

**Degrees and Certificates Minutes – June 4, 2014**

**Downtown Center, 2pm to 4pm**

In Attendance					
X	Kathleen Bradach	X	Joanne Harris		Eriks Puris
	Phil Christain	X	Janeen Hull (Chair)	X	Cheryl Scott
X	Beth Fitzgerald		Alex Jordan	x	Dave Stout
Committee Support					
	Kristin Benson	X	Sally Earll	X	Jessica Morfin
	Shasta Buchanan	X	Anne Haberkern	X	Djambel Unkov
	Kendra Cawley	x	Joy Killgore	X	Susan Wilson
Guests					
Darcie LeMieux		Mark Goodman		Pat Kraft	
Dorina Cornea-Hasegan					

**OLD BUSINESS:**

- None

**DISCUSSION ITEMS:**

- **EAC Report:** Janeen Hull
  - All meetings next year will be at Sylvania. There will be one overlapping meeting with EAC and one with Curriculum.
- **AAOT Foundational Requirement – Oral Communication:**
  - This is **not** a revision to the AAOT degree requirements as mandated by the CCWD or the State of Oregon. Instead this additional course simply offers another option for completion of the Oral Communication requirement.
  - The revision is to simply expand the list of courses students can choose from to meet the Foundational Requirement for Oral Communications. Currently for the AAOT, the courses that can be used to meet the requirement are: COMM 111 or COMM 112 or SP 113. These courses each have outcomes that align with the degree outcomes/criteria. The state requirements do not specify which COMM courses should be included in the list of options for this requirement. There are outcomes and criteria for appropriate courses, and the colleges are asked to figure out which of their courses apply.
  - The COMM SAC revised COMM 214 and it now aligns with the degree outcomes/criteria and DAC is looking at whether this course should and could be added to list of courses to meet the requirement.

- DAC did look at both the course outcomes and the outcomes/criteria for the degree prior to the meeting. After discussion, the committee believes this course does meet the stated oral communications outcomes for the AAOT.
- This could give students another choice/option to meet this degree requirement.
- In addition, COMM 214 is offered in a distance learning mode/format and that would give students an option to be able to earn the entire AAOT via distance, which at the moment they cannot, as they cannot meet the oral communications requirement without an on-campus/face-to-face course.
- *Foot Note* – ASOT-BUS – The foundational requirement for oral communication in the ASOT-BUS is the same as the AAOT. The committee discussed (via email) recommending revision to it as well to keep it consistent for both transfer degrees.
  - Janeen will bring forward both recommendations to the EAC on 6/11.
- **AAS Math Competency**
  - The Revised and Final Math Competency Requirement course list for each CTE program for the 2014-15 academic year was circulated to the committee members to view prior to the meeting. For more information, please view the supporting paperwork in the [agenda](#) for this meeting.
  - Janeen will present the spreadsheet with updates to the EAC on 6/11.

**CONSENT AGENDA:**

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

- **Gerontology Electives**
- **Diesel Service Technology Prerequisites**
- **Ophthalmic Medical Technology Prerequisites**
- **E-Commerce Track A: Design and Development Electives**

## Portland Community College

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	Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed:
1.	<b>Deaf Studies One-Year Certificate</b> <b>Discussion:</b> The SAC made changes to the courses last year and wanted the program to reflect those changes. The SAC also changed the content and flow of courses in order to improve understandability and clarify content. Related instruction was affected but it was revised reflect the changes.	X		
2.	<b>Sign Language Interpretation Two-Year Certificate</b> <b>Discussion:</b> The SAC added courses and altered credits in order to make this program similar in consistency with the other programs that department offers. The SAC also changed the content and flow of courses in order to improve understandability and clarify content. The revisions match the changes to the Deaf Studies Certificate. <b>Amended: Remove PSY from related instruction.</b>		X	
3.	<b>Sign Language Interpretation AAS:</b> <b>Discussion:</b> The SAC added courses and altered credits in order to make this program similar in consistency with the other programs that department offers. The SAC also changed the content and flow of courses in order to improve understandability and clarify content. The content and flow of the AAS degree now the two-year certificate.	X		
4.	<b>Dietary Manager</b> <b>Discussion:</b> The program will be put on suspension due to lack of qualified Registered Dietician and Certified Dietary Manager preceptors for the field experience; low student enrollment; and unreliable employment outlook. This suspension, upon final approval, will take effect in the 14-15 catalog year. For more information, please view the supporting paperwork in the <a href="#">agenda</a> for this meeting.	X		
5.	<b>Computer Information Systems AAS</b> <b>Discussion:</b> Changes to the wording of outcomes	X		
6.	<b>MCHM: Manual Machining Certificate (NEW!)</b> <b>Discussion:</b> This new certificate answers the industry's need for workers who can use machinery without computer training or who can use non-computerized machines. The SAC believes that 15% of their students will take this course of study. Credits from this certificate can be used towards the AAS degree	X		
7.	<b>Interior Design AAS</b> <b>Discussion:</b> No faculty representation for discussion			X
8.	<b>Kitchen and Bath One Year Certificate</b> <b>Discussion:</b> No faculty representation for discussion			X
9.	<b>Interior Furnishings Less than one year Career Pathway Certificate</b> <b>Discussion:</b> No faculty representation for discussion			X