sociology in Everyday Life Public Speaking	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.		
Degree Outcome		Core Outcome
<i>Students who complete this degree should be able to:</i>		
Communicate effectively with patients, peers, the public and other healthcare professionals using verbal, non-verbal and written language with clarity, coherence and purpose.		Communication
Apply scientific research methods to support evidence-based treatment modalities with specific concern for oral health and overall health.		Critical Thinking and Problem Solving, Professional Competence
Identify problems, investigate and use appropriate methods of reasoning, and develop creative and practical solutions to personal, professional and community issues regarding the delivery of oral health care.		Critical Thinking and Problem Solving
Understand and identify personal and public overgeneralizations and stereotyping and how these attitudes affect oral health beliefs and issues that arise from differences, while providing appropriate and effective care to diverse client populations in an increasing global marketplace.		Cultural Awareness
Competently assess, plan, implement and evaluate individual and/or community needs related to oral disease prevention and therapy in an ever-changing healthcare environment.		Professional Competence
Enhance knowledge as a life-long learner in healthcare by seeking peer support in professional associations, fulfilling		Professional Competence

continuing education and exploring career and educational advancements.	
Advocate for oral health and overall health for patients/communities by linking them with the appropriate resources and human services for individual needs and practice ethically within the scope of practice for dental hygienists as regulated by the State Dental Licensing Board.	Community and Environmental Responsibilities
Fulfill characteristics of a desired employee by demonstrating skills, teamwork, collaboration, respect, efficiency, and customer/patient service.	Communication, Critical Thinking and Problem Solving, Cultural Awareness, Professional Competence
Examine and self assess one's own academic skill, professional competence and personal beliefs as they impact self and others to grow personally and professionally.	Self-Reflection
Place and finish dental restorations in teeth prepared by the dentist as allowed in the Oregon State Practice Act governing dental hygienists.	Professional Competence
Revised Outcomes: Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.	
Degree Outcome	Core Outcome
<i>Students who complete this degree should be able to:</i>	
N/A	N/A

SECTION # 3 COURSE BY COURSE COMPARISON

List all courses (current AND proposed) in the order that they are distributed in the [catalog](#). If listed term by term then identify them in a term by term sequence on this form. If they identified within categories such as CORE, ELECTIVES, etc, then identify them as such.

If you are adding a course place it in the preferred term or category, identify such a course with (add) and bold the text in the line.

If you want to rearrange the order of courses within the term by term sequence do so on this form.

If you are removing a course identify the course with (remove) and bold the text.

If the course title is changed identify the course with (title change) and bold the text.
 If the course credits have changed identify the course with (increase or decrease credit) and bold the text.
 If you need more lines to accommodate the courses, right click and insert rows.

The information you provide on this form will be reflected in the PCC catalog pages and GRADplan. Please ensure it is correct.


CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CRE DITS	COURSE NUMBER	COURSE TITLE	CREDITS
DH 101	Dental Hygiene Theory I	4	DH 101	Dental Hygiene Theory I	4
DH 104	Dental Hygiene Practice	3	DH 104	Dental Hygiene Practice	3
DH 113	Dental Anatomy	2	DH 113	Dental Anatomy	2
DH 113L	Dental Anatomy Lab	1	DH 113L	Dental Anatomy Lab	1
DH 121	Oral Health Education & Promotion	1	DH 121	Oral Health Education & Promotion	1
DH 127	Medical Emergencies	2	DH 127	Medical Emergencies	2
DH 111	Speech Communication (Remove)	4			
DH 102	Dental Hygiene Theory II	2	DH 102	Dental Hygiene Theory II	2
DH 105	Dental Hygiene Practice	3	DH 105	Dental Hygiene Practice	3
DH 110	Cariology	2	DH 110	Cariology	2
DH 128	Oral Histology	2	DH 128	Oral Histology	2
DH 228	Head and Neck Anatomy	2	DH 228	Head and Neck Anatomy	2
DH 236	Ethics and Jurisprudence	1	DH 236	Ethics and Jurisprudence	1
DH 230	Dental Materials	2	DH 230	Dental Materials	2
PSY 111	General Psychology (Remove)	4			
DH 103	Dental Hygiene Theory III	2	DH 103	Dental Hygiene Theory III	2
DH 106	Dental Hygiene Practice III	3	DH 106	Dental Hygiene Practice III	3
DH 109	Dental Radiology I	2	DH 109	Dental Radiology I	2
DH 109L	Dental Radiology Lab	1	DH 109L	Dental Radiology Lab	1
DH 129	Oral Pathology	3	DH 129	Oral Pathology	3
DH 246	Pharmacology	3	DH 246	Pharmacology	3
SOC 204	General Sociology (Remove)	4			
DH 240	Introduction to Restorative Dentistry	2	DH 240	Introduction to Restorative Dentistry	2
FN 225	Nutrition	4	FN 225	Nutrition	4
DH 204A	Dental Hygiene Practice VI	1	DH 204A	Dental Hygiene Practice VI	1
DH 210	Dental Radiology Lab II	2	DH 210	Dental Radiology Lab II	2
DH 241	Restorative Dentistry I (2 hr Lec /2 hr Lab)	4	DH 241	Restorative Dentistry I (2 hr Lec /2 hr Lab)	4

DH 242	Restorative Dentistry II (2 hr Lec /2 hr Lab)	4	DH 242	Restorative Dentistry II (2 hr Lec /2 hr Lab)	4
DH 201	Dental Hygiene Theory VI	2	DH 201	Dental Hygiene Theory VI	2
DH 204B	Dental Hygiene Practice VI	4	DH 204B	Dental Hygiene Practice VI	4
DH 208	Community Oral Health I	2	DH 208	Community Oral Health I	2
DH 229	Local Anesthesia	2	DH 229	Local Anesthesia	2
DH 260	Periodontology	2	DH 260	Periodontology	2
DH 243	Restorative Dentistry III	1	DH 243	Restorative Dentistry III	1
DH 202	Dental Hygiene Theory V	3	DH 202	Dental Hygiene Theory V	3
DH 205	Dental Hygiene Practice V	5	DH 205	Dental Hygiene Practice V	5
DH 250	Research Methods & Issues in Oral Health	1	DH 250	Research Methods & Issues in Oral Health	1
DH 252	Community Oral Health II	2	DH 252	Community Oral Health II	2
DH 244	Restorative Dentistry IV	1	DH 244	Restorative Dentistry IV	1
DH 203	Dental Hygiene Theory VI	2	DH 203	Dental Hygiene Theory VI	2
DH 206	Dental Hygiene Practice VI	5	DH 206	Dental Hygiene Practice VI	5
DH 253	Community Oral Health	2	DH 253	Community Oral Health	2
DH 245	Restorative Dentistry V	1	DH 245	Restorative Dentistry V	1
Credit Total		108	Credit Total		96

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:	
Are there any career pathway(s) or related certificates attached to this degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of career pathway(s) or related certificate	
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)			Fall 2014

Submitted By:	Nancy Pilgrim, SAC Chair Dental Hygiene
Email:	npilgrim@pcc.edu

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Joyce Kaplan	Email: joyce.kaplan@pcc.edu	Phone: 971-722-7688
Title of Degree/Certificate:		Biology & Management of Zoo Animals		Requested Implementation Term: Fall 2013	
What type of change are you requesting?		<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other	
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:				Proposed Course Title:	
Current Course Number:				Proposed Course Number:	
Reason for request:		WE must revise the program prerequisites due to a change in the CH 100 course, replacing the current requirement of CH 100 with CH 151. And clarify the biology prerequisite to allow for substitutions for transfer students			
Explanation of Other:		Update program prerequisites to: 1. High school diploma, GED certificate, or equivalent required 2. Completion of WR 121 or higher with a C grade or better or previous degree 3. Completing MTH 65, or MTH 63 with a C or better, or passing a math class with a C or better for which MTH 65 or higher level math skills are a prerequisite, or passing the PCC competency exam for MTH 65 4. Completion of BI 112 Cell Biology for Health Occupations or BI 211 AND 212 Principles of Biology or equivalent majors biology coursework (including molecular/cellular/genetics components)			

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| | <ul style="list-style-type: none">5. Completion of CH 151 Preparatory Chemistry or CH 104 Allied Health Chemistry or equivalent general chemistry course with laboratory6. Completion of a minimum of one additional course from the General Education/Discipline Studies list7. Documentation of computer literacy through CAS 133 Basic Computer Skills, equivalent coursework or experience.8. A minimum of 20 documented hours of direct animal husbandry experience. |
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CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the
following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no
pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the
Degree and Certificate Committee.

Submitted by:	Jim Parks	Email: jparks@pcc.edu	Phone: 971-722-5236
Title of Degree/Certificate:	AAS Criminal Justice	Requested Implementation Term:	Fall 2013
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Course number change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Degree or certificate title change <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.			
Current Course Title:		Proposed Course Title:	
Current Course Number:		Proposed Course Number:	
Electives List Title:	Add the following courses to degree electives: CJA 251 (Management Strategies) CJA 252 (Innovative Police Leadership) CJA 253 (Critical Thinking for Police Leaders)		
Explanation of Other:			

Parking Map and Instructions – Meetings hosted by Curriculum Office at PCC Downtown Center

- Parking vouchers will be provided for the **3rd & Alder Smartpark** garage. You can enter the garage from SW 3rd or SW 4th, between Alder and Morrison (black arrows on map indicate entrances). The DTC is located on SW 2nd between Morrison and Yamhill (starred on map).

NOTE: there are several other public parking garages located in the immediate area. We can **ONLY** provide parking vouchers for the 3rd and Alder Smartpark!



- Park in any legal space in the garage. You do **not** need to bring your parking ticket with you to DTC
- At DTC, request a “PCC Downtown Center Parking Validation Voucher” form from the Curriculum staff before you leave the meeting
- Give your completed Validation Voucher form to the DTC receptionist at the front desk; she will give you your voucher
- The voucher is a pre-loaded payment card for the garage. When exiting the garage, insert your parking ticket at the payment gate; you will be prompted to “Insert credit card or form of payment”. Insert your voucher.