



**ASSOCIATE OF APPLIED SCIENCE
DEGREE
REVISION REQUEST FORM**

**Directions: Fill out completely and
return electronically to:
dac@pcc.edu
Signature pages should be intercampus mailed
to:
Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Marketing AAS	Proposed Title:	Same
Current Credits:	91	Proposed Credits:	92
Overview and rationale for proposed changes:	Update the degree to accommodate the credit hour change of BA 223 Principles of Marketing from 3 to 4 credit.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Increase credit: BA 223 – Principles of Marketing – Convert from 3 credit to 4 credit. 2. 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		



**CERTIFICATE
REVISION REQUEST
FORM**

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Curriculum Office DC 4th floor**

SECTION #1 OVERVIEW

Current Title:	Marketing Certificate	Proposed Title:	Same
Current Credits:	44	Proposed Credits:	45
Overview and rationale for proposed changes:	Update the certificate to accommodate the credit hour change of BA 223 Principles of Marketing from 3 to 4 credit.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. Increase credit: BA 223 – Principles of Marketing – Convert from 3 credit to 4 credit. 2. submit Template of Related Instruction in Certificates		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Please contact the Curriculum Office for guidelines on proposed timelines for changes	fall 2011	

SECTION #2 REVISION AREAS

Prerequisites

Does the revision involve changing certificate prerequisites?		
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Current Prerequisites		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Students who complete this certificate should be able to:			
Communicate effectively with customers, suppliers, employees, and other stakeholders using standard business terminology.		Communication, Professional Competence	
Analyze market situations and evaluate possible marketing solutions in the context of the local business setting		Communication, Professional Competence	
Identify situations unique to the global environment and evaluate possible marketing solutions in the context of that business setting.		Cultural Awareness, Critical Thinking, Professional Competence	
Work effectively in a team or group setting.		Communication, Critical Thinking, Professional	

	Competence, Self-Reflection
Develop marketing plans including elements of an environmental analysis, strategic marketing analysis, and marketing mix.	Cultural Awareness, Critical Thinking, Professional Competence
Use computer applications for appropriate marketing analysis, presentations, and reports.	Cultural Awareness, Critical Thinking, Professional Competence
Practice within the legal, ethical, and economic standards of the business environment.	Community, Cultural Awareness, Self-Reflection
Revised Outcomes: Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.	
Certificate Outcome	Core Outcome
Students who complete this certificate should be able to:	
Related Instruction	
Does the revision involve changing or adding Related Instruction?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/resources/academic/eac/degree/forms.html	
Additional Comments Or Changes	
Separate related instruction form submitted.	

SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
	Business Administration - Business Program Electives	3		Business Administration - Business Program Electives	3
	Business Administration - Business Program Electives	3		Business Administration - Business Program Electives	3
WR121	English Composition	4	WR121	English Composition	4
BA238	Sales	3	BA238	Sales	3
BA239	Advertising	3	BA239	Advertising	3
BA249	Principles of Retailing & E-tailing	3	BA249	Principles of Retailing & E-tailing	3
BA223	Principles of Marketing	3	BA223	Principles of Marketing (increase credit)	4
BA280B	CE: Business Experience - Seminar	1	BA280B	CE: Business Experience - Seminar	1
BA280A	Cooperative Education: Business Experience	3	BA280A	Cooperative Education: Business Experience	3
BA285	Human Relations-Organizations	3	BA285	Human Relations-Organizations	3
CAS216	Beginning Word	3	CAS216	Beginning Word	3
BA101	Introduction to Business	4	BA101	Introduction to Business	4
BA131	Computers in Business	4	BA131	Computers in Business	4
BA111	Intro to Accounting	3	BA111	Intro to Accounting	3
CAS121A	Beginning Keyboarding	1	CAS121A	Beginning Keyboarding	1
	Or			Or	
	Business Administration - Business Program Electives	(3)		Business Administration - Business Program Electives	(3)
	Credit total	44		Credit total	45

SECTION #4 (Please contact the Curriculum Office for your approved course listing before completing.)

Is this a Related Certificate?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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If yes, what is the base degree?		Will the proposed change affect the Career Pathway or Related Certificate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, how?		
Is this a statewide certificate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, has the change been approved by the consortium? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Submitted by:	Phil Seder
Email:	Phillip.seder@pcc.edu
Phone:	971-722-8274

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.



**ASSOCIATE OF APPLIED SCIENCE
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SECTION # 1 OVERVIEW

Current Title:	Retail Management AAS Degree	Proposed Title:	Same
Current Credits:	95	Proposed Credits:	94
Overview and rationale for proposed changes:	Update the degree to accommodate the credit hour change of BA 223 Principles of Marketing from 3 to 4 credit. Decrease the number of elective credits.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<ol style="list-style-type: none"> 1. Increase credit of BA 223 – Principles of Marketing – Convert from 3 credit to 4 credit. 2. Reduce business elective requirement – from 10 credits to 8 credits (no 5 credit business electives exist). 3. Reduce total credits required for the AAS 		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		

Proposed Prerequisites

Course Number	Course Title or Placement level	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing degree outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
<i>Students who complete this degree should be able to:</i>	
Use management skills to effectively utilize company resources in a retail environment.	Professional Competence, Critical Thinking,
Recommend and implement appropriate retail strategies in different business environments.	Professional Competence, Critical Thinking,
Use data analysis skills to identify and analyze business data common in a retail environment. Make recommendations based on the data analysis.	Critical Thinking and Problem Solving,
Use soft and hard skills in technology and communication to be effective in positions within the retail environment.	Community and Environmental Responsibility, Communication
Communicate effectively with customers, suppliers, employees, and other stakeholders using standard business terminology.	Communication, Cultural Awareness, Professional Competence
Evaluate career opportunities within the retail industry and assess the personal skills needed within the industry for career advancement	Self Reflection, Critical Thinking,

Revised Outcomes:
Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.

Degree Outcome	Core Outcome
<i>Students who complete this degree should be able to:</i>	

SECTION # 3 COURSE BY COURSE COMPARISON	
CURRENT DEGREE INFORMATION	PROPOSED DEGREE INFORMATION

COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
HE112	First Aid and Emergency Care	1	HE112	First Aid and Emergency Care	1
EC201	Principles of Economics: Microeconomics	4	EC201	Principles of Economics: Microeconomics	4
EC202	Principles of Economics: Macroeconomics	4	EC202	Principles of Economics: Macroeconomics	4
BA285	Human Relations-Organizations	3	BA285	Human Relations-Organizations	3
BA250	Small Business Management	3	BA250	Small Business Management	3
BA223	Principles of Marketing	3	BA223	Principles of Marketing (increase credit)	4
BA213	Principles of Accounting III	4	BA213	Principles of Accounting III	4
BA212	Principles of Accounting II	3	BA212	Principles of Accounting II	3
BA249	Principles of Retailing & E-tailing	3	BA249	Principles of Retailing & E-tailing	3
BA238	Sales	3	BA238	Sales	3
BA226	Business Law I	4	BA226	Business Law I	4
BA224	Human Resources Management	3	BA224	Human Resources Management	3
BA205	Solving Communication Problems with Technology	4	BA205	Solving Communication Problems with Technology	4
BA206	Management Fundamentals	3	BA206	Management Fundamentals	3
	General Education Courses	4		General Education Courses	4
	General Education Courses	4		General Education Courses	4
WR121	English Composition	4	WR121	English Composition	4
	Business Administration - Business Program Electives	5		Business Administration - Business Program Electives (decrease credit)	4
	Business Administration - Business Program Electives	5		Business Administration - Business Program Electives (decrease credit)	4
SP130	Business and Professional Speech Communication	4	SP130	Business and Professional Speech Communication	4
SP111	Public Speaking	4	SP111	Public Speaking	4
SP140	Introduction to Intercultural Communication	4	SP140	Introduction to Intercultural Communication	4
BA251	Office Management	3	BA251	Office Management	3
BA280A	CE: Business Experience	2	BA 280A	CE: Business Experience	2
BA131	Computers in Business	4	BA131	Computers in Business	4
	Or			Or	
CIS120	Computer Concepts I	(4)	CIS120	Computer Concepts I	(4)
MTH30	Business Mathematics (or higher)	4	MTH30	Business Mathematics (or higher)	4
	Or			Or	
MTH60	Introductory Algebra - First Term (or higher)	(4)	MTH60	Introductory Algebra - First Term (or higher)	(4)
BA111	Intro to Accounting	3	BA111	Intro to Accounting	3
	Or			Or	
BA211	Principles of Accounting I	(3)	BA211	Principles of Accounting I	(3)
	Credit Total	95		Credit Total	94

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are there any career pathway(s) or related certificates attached to this degree?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
If yes, name of career pathway(s) or related certificate	Retail Sales and Service		Requested <u>implementation date:</u>	fall 2011	
Submitted By:	Phil Seder				
Email:	Phillip.seder@pcc.edu				



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Curriculum Office DC 4th floor

SECTION #1 OVERVIEW

Current Title:	Retail Management Certificate	Proposed Title:	Same
Current Credits:	34	Proposed Credits:	35
Overview and rationale for proposed changes:	Update the certificate to accommodate the credit hour change of BA 223 Principles of Marketing from 3 to 4 credit.		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	1. Increase credits of BA 223 – Principles of Marketing – Convert from 3 credit to 4 credit. 2		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	Please contact the Curriculum Office for guidelines on proposed timelines for changes	fall 2011	

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
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Course Number	Course Title or Placement level	

Proposed Prerequisites

Course Number	Course Title or Placement level	

Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
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Students who complete this certificate should be able to:

The outcomes were developed and approved by the statewide consortium. They retain the spirit of the PCC goal of degree and certificate outcomes.	
<ul style="list-style-type: none"> • Written business communication • Oral communications • Business mathematics • Bookkeeping or general accounting • Microcomputer applications • Introduction to management • Marketing management • Human resources management • Retail management 	

- Merchandising
- Leadership and human relations

Revised Outcomes:
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
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Students who complete this certificate should be able to:

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Related Instruction

Does the revision involve changing or adding Related Instruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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If yes, a template for Related Instruction will need to be filled out. The template can be found at:
<http://www.pcc.edu/recources/academic/eac/degree/forms.html>

Additional Comments Or Changes

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SECTION #3 COURSE BY COURSE COMPARISON

Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
BA211	Principles of Accounting I	3	BA211	Principles of Accounting I	3

BA223	Principles of Marketing	3	BA223	Principles of Marketing (increase credit)	4
BA224	Human Resources Management	3	BA224	Human Resources Management	3
BA249	Principles of Retailing & E-tailing	3	BA249	Principles of Retailing & E-tailing	3
BA285	Human Relations-Organizations	3	BA285	Human Relations-Organizations	3
BA206	Management Fundamentals	3	BA206	Management Fundamentals	3
BA205	Solving Communication Problems with Technology	4	BA205	Solving Communication Problems with Technology	4
SP111	Public Speaking	4	SP111	Public Speaking	4
MTH30	Business Mathematics	4	MTH30	Business Mathematics	4
	Or			Or	
MTH60	Introductory Algebra - First Term (or higher)	(4)	MTH60	Introductory Algebra - First Term (or higher)	(4)
BA131	Computers in Business	4	BA131	Computers in Business	4
	Or			Or	
CIS120	Computer Concepts I	(4)	CIS120	Computer Concepts I	(4)
	Credit Total	34		Total	Credit
					35

SECTION #4 (Please contact the Curriculum Office for your approved course listing <u>before</u> completing.)			
Is this a Related Certificate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is this a Career Pathway?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, what is the base degree?	Retail Management	Will the proposed change affect the Career Pathway or Related Certificate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, how?	It will increase the number of credits by 1		

Is this a statewide certificate? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, has the change been approved by the consortium? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Submitted by:	Phil Seder
Email:	Phillip.seder@pcc.edu
Phone:	971-722--8274

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.



**NEW
ASSOCIATE OF APPLIED SCIENCE
DEGREE REQUEST FORM**

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Signature pages should be sent via intercampus
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SECTION # 1 OVERVIEW

Proposed Title:	Biology and Management of Zoo Animals	Proposed Credits:	108
Reason for new degree:	<p>The Oregon Zoo requested in writing that we jointly develop a two year degree to train zoo keepers. Obtaining a position as a keeper in an accredited zoo or aquarium virtually requires a college degree plus hands on animal experience. This program would provide both. Only nine colleges in the country offer a similar program and only two of these Pikes Peak Community College in Colorado and Moorpark College in California are located west of the Mississippi River. So we will be meeting a regional as well as national need for zoo keepers. In addition there will be no negative impact among community colleges in the Pacific Northwest.</p> <p>After carefully considering the existing programs at the nine colleges, our advisory committee has constructed a two year program that meets the highest academic standards of the national zoo accrediting body, the American Zoo and Aquarium Association (AZA) plus provides the maximum number of internship hours allowed by the state of Oregon. We have assembled an exemplary advisory committee consisting of the Deputy Director and General Curator of the Oregon Zoo, two animal curators, senior veterinarian, manager, deputy manager and research scientist of the Conservation Department, plus a member of the College of Sciences from Oregon State University as well as the senior veterinarian at the Oregon National Primate Research Center.</p> <p>Nationally recognized and respected the Oregon Zoo provides us with a strong regional partner. They will provide access to their facilities and collections, use of their equipment, designate zoo professionals as advisory committee members and mentors, as well as part-time instructors. Kim Smith, Oregon Zoo Director, has indicated a willingness to provide internship opportunities outside this program specifically in marketing, accounting, web design plus other zoo departments. They are strongly committed to increasing diversity. The Oregon National Primate Research Center has also offered to provide a training site for student internships and their head veterinarian has agreed to serve on the advisory committee.</p> <p>Zoo keeping is a rewarding profession for many individuals. It offers good salaries and benefits, plus provides a</p>		

career ladder leading to lead and supervising keeper, curator and ultimately zoo director positions. Potential employers of these graduates would be the 221 accredited zoos and aquaria in this country plus more than 2,400 exotic animal facilities regulated by the U.S. Department of Agriculture including the Oregon National Primate Research Center. Graduates would potentially have the ability to transfer to three four-year colleges that have existing articulating agreements with some of the existing programs. These include the University of West Florida, State University of New York Oswego and Friends University in Kansas. Working with the Curriculum Office articulation agreements with Oregon State and Portland State Universities will be pursued once program approval has been obtained.

<p>Impact on other areas of instruction: Have you talked to other area SACs? If yes, explain:</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Explain: Both Building Construction Technology and Landscape Technology would likely be providing instruction for specified courses within the program: BMZA 265 Exhibit Construction Maintenance and Repair and BMZA 107 Basic Horticulture for Zoo Keepers. Both programs strongly support the proposal. Speech has indicated a willingness to offer a special section of Speech 211 for these students. There is some overlap with the existing Veterinary Technology program but these students focus on domestic rather than exotic animals plus they enthusiastically support this new program.</p>	<p>Has degree been validated by the Advisory Committee?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
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SECTION # 2 PREREQUISITES AND OUTCOMES

PROPOSED PREREQUISITES

Course Number	Course Title or Placement level	Credits
	High School Diploma or GED certificate	
WR 121	English Composition or higher with C or better	4
MTH 65	Introductory Algebra 2 nd term or higher with C or better or placement into MTH 95 or higher	4
<p>Is this a limited entry program? Students must apply, via the department for program entry. The program will not be listed on the drop down menu in PCC web admissions.</p>		<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

PROPOSED OUTCOMES

Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a

classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements visit: <http://www.pcc.edu/resources/academic/eac/curriculum/degree-certificate-development/new/program-outcomes.html>

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome	Core Outcome
1. Work collaboratively, competently, safely and ethically with a team of zoo professionals in providing quality animal management for captive populations.	Professional Competence Communication Critical Thinking and Problem Solving Self reflection
2. Communicate effectively in written and oral format within the work team, with zoo visitors and through outreach programs	Professional competence Community and Environmental Responsibility Critical Thinking and Problem Solving Self reflection
3. Advocate for conservation biology through outreach programs and personal interactions with zoo visitors.	Professional Competence Community and Environmental Responsibility Critical Thinking and Problem Solving Self reflection
4. Critically analyze and apply zoo specific principles to ensure high quality practice in the areas of: a. Care and husbandry of captive populations b. Animal management for captive populations c. Sustainable population management d. Wild population management e. Exhibit design and maintenance f. Exhibit water quality and plant care	Professional Competence Critical Thinking and Problem Solving Communication – both oral and written Self reflection

SECTION # 3 COURSEWORK

All candidates for the Associate of Applied Science Degree must complete 16 credits of General Education from the General Education/Discipline Studies list. The categories are: 1) Arts and Letters. 2) Social Science, 3) Science/Math/Computer Science. These credits must include at least one course from each category and no more than two courses or eight credits from any one category. Please identify all General Education listed within your degree with *.

PROPOSED DEGREE COURSEWORK

COURSE NUMBER	COURSE TITLE	CREDITS
BMZA 100	Introduction to Zoo Science	1
BMZA 101	Animal Management I – Introduction	4
BMZA 103	Conservation Biology	4
BMZA 105	Introduction to Comparative Vertebrate Anatomy and Physiology I	4
BMZA 106	Introduction to Comparative Vertebrate Anatomy and Physiology II	4
BMZA 107	Basic Horticulture for Zoo Keepers	4
BMZA 110	Animal Nutrition	4
BMZA 150	Captive Population Management	4
BMZA 201	Captive Population Management II – Amphibians and Reptiles	4
BMZA 202	Captive Population Management III – Birds	4
BMZA 203	Captive Population Management IV – Mammals	4
BMZA 220	Veterinary Procedures and Treatments for Zoo Keepers	4
BMZA 231	Introduction to Animal Behavior	4
BMZA 232	Zoo Animal Behavior Management	4
BMZA 240	Water Quality Management	4
BMZA 260	Exhibit Design	4
BMZA 265	Exhibit Construction, Maintenance and Repair	4
BMZA 270	Biology and Management of Zoo Animals Seminar	1
BMZA 271	Internships I (repeated six times)	24 total
SP 111	Public Speaking *	4
PSY 101	Psychology and Human Relations *	4
PE 181D	Circuit Weight Training 1 Coed	1
CG 209	Job Finding Skills	1
	Remaining General Education Requirements	8
	Credit Total	108

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)					
Is this a statewide degree?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the degree been approved by the consortium?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Requested implementation date:	Fall 2012
Is this a degree option?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, name of the base degree:			
Eligible Training Provider Application	Complete the Eligible Training Provider application available on the Curriculum Office forms page. The value of being listed on the ETP list is that students who have Workforce Investment Act (WIA) funds may use the funds for their tuition. Return completed form to DAC@pcc.edu				
Submitted By:	Dean Kruse				
Email:	dkruse@pcc.edu				



**ASSOCIATE OF APPLIED
SCIENCE DEGREE
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SECTION # 1 OVERVIEW

Current Title:	Civil Engineering Technology	Proposed Title:	Civil Engineering Technology
Current Credits:	101	Proposed Credits:	101
Overview and rationale for proposed changes:	Make a change to the catalog copy		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<p>Wording to be added to the catalog at the end of the “prerequisites and requirements” section.</p> <p>“Completion of CMET131 with a ‘C’ or higher grade will meet the PCC math competency requirement for the AAS degree.”</p>		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
	No changes		

Proposed Prerequisites

Course Number	Course Title or Placement level	
	No changes	
<p>Current Outcomes: Required whether or not outcomes are being changed.</p>	<p>Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.</p>	<p>Does the revision involve changing degree outcomes?</p> <p><input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Degree Outcome</p>		<p>Core Outcome</p>
<p><i>Students who complete this degree should be able to:</i></p>		
<ul style="list-style-type: none"> • Apply fundamental knowledge of mathematical, computational, scientific and engineering concepts to identify, formulate and design successful resolutions to real-world civil engineering problems. • Utilize appropriate laboratory techniques, engineering equipment and computational technology to collect, analyze, and interpret data to acquire scientific knowledge about a stated problem. • Utilize the knowledge of visualization skills, computer aided drawing programs and the ability to create and interpret engineering drawings, to design civil engineering projects within proper industry acceptable standards and conventions. • Apply effective and efficient communication skills, teamwork that fosters inclusion, project and time management skills, ethical engineering practices and professional responsibility in order to plan, design, fabricate, construct and operate engineering systems or components. • Practice sustainable engineering methodologies. 		
<p>Revised Outcomes: Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Degree Outcome</p>		<p>Core Outcome</p>
<p><i>Students who complete this degree should be able to:</i></p>		
<p>No changes</p>		

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
	No changes				
	Credit			Credit	
	Total			Total	

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No	Has the change been approved by the consortium? If yes, name of the base degree:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No	If yes, name of career pathway(s) or related certificate	
Are there any career pathway(s) or related certificates attached	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No		
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)			

Submitted By:	Jan Chambers, CMET SAC chair
Email:	jchamber@pcc.edu



**ASSOCIATE OF APPLIED
SCIENCE DEGREE
REVISION REQUEST FORM**

**Directions: Fill out completely and
return electronically to:
dac@pcc.edu
Signature pages should be intercampus mailed
to:
Curriculum Office DC / 4th floor**

SECTION # 1 OVERVIEW

Current Title:	Mechanical Engineering Technology	Proposed Title:	Mechanical Engineering Technology
Current Credits:	101	Proposed Credits:	101
Overview and rationale for proposed changes:	Submit changes for the catalog		
List of specific changes being proposed (i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes, etc).	<p>Wording to be added to the catalog at the end of the “prerequisites and requirements” section.</p> <p>“Completion of CMET131 with a ‘C’ or higher grade will meet the PCC math competency requirement for the AAS degree.”</p>		

SECTION # 2 PREREQUISITES AND OUTCOMES

All degree/certificate outcomes will be reviewed by the committee regardless of whether or not outcomes have changed.

Current Prerequisites	Does the revision involve changing degree prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
	No changes		

Proposed Prerequisites

Course Number	Course Title or Placement level	
	No changes	
<p>Current Outcomes: Required whether or not outcomes are being changed.</p>	<p>Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.</p>	<p>Does the revision involve changing degree outcomes?</p> <p><input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Degree Outcome</p>		<p>Core Outcome</p>
<p><i>Students who complete this degree should be able to:</i></p>		
<ul style="list-style-type: none"> • Apply fundamental knowledge of mathematical, computational, scientific and engineering concepts to identify, formulate and design successful resolutions to real-world mechanical or manufacturing engineering problems. • Utilize appropriate laboratory techniques, engineering equipment and computational technology to collect, analyze, and interpret data to acquire scientific knowledge about a stated problem. • Utilize the knowledge of visualization skills, computer aided drawing programs and the ability to create and interpret engineering drawings, to design machines and manufacturing processes within proper industry acceptable standards and conventions. • Apply effective and efficient communication skills, teamwork that fosters inclusion, project and time management skills, ethical engineering practices and professional responsibility in order to plan, design, fabricate, construct and operate engineering systems or components. • Practice sustainable engineering methodologies. 		
<p>Revised Outcomes: Identify which college AAS degree outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the AAS degree outcomes.</p>		
<p>Degree Outcome</p>		<p>Core Outcome</p>
<p><i>Students who complete this degree should be able to:</i></p>		
<p>No changes</p>		

SECTION # 3 COURSE BY COURSE COMPARISON

CURRENT DEGREE INFORMATION			PROPOSED DEGREE INFORMATION		
COURSE NUMBER	COURSE TITLE	CREDITS	COURSE NUMBER	COURSE TITLE	CREDITS
	No changes				
	Credit			Credit	
	Total			Total	

SECTION # 4 (Please contact the Curriculum Office for support in filling out this section if needed.)

Is this a statewide degree?	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No	Has the change been approved by the consortium?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this a degree option?	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No	If yes, name of the base degree:	
Are there any career pathway(s) or related certificates attached to this degree?	<input type="checkbox"/> Yes x <input checked="" type="checkbox"/> No	If yes, name of career pathway(s) or related certificate	
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)			

Submitted By:	Jan Chambers, CMET SAC chair
Email:	jchamber@pcc.edu



**CERTIFICATE
REVISION REQUEST
FORM**

**Directions: Fill out completely and
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dac@pcc.edu

Signature pages should be intercampus mailed to:
Curriculum Office DC 4th floor**

SECTION #1 OVERVIEW

Current Title:	Computed Tomography Certificate	Proposed Title:	Computed Tomography Certificate
Current Credits:	17	Proposed Credits:	19
Overview and rationale for proposed changes:	<p>Two additional courses are being added to the certificate program. CTT 104 - Cross Sectional Anatomy Review will be included to address all pertinent body section images and imaging methods that technologists learned at the beginning of the Program. Comments from graduate assessments indicated the need for this course to foster continued competency in image selection and production.</p> <p>CTT 113 – CT Registry Review is added to prepare students for the national certification examination. This capstone course will also be available to current non-credentialed technologists who will be sitting for the national examination but who did not complete all certificate program courses. Their professional clinical experience will determine placement into this course.</p> <p>Course numbers have changed and course prefix has changed from RAD to CTT. These changes have already been approved by the Curriculum Committee</p>		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> 1. Add CT 113, 1 cr 2. Add CTT 104, 1 cr 3. Change Course number/prefix 4. Increase certificate credit requirements 		

SECTION #2 REVISION AREAS

Prerequisites			
Current Prerequisites	Does the revision involve changing certificate prerequisites?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Course Number	Course Title or Placement level		
Proposed Prerequisites			
Course Number	Course Title or Placement level		
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.			
Certificate Outcome		Core Outcome	
Upon completion of this program, students will:			
1. provide competent health care to the community using the skills and knowledge of a CT and PET professional		CO 1,3 and 4	
2 perform CT and PET procedures safely and effectively in a professional manner meeting health care industry standards		CO 2 and 4	
3. abide by professional ethical standards in order to provide the highest quality care to the community		CO 3,4,5 and 6	

Revised Outcomes: Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.	
Certificate Outcome	Core Outcome
Students who complete this certificate should be able to:	
No change	
Related Instruction	
Does the revision involve changing or adding Related Instruction?	<input type="checkbox"/> Yes xx <input type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/recourses/academic/eac/degree/forms.html	
Additional Comments Or Changes	

SECTION #3 COURSE BY COURSE COMPARISON					
Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
RAD 251	Cross-Sectional Anatomy-Neck + Thorax	1	CTT 103	Cross-Sectional Anatomy-Neck + Thorax	1

Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)	
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Submitted by:	Virginia Vanderford/Gayle Wright
Email:	vvanderf@pcc.edu or gwright@pcc.edu
Phone:	Ext. 4907 or 4032

Next steps:

1. Save the completed Certificate Revision Request Form and submit as an e-mail attachment to dac@pcc.edu
2. If needed, attach the Related Instruction Form to the same e-mail.
3. Download and print the Associate of Applied Science/Certificate Revision Signature Page Form and obtain the appropriate signatures.
4. Staple the signed Associate of Applied Science/Certificate Revision Signature Page Form to a hard copy of the Certificate Revision Request Form (electronic version has already been sent in step one). Send both forms to Curriculum Office, Downtown Center DC 4th floor via campus mail.



**CERTIFICATE
REVISION REQUEST
FORM**

Directions: Fill out completely and
return electronically to:
dac@pcc.edu

Signature pages should be intercampus mailed to:
Curriculum Office DC 4th floor

SECTION #1 OVERVIEW

Current Title:	Sustainable Building Certificate	Proposed Title:	Sustainable Design Certificate
Current Credits:	42	Proposed Credits:	43
Overview and rationale for proposed changes:	This revision adds ARCH prerequisites to the Certificate, and moves several required courses to electives lists. The electives list expands to include choices from ARCH, BCT, BIO, ESR, GEO, ID, and LAT, providing more choice for students to pursue specific interests. One newly developed ARCH class will be required. The Certificate name changes to reflect the focus on design rather than building.		
List of specific changes being proposed i.e. may include, addition or deletion of courses, title changes, credit changes, prerequisite changes, outcome changes, course changes etc.	<ol style="list-style-type: none"> 1. Add ARCH 101, 110, 124, 126, 136 to prerequisites for the Certificate; or Departmental approval for previous experience. 2. Add ARCH 134 3. Delete ARCH 101, ARCH 124, BCT 206. 4. Move courses from ESR, PHL, and SOC from required to the electives lists. 5. Add BI, BCT, ESR, GEO, ID, and LAT are added to electives lists. 6. Change certificate title from Sustainable Building Certificate to Sustainable Design Certificate. 		

SECTION #2 REVISION AREAS

Prerequisites

Current Prerequisites	Does the revision involve changing certificate prerequisites?	X Yes	No
Course Number	Course Title or Placement level		
MTH 60 (Placement into)	Placement into Introductory Algebra-1 st Term		
WR 121 (Placement into)	Placement into English Composition		

Proposed Prerequisites		
Course Number	Course Title or Placement level	
MTH 60 (Placement into)	Placement into Introductory Algebra-1 st Term	
WR 121 (Placement into)	Placement into English Composition	
ARCH 101	Graphics I	
ARCH 110	Introduction to Architectural Drawing	
ARCH 124	Introduction to Building Systems	
ARCH 126	Introduction to AutoCAD	
ARCH 136	Intermediate AutoCAD	
	<i>Or Department Approval</i>	
Current Outcomes: Required whether or not outcomes are being changed.	Describe what we intend students to be able to do “out there” (in life roles: worker, family member, community citizen, global citizen, and life-long learner), as opposed to a classroom activity “in here”? Good outcomes statements will suggest context to indicate this “out there” and they will describe what students can DO with what they know. The committee will review the outcomes. For guidance on writing good outcome statements.	Does the revision involve changing certificate outcomes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.		
Certificate Outcome		Core Outcome
Students who complete this certificate should be able to:		
<ul style="list-style-type: none"> Design homes that are energy and resource efficient, and demonstrate consideration of health and environmental responsibility. 		Critical Thinking and Problem Solving Professional Competence
<ul style="list-style-type: none"> Assess and advise client on a building’s impact on the environmental, including production, construction, and operation, over the lifetime of the building. 		Community and Environmental Responsibility
<ul style="list-style-type: none"> Apply an understanding of the cultural influence, philosophic concern and human impact on the built environment. 		Community and Environmental Responsibility Cultural Awareness
<ul style="list-style-type: none"> Communicate sustainable principles within the design profession, using industry specific terminology and graphics. 		Professional Competence

Revised Outcomes: NO CHANGE

Identify which certificate outcome aligns to individual core outcomes. It is possible that all core outcomes may not be address by the certificate outcomes.

Certificate Outcome		Core Outcome
Students who complete this certificate should be able to:		
Related Instruction		
Does the revision involve changing or adding Related Instruction?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, a template for Related Instruction will need to be filled out. The template can be found at: http://www.pcc.edu/recourses/academic/eac/degree/forms.html		
Additional Comments Or Changes		

SECTION #3 COURSE BY COURSE COMPARISON


Current Certificate Information			Proposed Certificate Information		
Course Number	Course Title	Credits	Course Number	Course Title	Credits
ARCH 101	Architectural Graphics 1 (Remove)	3		(Removed)	
ARCH 113	Site Planning	2	ARCH 113	Site Planning	2
ARCH 124	Introduction to Building Systems (Remove)	3	ARCH 134	Energy & Alternative Materials & Codes (Add)	2
ARCH 131	Sustainable Building Strategies	4	ARCH 131	Sustainable Building Strategies	4
ARCH 204	Green Residential Studio	4	ARCH 204	Green Residential Studio	4
ARCH 224	Active & Passive Bldg Systems	4	ARCH 224	Active & Passive Bldg Systems	4
ARCH 280	CE: Arch Design & Drafting	4	ARCH 280	CE: Arch Design & Drafting	4

ID 121	Sustainable Materials for Residential Interiors	3	ID 121	Sustainable Materials for Residential Interiors	3
BCT 206	Sustainable Construction Practices (Remove)	3		(Removed)	
ESR 171 Or ESR 172	Environmental Science: Biological Perspectives (Remove) Environmental Science: Chemical Perspectives (Remove)	4		(Moved to General Environmental Electives, below)	
PHL 206	Introduction to Environmental Ethics (Remove)	4		(Moved to General Environmental Electives, below)	
SOC 228	Environmental Sociology (Remove)	4		(Moved to General Environmental Electives, below)	
				Design & Building Electives (Add)	12
				General Environmental Electives (add)	8
				Design & Building Electives	
			ARCH 256	Detail Drawings with AutoCAD	3
			BCT 108	Introduction to Building Science - Energy Efficient Housing	3
			BCT 115	Introduction to Residential Greenroofing	1
			BCT 116	Alternative Building Design	3
			ID 236	Lighting Design	3
			LAT 272	Sustainable Landscaping	3
				General Environmental Electives	
			BI 200B	Prin of Ecology: Field Biology	4
			ESR 171	Environmental Science: Biological Perspectives (Add)	4
			ESR 172	Environmental Science: Chemical Perspectives (Add)	4
			GEO 210	The Natural Environment	4
			PHL 206	Introduction to Environmental	4

			Ethics	
			SOC 228	Environmental Sociology 4
	Credit total	42		Credit total 43

SECTION #4 (Please contact the Curriculum Office for support in filling out this section)			
Is this a Related Certificate?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a Career Pathway?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, what is the base degree?		Will the proposed change affect the Career Pathway or Related Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, how?			
Is this a statewide certificate?		If yes, has the change been approved by the consortium?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Requested Implementation Term (Please refer to Degree/Certificate timeline implementation guidelines)		Winter 2012	

Submitted by:	Denise Roy
Email:	droy@pcc.edu
Phone:	971.722.4166

		CONSENT AGENDA FORM This form maybe used instead of coming to the Degree and Certificate Meeting. Directions: Fill out completely and return electronically to: dac@pcc.edu		Consent Agenda form may be used for the following: 1. Course title changes 2. Course number changes 3. Addition/Deletion of an elective 4. Change in the number of pass/no pass credits other than the default 5. Degree or certificate title changes 6. Change to open admissions Other changes need to come before the Degree and Certificate Committee.	
		Submitted by:	Jim Parks	Email: jparks@pcc.edu	Phone: x5236
Title of Degree/Certificate:	AAS in Criminal Justice	Requested Implementation Term:	Next term after approval		
What type of change are you requesting?	<input type="checkbox"/> Course title change <input checked="" type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change		<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input type="checkbox"/> Other		
Fill in the sections below as applicable. If a section is not applicable, fill in N/A.					
Current Course Title:	N/A	Proposed Course Title:	Intro. to Homeland Security		
Current Course Number:		Proposed Course Number:	CJA 117		
Electives List Title:	Criminal Justice Degree Electives				
Explanation of Other:					



CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the
following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the
Degree and Certificate Committee.

Submitted by:	Sally Earll	Email: sally.earll@pcc.edu	Phone: 7812
Title of Degree/Certificate:	Early Education and Family Studies AAS	Requested Implementation Term:	immediately
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other	

Fill in the sections below as applicable. If a section is not applicable, fill in N/A.

Explanation of Other:	<p>Revise degree outcomes and clarify the committee comments from the June 2010 meeting.</p> <p>The committee had some concerns about whether the outcomes should be condensed and asked the EEFS SAC to review them and look at streamlining the outcomes. Upon review by the EEFS SAC and the Curriculum Office we believe the outcomes meet the needs of the SAC for national accreditation and assessment purposes and they meet the PCC outcomes guidelines.</p> <p>Proposal: Update Early Education and Family Studies AAS degree outcomes.</p> <p>Students exiting the program with an AAS in EEFS will ...</p> <ul style="list-style-type: none"> • use their understanding of young children’s characteristics and needs, and of the multiple interacting influences on children’s development and learning, to create environments that are healthy, respectful, supportive, and challenging for all children (critical thinking & problem solving; professional competence) • apply a recognition of the importance and complex characteristics of children’s families and communities to the creation of respectful reciprocal relationships that support and empower families and involve all families in their children’s development and learning (cultural awareness; self
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	<p>reflection).</p> <ul style="list-style-type: none">• use systematic observation, documentation, and other effective assessment strategies in a responsible way, in partnership with families and other professionals, to positively influence children's development and learning. (professional competence, communication, critical thinking & problem solving)• employ their understanding of and relationships with children and families and their understanding of developmentally and culturally effective approaches to teaching and learning to implement and evaluate experiences that promote positive development and learning for all young children (critical thinking & problem solving; communication; cultural awareness).• identify and conduct themselves as members of the early childhood profession. (professional competence)• know and use ethical guidelines and other professional standards related to early childhood practice (professional competence)• identify themselves as continuous, collaborative learners who demonstrate knowledgeable, reflective, and critical perspectives on their work, making informed decisions that integrate knowledge from a variety of sources. (Self reflection; communication)• act as informed advocates for sound educational practices and policies (communication; community & environmental responsibility).
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CONSENT AGENDA FORM

This form maybe used instead
of coming to the Degree and
Certificate Meeting.

Directions: Fill out completely
and
return electronically to:
dac@pcc.edu

Consent Agenda form may be used for the following:

1. Course title changes
2. Course number changes
3. Addition/Deletion of an elective
4. Change in the number of pass/no pass credits other than the default
5. Degree or certificate title changes
6. Change to open admissions

Other changes need to come before the Degree and Certificate Committee.

Submitted by:	Sally Earll	Email: sally.earll@pcc.edu	Phone: 7812
Title of Degree/Certificate:	Early Education and Family Studies Less than One-Year Certificate	Requested Implementation Term:	immediately
What type of change are you requesting?	<input type="checkbox"/> Course title change <input type="checkbox"/> Addition of an elective <input type="checkbox"/> Degree or certificate title change	<input type="checkbox"/> Course number change <input type="checkbox"/> Deletion of an elective <input checked="" type="checkbox"/> Other	

Fill in the sections below as applicable. If a section is not applicable, fill in N/A.

Explanation of Other:	<p>Revise degree outcomes and clarify the committee comments from the June 2010 meeting.</p> <p>The committee had some concerns as to whether the outcomes should be condensed and asked the EEFS SAC to review them and look at streamlining the outcomes. Upon review by the EEFS SAC and the Curriculum Office we believe the outcomes meet the needs of the SAC for national accreditation and assessment purposes and they meet the PCC outcomes guidelines.</p> <p>Proposal: Update Early Education and Family Studies Less than One-Year Certificate.</p> <p>Students exiting the program with an Early Childhood Certificate</p> <ul style="list-style-type: none"> • use their understanding of young children’s characteristics and needs to create environments that are healthy, respectful, supportive, and challenging for all children. (critical thinking & problem solving; professional competence) • use their understanding of the importance and complex characteristics of children’s families and communities to create respectful reciprocal relationships that support and involve all families in their children’s development and learning. (cultural awareness; self-reflection)
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	<ul style="list-style-type: none">• use observation and documentation, in partnership with families and other professionals, to positively influence children's development and learning. (professional competence, communication)• employ their understanding of and relationships with children and families and their understanding of developmentally and culturally effective approaches to teaching and learning to implement and evaluate experiences that promote positive development and learning for all young children (critical thinking & problem solving; communication; cultural awareness).• know and use professional standards related to early childhood practice. (professional competence)• identify themselves as collaborative learners who demonstrate reflective perspectives on their work, making decisions that integrate knowledge from professional sources. (Self reflection; communication)
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