

## Degrees and Certificates Minutes

April 9, 2014

Downtown Center, 2pm to 4pm

In Attendance					
X	Kathleen Bradach	X	Joanne Harris	X	Eriks Puris
	Phil Christain	X	Janeen Hull (Chair)	X	Cheryl Scott
X	Beth Fitzgerald	X	Alex Jordan	X	Dave Stout
Committee Support					
	Kendra Cawley	X	Joy Killgore	X	Djambel Unkov
X	Sally Earll	X	Jessica Morfin	X	Susan Wilson
X	Anne Haberkern				
Guests					
Sandy Scramm		Sylvia Gray		Bryan Hull	
Chris Brady		Michele Marden		Andy Hilt	

### OLD BUSINESS:

- None

### DISCUSSION ITEMS:

- **Standardization of the titles of categories of General Education List**
  - Due to the evolution of PCC's current, single General Education/Discipline Studies list, the titles for the three categories are used inconsistently in the Handbook and therefore in the catalog and other publications; the first category is variously called "Arts and Letters" or "Arts and Humanities", the second "Social Science", or "Social Sciences", and the third "Science/Math/Computer Science" or "Mathematics, Natural and Physical Sciences, Computer Studies".
  - The titles of the categories will be:
    - Arts and Letters
    - Social Sciences
    - Science/Math/Computer Science
  - NOTE: No changes to the definitions of each category or courses within categories are being proposed. This proposal is only to standardize the titles used for each category. These titles follow the categories used by the State of Oregon for the AAOT. *They cannot be changed or modified.*
- **EAC Chair Reports: Janeen Hull**
  - EAC leaders will hold a retreat this spring to discuss the broad topics that involve all EAC committees and councils and to help guide the 2014-15 discussions & work in each individual committee/council.

- A broader discussion of the purpose of the general education list is a topic for DAC, Curriculum and LAC for the coming year.
- Assessment and the year of inquiry for DAC. Useful? Better way to do this or is this the place to do this for 2014-15?
- **DOI Report: Cheryl Scott: No Update**
- **Curriculum Office Report: Anne Haberkern**
  - The Math competency option has been presented to the CTE departments and they will be given options on how their department would like to fulfill their math requirement if they choose to use a math course that is not Math 65. Once this work is completed, the finalized options for each department will be presented as a consent agenda item.
  - The Curriculum Office will have a first year review of Courseleaf software products—curriculum management and the academic catalog—with special focus on how the product works, suggestions, things that could work better and potential features that the committee would like to see in the future. More information about will be forwarded as it is developed.
- **CIC Report: Janeen Hull (for Phil Christain) & Sylvia Gray**
  - CIC is closer to offering suggestions of recommendations on how to help students complete their academic goals. These suggestions are based on data collected and used to identify barriers that students may have that impede them from completing their academic goals.
- **LAC Task Force: Sally Earll, Michele Marden**
  - The LAC continues to look at outcomes and assessment with a critical eye on how those outcomes may or may not work in the future, how outcomes assessment may not be of particular help to non-career technical programs (LDC) and how the assessment of these outcomes will satisfy the next accreditation visit.

**CONSENT AGENDA:**

- **Medical Assisting – Prerequisites**

	Degree/Certificate Title	Recommended for approval: Y/N	Recommended w/amendments :	Postponed
<b>Portland Community College</b> All items can be viewed in Courseleaf, which can be accessed thru your MyPCC account.				
1	<b>2 Occupational Skills Training Certificates (32 credits and 16 credits)</b> <b>Discussion:</b> The OST representatives discussed the need for the new certificates that would address the low completion rates due to students reaching their occupational goals before completing the two year certificate. The certificate would be awarded to students who have completed their occupational goals in less time.	Y		
2	<b>China Studies Focus Award:</b> <b>Discussion:</b> This focus award stems from the conditions of a Title VI grant and the need to create an award different from the Asian Focus Award that specifically focuses on aspects of China, e.g. language, culture, history, art, etc.	Y		
3	<b>History Focus Award:</b> <b>Discussion:</b> The reasoning behind creating this focus award. This award sets a precedent in that it only offers options in the history discipline.	Y		