

## Degrees and Certificates Committee Minutes

Date: April 11, 2018

Sylvania, CC Conf. Room B, 2pm to 4pm

In Attendance					
✓	Kristin Bryant	✓	Dorina Cornea-Hasegan	✓	Beth Fitzgerald
✓	Meredith Farkas	✓	Wendy Fresh		Dana Fuller
	Amanda Gallo		Kate Kinder	✓	Eriks Puris (Chair)
✓	Don Ritchie	✓	Jaime Roderick	✓	Cheryl Scott
	Irene Seto	✓	Alissa Levitt		
Committee Support					
		✓	Emily Biskey	✓	Kendra Cawley
✓	Sally Earll	✓	Anne Haberkern	✓	Joy Killgore
	Jessica Morfin	✓	Susan Wilson		
Guests					
	Jeff Josifek (MLT)		Sylvia Gray (Asian Studies FA)		
	Teresa Wolfe (MLT)				

### DISCUSSION ITEMS:

- **General Education:** See spaces page – General Education: Re-imagining the Curriculum. The goal is to have EAC endorse the revised General Education framework at one of the final meetings of the 2017-19 academic year.
- **2018-19 meeting schedule:** Likely it will be the same as 2017-18 with very minor changes. More discussion at May meeting.
- **House Bill 2998:** If students complete the foundational courses (30 credits) it will transfer to a university. Discussion postponed to the May meeting.
- **Focus Award:** discussion focused on substituting course in focus award for transfer courses which may or may not be equivalent to PCC course and/or courses (PCC or other) for which course content is closely aligned with focus awards goals. Committee discussed issue and considered if it was important to develop guidelines about substitutions. It was discussed that it would be best to have similar expectations from one award to another should students decide to earn more than one focus award. Current guidelines state that the focus award committee may make substitutions as they seem appropriate. Per committee – recommend to NOT create more policy about courses used for focus awards.
- **Nursing Breckenridge:** The cohorts have completed their coursework. PCC will delete the program once we've completed awarding the AAS.

## OLD BUSINESS:

All items can be viewed in Courseleaf, which can be accessed through your MyPCC account.

Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed

## NEW BUSINESS:

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Degree/Certificate Title	Recommended for approval:	Recommended w/amendments:	Postponed
1. AAS-HIM Health Information Management AAS			✓
2. PREREQ-MLT01: Medical Laboratory Technology Prerequisites Represented by Jeff Josifek and Teresa Wolf	✓		
3. OCCC – Nationally Certified Medical Assisting Less Than One-Year Certificate	✓		
4. Asian Studies Focus Award Represented by Sylvia Gray	✓		

## CONSENT AGENDA ITEMS:

These items do not require committee recommendation.  
All items can be viewed in Courseleaf, which can be accessed through your MyPCC account

none

- **DOI Report:** Student demand letter intended for PCC BOD. 1) secure funding for Dream Center commiserate to funding for other centers, 2) Support for Ethnic Studies department with a fulltime faculty, 3) meet with administration on April 4<sup>th</sup>. Results develop a single course in ethnic studies, develop Ethnic Studies course code. Need to communicate what exactly a “program” means at PCC.
- DAC Chair Report:
- Style Guide: