

CURRICULUM/GEN ED COMMITTEE
a standing committee of the Education Advisory Committee

Agenda
June 6, 2007
Sylvania CC, Conference Rm B

Information Items from the Curriculum Office:
(These items do not require curriculum committee recommendation)
Experimental Courses:

LA 199A – Legal Software
PS 299- Politics and the Environment
MT 199P – Photolithography Practice
HTM 199A – Culinary Arts Practicum I
HTM 199B – Culinary Theory
HTM 199C- Customer Service in the Hospitality Industry
CAS 299 – Cascading Style Sheets (CSS) and Dynamic HTML
INSP 199F – Introduction to Code Enforcement
ED 199X – Beginning Leadership
ED 199Z – Beginning Leadership
ED 199Y – Beginning Leadership

All course inactivations will be added to a consent agenda:

[See Attachment on page 5.](#)

OLD BUSINESS:

- 332. BA 206 – Management Fundamentals
Course Revision – Description

- 333. BA 250 – Small Business Management
Course Revision – Description, Outcomes

- 392. CJA 100 – Intro. Professions in Criminal Justice
Course Revision – Outcomes

- 393. CJA 111 – Intro. Criminal Justice System – Police
Course Revision – Description, Outcomes

- 408. CJA 112 – Intro Criminal Justice System – Courts
Course Revision – Outcomes, Description

- 409. CJA 222 – Intro. to Juvenile Process
Course Revision – Course Number

- 410. CJA 279 – Criminal Justice Seminar
Course Revision – Description, Outcomes

NEW BUSINESS:

437. CAS 135 – Keeping Your Computer Healthy
New Course
438. CJA 101 – Cultural Diversity in Criminal Justice Professions
Course Revision – Learning Outcomes
439. GEO 105 – Introduction to Human Geography
Course Revision – Description
440. GEO 106 – Geography of the Developed World
Course Revision – Description
441. GEO 107 – Geography of the Developing World
Course Revision – Description
442. ENG 104 – Introduction to Literature (Fiction)
Course Revision – Description
443. ENG 105 – Introduction to Literature (Drama)
Course Revision – Description
444. ENG 106 – Introduction to Literature (Poetry)
Course Revision – Description
445. WR 121- English Composition
Course Revision – Requisites, Outcomes
446. TE 9000 – Trades Preparation
Course Revision – Description, Requisites
447. ESL 0155 – High Beginning Listen/Speak/Pronunciation
Course Revision – Number
448. ESL 0156 – Low Intermediate Listen/Speak/Pronunciation
Course Revision – Number
449. ESL 0157 – Int. Listening/Speaking/Pronunciation
Course Revision – Number
450. ESL 0725 – Beginning Reading/Writing
Course Revision – Number
451. ESL 0726 – High Beginning Reading/Writing
Course Revision – Number
452. ESL 0727 – Low Int Reading/Writing
Course Revision – Number
453. ESL 0728 – Intermediate Reading/Writing
Course Revision – Number

454. ESL 0748 – Citizenship
Course Revision – Number

455. ESL 0749 – Learning Lab
Course Revision – Number

456. ESL 0761 – Tutoring
Course Revision – Number

457. PS 113 – Skills and Issues: State/Local
New Course

458. PS 111 – Skills and Issues: Foundations
New Course

459. PS 112 – Skills and Issues: Policies
New Course

460. PS 201 – U.S. Gov't: Foundations & Principles (Honors)
New Course

461. MT 100 – Intro to Microelectronics
Course Revision – Title, Description, Outcomes

462. BI 101H – Honors Biology
New Course

463. BA 99 – Business Administration: Skills and Issues
New Course

464. MSD 101 – Principles of Management and Supervision
Course Revision – Outcomes

465. MSD 107 – Organizations and People
Course Revision – Outcomes

466. MSD 116 – Creative Thinking for Innovative Change
Course Revision – Outcomes

467. MSD 119A – Intercultural Communication
Course Revision – Outcomes

468. MSD 130 – Creative Problem Solving
Course Revision – Outcomes

469. MSD 141A – Time-Stress-Communication Triangle
Course Revision - Outcomes

470. MSD 142B – Thriving in Transition
Course Revision – Outcomes

471. MSD 177 – Team Building
Course Revision – Outcomes
472. MSD 177B – Coaching Great Performance
Course Revision – Outcomes
473. MSD 187 – Humor in the Workplace
Course Revision - Outcomes
474. MSD 193A – Leadership Skill Development
Course Revision – Outcomes
475. MSD 198A – Male/Female Communication Style Differences
Course Revision – Outcomes
476. MSD 214 – Safety and Security Management
Course Revision – Outcomes
477. MSD 216 – Budgeting for Managers
Course Revision – Outcomes
478. MSD 222 – Human Resource Management – Personnel
Course Revision – Outcomes
479. MSD 223 – Human Resource Management – Performance and Compensation
Course Revision - Outcomes
480. HST 257 – American Indian History to 1850
New Course
481. HST 257 – American Indian History to 1850
General Education
482. HST 257 – American Indian History to 1850
Transfer List A
483. HST 257 - American Indian History to 1850
Cultural Diversity
484. HST 258- American Indian History, 1850 to the Present
New Course
485. HST 258- American Indian History, 1850 to the Present
General Education
486. HST 258- American Indian History, 1850 to the Present
Transfer List A
487. HST 258 – American Indian History, 1850 to the Present
Cultural Diversity

Course not offered in 2 or more years

Subject	Course		APP	9317		APP	9457	
ALC	54		APP	9318		APP	9458	
ALC	64		APP	9400		APP	9459	
AM	109		APP	9401		APP	9460	
AM	124		APP	9402		APP	9461	
ANS	280		APP	9403		APP	9462	
APP	9091		APP	9404		APP	9463	
APP	9092		APP	9405		APP	9464	
APP	9093		APP	9406		APP	9465	
APP	9094		APP	9407		APP	9466	
APP	9095		APP	9408		APP	9467	
APP	9096		APP	9409		APP	9468	
APP	9104		APP	9410		APP	9469	
APP	9106		APP	9411		APP	9470	
APP	9108		APP	9412		APP	9471	
APP	9111		APP	9413		APP	9472	
APP	9112		APP	9414		APP	9473	
APP	9113		APP	9415		APP	9474	
APP	9114		APP	9416		APP	9475	
APP	9115		APP	9417		APP	9476	
APP	9116		APP	9418		APP	9477	
APP	9117		APP	9419		APP	9478	
APP	9118		APP	9420		APP	9479	
APP	9119		APP	9421		APP	9480	
APP	9120		APP	9422		APP	9481	
APP	9121		APP	9423		APP	9482	
APP	9122		APP	9424		APP	9483	
APP	9123		APP	9425		APP	9484	
APP	9126		APP	9426		APP	9485	
APP	9127		APP	9427		APP	9486	
APP	9128		APP	9428		APP	9487	
APP	9129		APP	9429		APP	9488	
APP	9133		APP	9430		APP	9490	
APP	9135		APP	9431		APP	9491	
APP	9180		APP	9432		APP	9492	
APP	9181		APP	9440		APP	9493	
APP	9182		APP	9441		APP	9494	
APP	9183		APP	9442		APP	9495	
APP	9184		APP	9443		APP	9496	
APP	9185		APP	9444		APP	9497	
APP	9186		APP	9445		APP	9501	
APP	9187		APP	9446		APP	9502	
APP	9190		APP	9447		APP	9503	
APP	9191		APP	9448		APP	9504	
APP	9311		APP	9449		APP	9505	
APP	9312		APP	9450		APP	9506	
APP	9313		APP	9451		APP	9507	
APP	9314		APP	9452		APP	9508	
APP	9315		APP	9453		APP	9509	
APP	9316		APP	9454		APP	9511	

APP	9512		BT	526		CST	280A	
APP	9513		BT	527		D	175C	
APP	9551		BT	528		DRF	247	
APP	9552		BT	529		DRF	134	
APP	9553		BT	536		DRF	137	
APP	9554		BT	537		DRF	261	
APP	9555		BT	551		DS	9100	
APP	9556		BT	552		DS	9101	
ARCH	199		BT	553		DS	9102	
ARCH	220		BT	554		DS	9103	
ARCH	233		BT	555		DS	9104	
ARCH	270		CG	280L		DS	9105	
ARCH	271		BT	9701		DS	9106	
ARCH	200A		CIS	135D		DS	9107	
ARCH	200B		CJA	198		DS	9108	
ARE	101		CP	101		DS	9109	
ARE	211		CP	102		DS	9110	
ARE	221		CP	103		DS	9113	
ARE	250		CP	111		DS	9114	
ART	221		CP	121		DS	9201	
ART	224		CP	131		DS	9202	
ART	241		CP	141		DS	9205	
ART	242		CP	151		DS	9206	
ART	266		CP	161		ECE	192	
ART	276		CP	162		ECE	263	
ART	295		CP	171		ECE	280	
ART	221A		CP	181		ED	280	
BCT	126		CP	182		ED	125	
BCT	223		CP	191		ED	218	
BCT	224		CP	192		ED	298	
BCT	280B		CSS	280		ED	651	
BA	9237		CSS	105		EDO	101	
BCT	9210		CST	106		EDO	103	
BCT	9212		CST	115		EDO	110	
BCT	9214		CST	116		EDO	120	
BCT	9216		CST	126		EDO	280A	
BI	101A		CST	140		EDO	280B	
BI	101B		CST	206		EDO	115	
BI	104		CST	211		EET	102	
BI	170A		CST	240		EMT	111	
BI	235		CST	250		EMT	50	
BT	500		CST	256		EMT	101	
BT	501		CST	258		ENG	211	
BT	504		CST	260		ENGR	198	
BT	509		CST	263		ENL	166	
BT	517		CST	264		ENL	255	
BT	520		CST	266		ENL	257	
BT	521		CST	268		ENL	265	
BT	522		CST	270		ENL	267	
BT	524		CST	272		ESL	150	
BT	525		CST	140S		ESL	155	

ESL	156		LAT	210		NUR	280A	
ESL	157		LAT	212		NUR	9420	
ESL	721		LAT	221		OCE	9001	
ESL	722		LAT	227		OCE	9002	
ESL	723		MA	113		OCE	9003	
ESL	724		MA	114		OCE	9004	
ESL	725		MA	135		OCE	9005	
ESL	726		MA	137		OCE	9006	
ESL	727		MFG	103		OCE	9007	
ESL	728		MFG	105		OCE	9008	
ESL	748		MFG	107		OCE	9010	
ESL	749		MFG	211		OCE	9011	
ESL	761		MFG	212		OCE	9012	
FN	131X		MFG	217		OCH	3180	
FP	253		MFG	220		OCP	9177	
FP	263		MFG	221		OCP	9178	
FP	181		MFG	222		OCP	9188	
FP	9340		MFG	229		OCP	9192	
FP	9410		MFG	230		OCP	9193	
FP	9520		MFG	231		OMT	101	
FP	112A		MFG	233		PSY	190	
GE	114		MFG	235		PT	100	
GE	171		MFG	237		PT	131	
GE	198		MFG	239		PT	138	
GE	212		MFG	241		PT	205	
GE	213		MFG	243		PT	280B	
GE	222		MFG	245		RE	120	
GE	223		MFG	247		RE	226	
GE	231		MFG	249		RE	240	
GE	262		MFG	251		RE	241	
GE	280A		MFG	253		RUS	217	
GER	255		MFG	255		RUS	218	
GER	256		MFG	257		RUS	219	
GER	257		MFG	259		SON	100	
HC	101		MFG	261		SON	101	
HEC	9402		MFG	274		SON	103	
HEC	9422		MFG	280A		SON	104	
HEC	9402		MSD	120		SON	113	
HEC	9420		MSD	126		SON	114	
HEC	9422		MSD	143A		SON	120	
ID	138		MSD	163B		SON	121	
ID	237		MTH	75		SON	130	
IVP	101		MTH	99		SON	210	
IVP	102		MTH	20A		SON	211	
IVP	103		MTH	22B		SON	213	
IVP	280A		MTH	23B		SON	215	
IVP	280B		MTH	26B		SON	217	
ITAL	101		MTH	25B		SON	220	
J	216		MTH	30		SON	221	
LAT	263		MTH	27B		SON	230	
LAT	268		MUC	153		SON	231	

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: BA 206

Current Course Title: Management Fundamentals

Current Description: Introduces basic business management concepts as well as current management experience and research regarding organizing and managing processes, resources and people to achieve the organization's purposes. Changes in management are included, recognizing that society and technology places new demands on business enterprises.

Proposed Description: Introduces business management theory, including the basic functions of planning, organizing, directing, leading, and controlling as well as factors contributing to change in current management approaches. Recommended: BA 101, Introduction to Business.

Reason for Description Change: Keep current with business practice.

Will this impact other SACs?, Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?: No

Request Term: spring

Requested Year: 2007

Contact Name: Cheryl Scott

Contact E-Mail: cscott@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: BA 250

Current Course Title: Small Business Management

Current Description: Emphasizes general functions, procedures and specific subject areas related to starting, organizing and operating a successful small business, including franchising.

Proposed Description: Designed for students and prospective small business owners and managers. It emphasizes the general functions, procedures, and specific subject areas related to initiating, organizing, and operating a successful small business. It specifically prepares the student to develop a business plan for opening a business. Recommended: BA 101, Introduction to Business.

Reason for Description Change: Remain current with changes in the field.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: spring

Requested Year: 2007

Contact Name: Cheryl Scott

Contact E-Mail: cscott@pcc.edu

Curriculum Request Form
Course Revision

Change: Learning Outcomes

Current course number: CJA 100

Current course title: Intro. Professions in Criminal Justice

Current learning outcomes: At the completion of the course, students will be able to:
(01) identify the career areas,
(02) associated career requisites, and
(03) training requirements for all criminal justice professions. In addition, students will distinguish similarities and differences among
(04) state and agency certification requirements,
(05) probationary requirements,
(06) personal commitment,
(07) lifestyle considerations related to each career area, and
(08) other unique requirements associated with criminal justice careers. Students will demonstrate, through role play and discussion, the
(09) application processes,
(10) interview schemes,
(11) laws, and
(12) employee safeguards, involved in public safety employment.

Proposed learning outcomes: Upon successful completion of this course, students will be able to:

1. Seek employment in criminal justice related professions with an understanding of academic requisites, application processes, training requirements and lifestyle considerations.
2. Properly prepare employment applications and present to potential employers any needed documentation upon request from a previously organized portfolio containing copies of important personal papers and past history statements.
3. Interview for employment having practiced techniques and skills designed to insure success in job placement.
4. Enter criminal justice related occupations with a

basic understanding of employment laws and safeguards specific to the chosen career.

Reason for Learning Outcomes Change: Bring intended outcomes up to PCC standards.

Will this impact other sacs?,Is there an impact on other sacs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request term: fall
Requested year: 2007

Contact name: Jim Parks
Contact e-mail: jparks@pcc.edu

Curriculum Request Form
Course Revision

Change: Course Description, Learning Outcomes

Current course number: CJA 111

Current course title: Intro. Criminal Justice System – Police

Current description: Examines American and foreign criminal justice agencies and analyzes the criminal justice process from detection and arrest through prosecution, adjudication, sentencing and imprisonment or probation, and parole. Includes major theories on the causes of crime and the role of police in society. This course is designed to provide a broad overview of the law enforcement component of criminal justice. Information will be provided on the role of police in society, and an analysis of the structure and organization of various local, state and federal law enforcement agencies.

Students will be provided with an insight into police work not normally provided to the general public. Examples include hiring processes, testing, background investigations and occupational opportunities. This course is designed primarily for those interested in criminal justice as a career and/or desire to learn more about the law enforcement profession.

Proposed description: Course designed to provide an overview of the role of police in society. Students will become familiar with general concepts related to law enforcement and be introduced to associated foundations and principles that comprise the criminal justice system. A range of issues and facts relevant to policing will be discussed. Included is historical development of police in America, crime data collection, police organization and structure, the police sub-culture, police and community relations, laws and constitutional limitations on authority.

Reason for Description Change: Only part of the current course description is true. With the creation of CJA 100, careers are minimally discussed in CJA 111. Additionally, foreign police agencies are no

longer discussed to the extent as they were in the 1990's. The rest of the current description is reformatted but includes essentially the same material.

Current learning outcomes: The student will be able to

- (1) Distinguish, by demonstrating differences, similarities and interplay, among the three major components of the criminal justice system, i.e., police, courts and corrections.
- (2) Describe the historical evolution of the law enforcement profession.
- (3) Recognize and explain the various levels of law enforcement in the United States.
- (4) Identify connections between police and society.

Demonstrate an understanding of some theories regarding causation of crime and criminality.

Proposed learning outcomes: Students who have successfully completed this course will be able to:

1. Use the understanding of law enforcement history, organization and structure as a foundation to expand knowledge of related criminal justice areas such as police roles, functions and responsibilities.
2. Analyze situational conflicts involving police ethics and discretion.
3. Locate and evaluate crime trends using official data.
4. Assess the need for police response with recognition of criminal conduct versus civil matters.
5. Consider and examine situations that may impose constitutional limitations on police authority.

Reason for Learning Outcomes Change:

Bring outcomes up to current PCC standards.

Will this impact other sacs?,Is there an impact on other sacs?:

No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:

No

Request term:	fall
Requested year:	2007
Contact name:	Jim Parks
Contact e-mail:	jparks@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes, Description

Current Course Number: CJA 112

Current Course Title: Intro. Criminal Justice System - Courts

Current Description: Course Description
Focuses on the United States criminal court systems including state, federal and miscellaneous other jurisdictions. Covers roles and functions of participants in the adjudication process including the prosecutor, defense attorney, defendant, victim, judge, jury, police and more. Examines various criminal court procedures from arrest and arraignment through trial and sentencing. Open to the general public.

Proposed Description: COURSE DESCRIPTION and PREREQUISITES: This course focuses on the United States criminal court systems including state, federal and miscellaneous other jurisdictions. It covers roles and functions of participants in the adjudication process including the prosecutor, defense attorney, defendant, victim, judge, jury, police and more. Also examined are various criminal court procedures from arrest and arraignment through trial and sentencing.

Prerequisites: None

Reason for Description Change: Use complete sentences

Current Learning Outcomes: (1) Distinguish - and draw parallels - between the dual (state and Federal) court systems in the United States.

(2) Describe the roles and functions of various participants in the criminal justice system, such as judge, prosecutor and defense attorney.

(3) Recognize the potential impacts of the media, politics, the economy and more on the decisions made in the criminal justice system.

(4) Identify the various stages in the criminal justice system in which the accused may be involved from arrest through sentencing.

(5) List the specific rights to which a defendant is entitled based on the United States Constitution.

Proposed Learning Outcomes:

1. Observe and participate in the legal system with an understanding of the courts and the roles of the different parties involved.
2. Analyze cases prior to and during trial with a basic knowledge of where the case stands and procedures to be followed.
3. Recognize the potential impacts of the media, politics, the economy and more on the decisions made in the criminal justice system.

Reason for Learning Outcomes Change:

Bring outcomes up to current PCC standards.

Current Prerequisites:

None

Will this impact other SACs?,Is there an impact on other SACs?:

No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:

No

Request Term:

fall

Requested Year:

2007

Contact Name:

Jim Parks

Contact E-Mail:

jparks@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Number

Current Course Number: CJA 222

Proposed Course Number: CJA 114

Current Course Title: Intro. to Juvenile Process

Reason for Title Change: For simplification - to begin all CJA introductory courses with no prerequisites into the 100 level classification. This is the only course out of place.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Jim Parks

Contact E-Mail: jparks@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description, Learning Outcomes

Current Course Number: CJA 279

Current Course Title: Criminal Justice Seminar

Proposed Description: This course consists of special topic seminars designed to meet the particular information and training needs of criminal justice related agencies. Students will be able to observe and participate along with criminal justice system employees in training that focuses on keeping individuals updated on the latest trends, practices, knowledge and technology.

Prerequisites: None

Current Learning Outcomes: None

Proposed Learning Outcomes: Students who successfully complete this course will be able to:

1. Perform their criminal justice related occupation with updated knowledge and latest in practices and trends.
2. Evaluate different aspects of criminal justice topics with greater comprehension of current problems and issues.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: fall
Requested Year: 2007

Contact Name: Jim Parks
Contact E-Mail: jparks@pcc.edu

Curriculum Request Form
New Course

Course Number: CAS 135

Course Title: Keeping Your Computer Healthy

Transcript Title: Keeping Your Computer Healthy

Lecture Hours: 1

Lec/Lab Hours: 4

Load Total: .284

Weekly Contact Hours: 5

Total Credits: 3

Reason for New Course: To provide prospective students with the knowledge to keep their Windows computers running smoothly.

Course Description: Practical computer course demonstrating ways of using a Windows computer effectively, and maintaining it to operate smoothly, efficiently and securely. Explores issues such as protection from viruses, spyware and adware; data backup and recovery; organizing your files; connecting to the Internet; setting up a home network; customizing your Windows interface; installing/uninstalling software; speeding up Windows; maintaining and optimizing your PC to run at its best. Ideal for personal use or small business owners.

Recommended: RD 115 or WR 115 and CAS 133 or instructor permission.

Prerequisite(s): None

Prereq/Concurrent: None

Corequisite(s): None

Learning Outcomes: Students will be able to:

- ◆ Assess computer's current health
- ◆ Protect computer from malicious software
- ◆ Optimize computer to run efficiently

◆ Perform critical maintenance procedures

Course Format: On Campus

Are there similar courses existing: NO

Required or Elective: Elective

Is there impact on degrees or certificates: NO

Is there an impact on another dept or campus?: NO

Have other SACs been contacted?: YES

Description of Contact: I discussed the course with the CIS dept. They agree that it is a CAS course.

Is there an increase in costs for Library or AV Dept?: NO

Implementation Term: Winter

Implementation Year: 2008

Contact Name: Kelly Peden

Contact E-mail: kpeden@pcc.edu

Course Content and Outcome Guide

Date: November 2006

Prepared by: Michael Passalacqua

Course Number: CAS 135

Course Title: **Keeping Your Computer Healthy**

Credit Hours: 3

Lecture Hours per Week: 1

Lecture Lab Hours per Week: 4

Course Description for Publication:

Practical computer course demonstrating ways of using a Windows computer effectively, and maintaining it to operate smoothly, efficiently and securely. Explores issues such as protection from viruses, spyware and adware; data backup and recovery; organizing your files; connecting to the Internet; setting up a home network; customizing your Windows interface; installing/uninstalling software; speeding up Windows; maintaining and optimizing your PC to run at its best. Ideal for personal use or small business owners.

Recommended: RD 115 or WR 115 and CAS 133 or instructor permission.

Intended Outcomes for the Course:

Students will be able to:

- Assess computer's current health
- Protect computer from malicious software
- Optimize computer to run efficiently
- Perform critical maintenance procedures

Outcome Assessment Strategies: A letter grade will be issued for this course based on two of the following assessment strategies:

- Performance tests
- Objective tests, scored assignments, or projects
- Skill assessment software

Themes, Concepts, Issues

- PC Terminology and Vocabulary
- Computer protection
- Home networking
- System restoration
- Data backup and recovery
- Windows Optimization
- Windows Customization

Competencies, Skills

- Keep Windows up-to-date using Automatic Updates
- Use and understand virus protection, anti-spyware and anti-adware software
- Back up and restore data
- Organize files and folders
- Use advanced techniques to search for files
- Install and uninstall software
- Set up a home network
- Set up a firewall

- Recover from a system crash
- Customize the Windows interface
- Optimize Windows to run faster and more efficiently

Students will be familiar with the following skills

- Remote computing
- Setting up users and permissions
- Monitoring system performance
- Using Control Panel
- Basic Network concepts

The primary purpose of the Course Content and Outcome Guide is to provide faculty a SAC approved outline of the course. It is not intended to replace the Course Syllabus, which details course content and requirements for students.

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: CJA 101

Current Course Title: Cultural Diversity in Criminal Justice Professions

Current Learning Outcomes:

- describe the challenges to the criminal justice system and multicultural communities.
- identify the on-going changes to the criminal justice profession.
- describe the use of recruitment, retention and promotion for multicultural representation.
- list the categories of protected class status and examples of non-protected class status; while explaining the significance of the Civil Rights Act, ADA, Sexual Harassment & EEOC.
- evaluate the effectiveness of cross-cultural communication.
- describe cultural specifics for groups having contacts with law enforcement.
- describe the role of multicultural law enforcement as it relates to countering terrorism.
- describe the role of multicultural law enforcement as it relates to Homeland Security.
- list response strategies to crimes motivated by hate/bias.
- describe the criminal justice image, cultural sensitivity and professionalism.
- design internal and external problem solving strategies using the CARE Approach (Compassionate, Attentive, Responsive and Eclectic) concept matrix.

Proposed Learning Outcomes: Students who have successfully completed this course will be able to:

1. Communicate with individuals using verbal and non-verbal methods that recognize diverse cultures, ethnic groups and non-traditional populations.

2. Assess social problems and their dynamics within a multicultural context using critical thinking skills.

3. Perform functions in a criminal justice profession with respect for diversity and the negative impact of racial profiling and discrimination on society.

Reason for Learning Outcomes Change: Bring Learning Outcomes up to PCC standards.

Current Prerequisites: None

Current Prerequisites/Concurrent: None

Current Corequisites: None

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Jim Parks

Contact E-Mail: jparks@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: GEO 105

Current Course Title: Introduction to Human Geography

Current Description: Introduces key geographic themes of location, place, region, human environment interaction, and movement. All these are addressed at varying scales and with respect to their influence on the human landscape.

Proposed Description: Introduces key geographic themes of location, place, region, human-environment interaction, and mobility. Includes an examination of spatial patterns of topics such as language, religion, culture, population, cooperation and conflict, natural resources, migration, and political organization. All of these are addressed at varying scales and with respect to their influence on the global landscape. Special attention is given to current issues and events.

Reason for Description Change: Old description is much too vague and does not adequately represent topics covered in the course.

Will this impact other SACs?, Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Matt Constantino

Contact E-Mail: matthew.constantino@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: GEO 106

Current Course Title: Geography of the Developed World

Current Description: Topics of population and resource use, economic location decisions and the structure of cities and urban systems are examined with emphasis on their contribution to and challenges to developed societies in all regions of the world.

Proposed Description: An examination of world regions with developed industrial and service economies, including Europe, the United States, Canada, the former Soviet Union, Japan, Australia, and New Zealand. Topics include but are not limited to the spatial patterns of economic development, resource use, international trade, population and migration, transportation, and urban landscapes. Each region is analyzed as part of the larger global community, with a specific emphasis on current issues and trends.

Reason for Description Change: Old description is much too vague and does not adequately represent topics covered in the course.

Will this impact other SACs?, Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?: no

Request Term: fall

Requested Year: 2007

Contact Name: Matt Constantino

Contact E-Mail: matthew.constantino@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: GEO 107

Current Course Title: Geography of the Developing World

Current Description: Covers spatial analyses and cross-cultural comparisons of international cities and regions with an emphasis on international economic development.

Proposed Description: An examination of world regions, including non-western cultures, with an undeveloped or developing industrial base including lower standards of living. Particular attention is given to Asia, Central and South America, and Africa. Topics include but are not limited to the spatial patterns of agriculture, industrial development, resource use, population and migration, religious and political conflict, and cultural landscapes. Each region is analyzed as part of the larger global community, with a specific emphasis on current issues and trends.

Reason for Description Change: Old description is much too vague and does not adequately represent topics covered in the course.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Matt Constantino

Contact E-Mail: matthew.constantino@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: ENG 104

Current Course Title: Introduction to Literature (Fiction)

Current Description: Enhances enjoyment of short stories and novels, increases understanding of the conventions of fiction, and encourages exploration of human experience.

Proposed Description: Enhances enjoyment of various forms of fictional prose, increases understanding of the conventions of fiction and various forms of storytelling, and encourages exploration of the diversity of human experience.

Reason for Description Change: New description reflects the increased depth of a 4-credit course.

Will this impact other SACs?, Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Tom Huminski

Contact E-Mail: thuminsk@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: ENG 105

Current Course Title: Introduction to Literature (Drama)

Current Description: Enhances enjoyment of plays - as literature, including tragedies and comedies - increases understanding of the conventions of drama and the theater, and encourages exploration of human experience.

Proposed Description: Enhances enjoyment of plays as literature, including tragedies and comedies; increases understanding of the conventions of drama and the theater; and encourages exploration of the diversity of human experience.

Reason for Description Change: New description reflects the increased depth of a 4-credit course and corrects punctuation.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: no

Request Term: fall

Requested Year: 2007

Contact Name: Tom Huminski

Contact E-Mail: thuminsk@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description

Current Course Number: ENG 106

Current Course Title: Introduction to Literature (Poetry)

Current Description: Enhances enjoyment of poetry, increases understanding of the conventions of poetry and poetic forms, and encourages exploration of human experience.

Proposed Description: Enhances enjoyment of poetry, increases understanding of poetic elements, conventions, and forms, and encourages exploration of the diversity of human experience.

Reason for Description Change: New description reflects the increased depth of a 4-credit course.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: fall

Requested Year: 2007

Contact Name: Tom Huminski

Contact E-Mail: thuminsk@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Requisites
Current Course Number:	Wr 121
Current Course Title:	English Composition
Current Description:	Develops skills in analytical reading, critical thinking, and expository and persuasive writing. Students compose several essays using a variety of strategies to present evidence in support of a thesis.
Proposed Description:	None
Current Learning Outcomes:	<ul style="list-style-type: none">◆ Write effective essays using standard English conventions of grammar and style; awareness of rudimentary grammatical terms and errors.◆ Read and interpret a variety of texts and incorporate into writing projects.◆ Construct and use a thesis/controlling idea to shape writing.◆ Write clear, focused, coherent essays.◆ Write for various academic and professional audiences.◆ Search out and assess outside source material and integrate into student work.◆ Demonstrate knowledge of MLA formatting (works cited, parenthetical documentation, proper integration) and independent ability to use MLA Handbook or other discipline-specific citation style.◆ Demonstrate understanding of writing as a process.◆ Begin to use writing as a tool to gain self-awareness.◆ Produce polished drafts of several essays totaling a course minimum of 4,000 words.
Proposed Learning Outcomes:	None
Current Prerequisites:	Placement into WR 121 (Compass 79+ Writing) and Rd 115 or completion of WR 115.

Proposed Prerequisites: Placement into WR 121 (Compass 79+ Writing and Compass 88+ Reading) or completion of WR 115 and Rd 115.

Will this impact other SACs?,Is there an impact on other SACs?: Yes

How other SACs may be impacted: Possible increased demand for Rd 115.

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: Yes

How other Depts/Campuses will be impacted: Same--increased demand for Rd 115.

Request Term: fall

Requested Year: 2007

Contact Name: Estella K. Casto

Contact E-Mail: kcasto@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description, Requisites

Current Course Number: TE 9000

Current Course Title: Trades Preparation

Current Description: Includes Construction Trade Topics such as industry orientation, hazardous materials, general on-the-job questions, material handling, scaffolding, rigging, fire protection, and electrical basics. Students will learn safety procedures that apply to each topic. Also covered will be related terminology, task planning, proper functions and methods of construction.

Proposed Description: The Trades Preparation course is designed to prepare people for apprenticeship. If you are considering, or have ever wondered about a career in the construction industry, this course is designed for you. In addition to field trips to construction sites and various apprenticeship programs, the course will explain the opportunities and responsibilities associated with apprentice trades. Classroom activities will cover such topics as: industry orientation, hazardous materials, general on-the-job questions, material handling, scaffolding, rigging, fire protection, hand and power tool use, fall protection, and electrical safety. An OSHA 30-hour course and CPR training are included in this class. This course has been recognized and approved by the State of Oregon Apprenticeship Council as a registered, pre-apprenticeship program which will significantly improve you chances of success.

Reason for Description Change: To clarify the content and purpose of the course, and to aid in marketing.

Current Learning Outcomes: No change

Current Prerequisites: None

Proposed Prerequisites: At or above MTH 60, at or above WR 90, at or above RD 90

Will this impact other SACs?, Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus? No

Request Term: fall
Requested Year: 2007

Contact Name: Richard Willebrand
Contact E-Mail: rwillebr@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0155
Proposed Course Number:	ESOL 0155
Current Course Title:	ESL 0155
Proposed Course Title:	ESOL 0155
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0156
Proposed Course Number:	ESOL 0156
Current Course Title:	ESL 0156
Proposed Course Title:	ESOL 0156
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0157
Proposed Course Number:	ESOL 0157
Current Course Title:	ESL 0157 Int listening/speaking/pronun
Proposed Course Title:	ESOL 0157 Int listening/speaking/pronun
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0725
Proposed Course Number:	ESOL 0725
Current Course Title:	ESL 0725 Beginning reading/writing
Proposed Course Title:	ESOL 0725 Beginning reading/writing
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0726
Proposed Course Number:	ESOL 0726
Current Course Title:	ESL 0726 High beginning reading/writing
Proposed Course Title:	ESOL 0726 High beginning reading/writing
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0727
Proposed Course Number:	ESOL 0727
Current Course Title:	ESL 0727 Low Int reading/writing
Proposed Course Title:	ESOL 0727 Low Int reading/writing
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0728
Proposed Course Number:	ESOL 0728
Current Course Title:	ESL 0728 Intermediate reading/writing
Proposed Course Title:	ESOL 0728 Intermediate reading/writing
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

Current Course Number:	ESL 0748
Proposed Course Number:	ESOL 0748
Current Course Title:	ESL 0748 Citizenship
Proposed Course Title:	ESOL 0748 Citizenship
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0749
Proposed Course Number:	ESOL 0749
Current Course Title:	ESL 0749 Learning Lab
Proposed Course Title:	ESOL 0749 Learning Lab
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
Course Revision

CHANGE:	Course Number
Current Course Number:	ESL 0761
Proposed Course Number:	ESOL 0761
Current Course Title:	ESL 0761 Tutoring
Proposed Course Title:	ESOL 0761 Tutoring
Proposed Transcript Title:	N/A
Reason for Title Change:	Change the subject code from ESL to ESOL because of the merger of the two programs.
Will this impact other SACs?,Is there an impact on other SACs?:	No
Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:	No
Request Term:	summer
Requested Year:	2007
Contact Name:	Karen Sanders
Contact E-Mail:	ksanders@pcc.edu

Curriculum Request Form
New Course

Course Number: PS 113

Course Title: Skills and Issues: State/Local

Transcript Title: Skills and Issues: State/Local

Lecture Hours: 1

Weekly Contact Hours: 1

Total Credits: 1

Reason for New Course: This is part of the ADP (Academic discipline Preparation) strategy, initiated by the Gateway to College program, to improve performance and retention for high school and other at-risk students enrolled in the PS 203 "State and Local Government" course at PCC.

Course Description: Designed to deepen understanding of PS 203 "State and Local Government", including interactive tutorials, student skills building exercises, and community-based projects.

Prerequisite(s): None

Prereq/Concurrent: None

Corequisite(s): PS 203 "State and Local Government"

Learning Outcomes: Improve understanding of "State and Local Government" course concepts and content, while co-enrolled in a regular 4-credit PS 203 "State and Local Government" course at PCC.

Increase performance levels on course exams and assignments associated with PS 203 courses taught by various instructors at PCC.

Develop critical thinking skills which a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.

Course Format:	On Campus
Are there similar courses existing:	YES
Description of existing courses:	ADP courses have been approved for History (HST 111, 112, 113) and are in the process of being proposed in other disciplines.
Required or Elective:	Elective
Is there impact on degrees or certificates:	NO
Is there an impact on another dept or campus?:	NO
Have other SACs been contacted?:	NO
Is there an increase in costs for Library or AV Dept?:	NO
Implementation Term:	Fall
Implementation Year:	2007
Contact Name:	Michael Sonnleitner
Contact E-mail:	msonnlei@pcc.edu

COURSE CONTENT AND OUTCOME GUIDE

Date: May 18, 2007.

Prepared by: Michael W. Sonnleitner.

Course Number: Political Science 113.

Course Title: Skills and Issues: State/Local

Credit Hours: 1.

Lecture Hours per Week: 1.

Lecture/Lab Hours per week: none.

Lba Hours per Week: none.

Number of Weeks: 10-11

Special Fee: none.

Course Description for Publication:

Designed to deepen understanding of PS 203, "State and Local Government", including interactive tutorials, student skills building exercises, and community-based projects.

Prerequisite: Concurrent enrollment is PS 203.

Addendum to Description:

Credit from this course does not qualify of general education purposes at Portland Community College but may be applied toward satisfying Associate Degrees at Portland Community College as an elective.

Courses with three digit numbers may be transferable to four year colleges and universities. Students should consult with a PCC Academic Advisor and/or other institutions regarding transferability and the application of credit to other institutions.

Intended Outcomes for the Course:

- * improve understanding of "U.S/ Government" course concepts and content, while concurrently enrolled in a regular 4-credit PS 203 "State and Local Government" course at PCC.
- * increase performance levels on course exams and assignments associated with PS 203 courses taught by various instructors at PCC.
- * develop critical thinking skills which a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.

Outcome Assessment Strategies: some combination of the following:

- * exams consisting of essay or other methods that integrates and requires application of concepts, themes, and issues in the PS 203 course.
- * written assignments such as papers, reviews, or journals that demonstrate understanding of PS 203 course content as it relates to students' experiences and value judgments.
- * oral presentations, discussions, debates, or role-playing that articulate views and values relating to concepts and issues appropriate to PS 203.
- * projects where students can identify resources that provide political information and make use of this information to evaluate political processes and identify participatory strategies.

Themes, Concepts, and Issues: the same as are outlined in the PS 203 CCOG.

Competencies and Skills: the same as are outlined in the PS 203 CCOG.

Approved Texts: No text beyond that used in PS 203 need be required for this course.

Faculty Qualifications:

Minimum of an M.A. in Political Science, with both experience teaching the PS 203 course at PCC and familiarity with other faculty teaching PS 203 at PCC (as evidenced by attendance at scheduled PS SAC Meetings). Consultation with full-time continuous contract Political Science SAC faculty regarding part-time faculty hiring decisions is expected as a matter of basic professional courtesy.

Curriculum Request Form
New Course

Course Number: PS 111

Course Title: Skills and Issues: Foundations

Transcript Title: Skills and Issues: Foundations

Lecture Hours: 1

Weekly Contact Hours: 1

Total Credits: 1

Reason for New Course: This is part of the ADP (Academic Discipline Preparation) strategy, initiated by the Gateway to College program, to improve performance and retention for high school and other at-risk students enrolled in the PS 201 "U.S. Government: Foundations and Principles" course.

Course Description: Designed to deepen understanding of PS 201 "U.S. Government: Foundations and Principles", including interactive tutorials, student skills building exercises, and community-based projects.

Prerequisite(s): None

Prereq/Concurrent: None

Corequisite(s): PS 201 "U.S. Government: Foundations and Principles"

Learning Outcomes:

- improve understanding of U.S. Government course concepts and content, while co-enrolled in the 4-credit PS 201 "U.S. Government: Foundations and Principles" course at PCC.
 - * increase performance levels on course exams and assignments associated with PS 201 courses taught by various instructors at PCC.
 - * develop critical thinking skills a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.

Course Format: On Campus

Are there similar courses existing:	YES
Description of existing courses:	ADP courses have been approved for History (HST 111, 112, 113) and are in the process of being proposed in other disciplines.
Required or Elective:	Elective
Is there impact on degrees or certificates:	NO
Is there an impact on another dept or campus?:	NO
Have other SACs been contacted?:	NO
Is there an increase in costs for Library or AV Dept?:	NO
Implementation Term:	Fall
Implementation Year:	2007
Contact Name:	Michael Sonnleitner
Contact E-mail:	msonnlei@pcc.edu

COURSE CONTENT AND OUTCOME GUIDE

Date: May 18, 2007.

Prepared by: Michael W. Sonnleitner.

Course Number: Political Science 111.

Course Title: Skills and Issues: Foundations

Credit Hours: 1.

Lecture Hours per Week: 1.

Lecture/Lab Hours per week: none.

Lab Hours per Week: none.

Number of Weeks: 10-11

Special Fee: none.

Course Description for Publication:

Designed to deepen understanding of PS 201, "U.S. Government: Foundations and Principles", including interactive tutorials, student skills building exercises, and community-based projects.

Prerequisite: Concurrent enrollment in PS 201.

Addendum to Description:

Credit from this course does not qualify of general education purposes at Portland Community College but may be applied toward satisfying Associate Degrees at Portland Community College as an elective.

Courses with three digit numbers may be transferable to four year colleges and universities. Students should consult with a PCC Academic Advisor and/or other institutions regarding transferability and the application of credit to other institutions.

Intended Outcomes for the Course:

- * improve understanding of "U.S/ Government" course concepts and content, while concurrently enrolled in a regular 4-credit PS 201 "U.S. Government: Foundations and Principles" course at PCC.
- * increase performance levels on course exams and assignments associated with PS 201 courses taught by various instructors at PCC.
- * develop critical thinking skills which a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.

Outcome Assessment Strategies: some combination of the following:

- * exams consisting of essay or other methods that integrates and requires application of concepts, themes, and issues in the PS 201 course.
- * written assignments such as papers, reviews, or journals that demonstrate understanding of PS 201 course content as it relates to students' experiences and value judgments.
- * oral presentations, discussions, debates, or role-playing that articulate views and values relating to concepts and issues appropriate to PS 201.
- * projects where students can identify resources that provide political information and make use of this information to evaluate political processes and identify participatory strategies.

Themes, Concepts, and Issues: the same as are outlined in the PS 201 CCOG.

Competencies and Skills: the same as are outlined in the PS 201 CCOG.

Approved Texts: No text beyond that used in PS 201 need be required for this course.

Faculty Qualifications:

Minimum of an M.A. in Political Science, with both experience teaching the PS 201 course at PCC and familiarity with other faculty teaching PS 201 at PCC (as evidenced by attendance at scheduled PS SAC Meetings). Consultation with full-time continuous contract Political science SAC faculty regarding part-time faculty hiring decisions is expected as a matter of basic professional courtesy.

Curriculum Request Form
New Course

Course Number: PS 112
Course Title: Skills and Issues: Policies
Transcript Title: Skills and Issues: Policies
Lecture Hours: 10
Lab Hours:
Lec/Lab Hours:
Load Total: 10
Weekly Contact Hours: 1
Total Credits: 1
Reason for New Course: This is part of the ADP (Academic Discipline Preparation) strategy, initiated by the Gateway to College program, to improve performance and retention for high school and other at-risk students enrolled in the PS 202 "U.S. Government: Institutions and Policies" course.
Course Description: Designed to deepen understanding of PS 202 "U.S. Government: Institutions and Policies", including interactive tutorials, student skills building exercises, and community-based projects.
Prerequisite(s): None
Prereq/Concurrent: None
Corequisite(s): PS 202 "U.S. Government: Institutions and Policies"
Learning Outcomes: * improve understanding of U.S. Government course concepts and content, while co-enrolled in the 4-credit PS 202 "U.S. Government: Institutions and Policies" course at PCC.
* increase performance levels on course exams and assignments associated with PS 202 courses taught by various instructors at PCC.
* develop critical thinking skills a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.
Course Format: On Campus
Other Format:
Are there similar courses existing: YES
Description of existing courses: ADP courses have been approved for History (HST 111, 112, 113) and are in the process of being proposed in other disciplines.

Required or Elective: Elective
Is there impact on degrees or certificates: NO
Is there an impact on another dept or campus?: NO
Have other SACs been contacted?: NO
Is there an increase in costs for Library or AV Dept?: NO
Implementation Term: Fall
Implementation Year: 2007
Contact Name: Michael Sonnleitner
Contact E-mail: msonnlei@pcc.edu

COURSE CONTENT AND OUTCOME GUIDE

Date: May 18, 2007.

Prepared by: Michael W. Sonnleitner.

Course Number: Political Science 112 **Course Title: Skills and Issues: Policies**

Credit Hours: 1.

Lecture Hours per Week: 1.

Lecture/Lab Hours per week: none.

Lab Hours per Week: none.

Number of Weeks: 10-11

Special Fee: none.

Course Description for Publication:

Designed to deepen understanding of PS 202, "U.S. Government: Institutions and Policies", including interactive tutorials, student skills building exercises, and community-based projects.

Prerequisite: Concurrent enrollment in PS 202.

Addendum to Description:

Credit from this course does not qualify of general education purposes at Portland Community College but may be applied toward satisfying Associate Degrees at Portland Community College as an elective.

Courses with three digit numbers may be transferable to four year colleges and universities. Students should consult with a PCC Academic Advisor and/or other institutions regarding transferability and the application of credit to other institutions.

Intended Outcomes for the Course:

- * improve understanding of "U.S/ Government" course concepts and content, while concurrently enrolled in a regular 4-credit PS 202 "U.S. Government: Institutions and Policies" course at PCC.
- * increase performance levels on course exams and assignments associated with PS 202 courses taught by various instructors at PCC.
- * develop critical thinking skills which a) recognize the relationship of political experience to political empowerment, b) appreciate the contribution of diverse groups and ideas to politics in the U.S., and c) include making personal value judgments to evaluate political relationships and their impacts on society.

Outcome Assessment Strategies: some combination of the following:

- * exams consisting of essay or other methods that integrates and requires application of concepts, themes, and issues in the PS 202 course.
- * written assignments such as papers, reviews, or journals that demonstrate understanding of PS 202 course content as it relates to students' experiences and value judgments.
- * oral presentations, discussions, debates, or role-playing that articulate views and values relating to concepts and issues appropriate to PS 202.
- * projects where students can identify resources that provide political information and make use of this information to evaluate political processes and identify participatory strategies.

Themes, Concepts, and Issues: the same as are outlined in the PS 202 CCOG.

Competencies and Skills: the same as are outlined in the PS 202 CCOG.

Approved Texts: No texts beyond any used in PS 202 need be required for this course.

Faculty Qualifications:

Minimum of an M.A. in Political Science, with both experience teaching the PS 202 course at PCC and familiarity with other faculty teaching PS 202 at PCC (as evidenced by attendance at scheduled PS SAC Meetings). Consultation with full-time continuous contract Political Science SAC faculty regarding part-time faculty hiring decisions is expected as a matter of basic professional courtesy.

Curriculum Request Form
New Course

Course Number: PS 201

Course Title: U.S. Gov't: Foundations&Principles(Honors)

Transcript Title: PS201 US Gov't: Honors

Lecture Hours: 4

Load Total: .272

Weekly Contact Hours: 4

Total Credits: 4

Reason for New Course: Add Honors component to existing PS 201. More depth and breath to current course section.

Course Description: Course covers in-depth constitutional foundations of US political system. Topics include the Constitution, federalism, civil liberties and rights, elections and campaigns, interest groups, and political parties. The Honors course explores these topics in more depth from a number of different historical and political perspectives. Students will access political officials and institutions at different levels of the political process and engage in personal contact. PS 201, PS 202, PS 203 need not be taken in sequence. Prerequisites: Departmental approval based on cumulative GPA 3.5 and WR 121.

Prerequisite(s): Departemental Approval based on cumulative GPA 3.5 and WR 121

Prereq/Concurrent: None

Corequisite(s): None

Learning Outcomes:

- ◆ Students will become active participants in the political process at the local, state, and/or national level.
- ◆ Students will articulate an in depth knowledge of the multiple perspectives that inform the political debate.
- ◆ Students will develop and use skills that prepare them to participate in the political process at the various levels of government

- ◆ Students will be able to articulate their own political values in a well written and clear verbal manner.
- ◆ Students will be able to access resources/information relevant to political issues beyond just headline media sources.

GenEd List: YES, Gen. Ed. Requested

List A: YES, Transfer List A requested

Course Format: On Campus

Are there similar courses existing: NO

Required or Elective: Elective

Is there impact on degrees or certificates: NO

Is there an impact on another dept or campus?: NO

Have other SACs been contacted?: NO

Is there an increase in costs for Library or AV Dept?: NO

Implementation Term: Winter

Implementation Year: 2008

Contact Name: Rose Bettencourt

Contact E-mail: rbettenc@pcc.edu

Curriculum Request Form
Course Revision

Change: Course Title, Course Description, Learning Outcomes

Current course number: MT100

Current course title: Intro to Microelectronics

Proposed course title: Intro to Micro and Nano Technology

Proposed transcript title: Intro to Micro and Nano Tech

Reason for Title Change: Embrace the movement of the semiconductor industry to the nano scale, and include the expansion of the microelectronics manufacturing techniques to nano technology.

Current description: Traces semiconductor processing from raw material to a finished integrated circuit. Includes the following manufacturing processes: crystal growing and wafer preparation, oxidation, photolithography, etch, deposition, doping, metallization, and test/sort. Prerequisite: MTH 65

Proposed description: Introduces the methods used to manufacture Micro and Nano technologies. Traces semiconductor processing from raw material to a finished integrated circuit using planar technology. Introduces the processes and equipment used to create devices on the micro and nano scale. Emerging applications of MEMS and Nanotechnology are discussed. Prerequisite: MTH 65.

Reason for Description Change: Same as for title change

Current learning outcomes:

- ◆ Determine if this is a career and degree you want to pursue
- ◆ Develop basic learning skills to help you succeed in the PCC MT AAS program
- ◆ Understand basic construction and operation of semiconductor devices, and the processes used in microelectronics manufacturing
- ◆ Understand the working environment: cleanrooms, compressed workweek, etc.
- ◆ Develop abilities and habits in using the information methods of the industry to communicate and find

information on: business news, processes, advances, technical data, etc.

- Proposed learning outcomes:
- ◆ Determine if this is a career and degree you want to pursue
 - ◆ Develop basic learning skills to help you succeed in the PCC MT AAS program
 - ◆ Understand basic construction and operation of semiconductor devices, and the processes used in microelectronics manufacturing
 - ◆ Understand emerging uses and opportunities with MEMS and Nanotechnology
 - ◆ Understand the working environment: cleanrooms, compressed workweek, etc.
 - ◆ Develop abilities and habits in using the information methods of the industry to communicate and find information on: business news, processes, advances, technical data, etc.

Reason for Learning Outcomes Change: Same as for title change

Current prerequisites: MTH 65

Proposed prerequisites: no change

Will this impact other sacs?,Is there an impact on other sacs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request term: fall

Requested year: 2007

Contact name: Eric Kirchner

Contact e-mail: ekirchne@pcc.edu

Curriculum Request Form
New Course

Course Number: BI 101H

Course Title: Honors Biology

Transcript Title: Honors Biology

Lecture Hours: 3

Lab Hours: 3

Load Total: .366

Weekly Contact Hours: 6

Total Credits: 4

Reason for New Course: This is an honors section of a traditional course offered, BI 101. The course offers additional depth and breadth to content of the traditional course. This honors course will support students seeking honors designation at PCC. It will be part of a population of honors courses from various disciplines, that will support an honors program.

Course Description: Honors-level laboratory science course designed for non-biology majors. Introduces the properties of life, morphology and physiology of cells, cell chemistry, energy transformation, and basic principles of ecology. Emphasis on application of biology to modern society. Prerequisites include WR 121, RD 115, MTH 60, and a minimum GPA of 3.5.

Prerequisite(s): WR 121, RD 115, MTH 60, GPA 3.5

Prereq/Concurrent: None

Corequisite(s): None

Learning Outcomes: 1. Apply the scientific method to their everyday lives.

2. Identify, evaluate and make informed decisions on environmental issues.

3. Use cellular biology to understand current events and novel problems

4. Act as leaders or educators in the community to affect societal perceptions of the living world.

5. Use knowledge of population and community ecology to influence government policy at local and regional levels.

GenEd List: YES, Gen. Ed. Requested

List A: YES, Transfer List A requested

Course Format: On Campus

Are there similar courses existing: YES

Description of existing courses: Bi 101 is similar; it is the traditional course without honors designation.

Required or Elective: Required

Is there impact on degrees or certificates: NO

Is there an impact on another dept or campus?: YES

Description of impact on dept/campus: Several faculty are working to generate an honors program for PCC. Adoption of this course will support that program.

Have other SACs been contacted?: NO

Is there an increase in costs for Library or AV Dept?: NO

Implementation Term: Winter

Implementation Year: 2008

Contact Name: Barry Anderson

Contact E-mail: banderso@pcc.edu

Curriculum Request Form
New Course

Course number: BA 99

Course title: Business Administration: Skills and Issues

Transcript title: Business Admin:Skills & Issues

Lecture hours: 1

Load total: .68

Weekly contact hours: 1

Total credits: 1

Reason for New Course: To help retain and support BA 101 students. Some BA 101 students drop out of BA 101 because they need additional support in understanding the course's concepts.

Course description: Increases academic skills and deepens understanding of business administration as a discipline while supporting work performed in BA 101. Includes 1) a tutorial relating to course concepts and content, 2) academic skill building, including discipline-specific vocabulary, concepts, study skills, investigative techniques, and research mechanics, and 3) a brief community-related learning project to allow for direct application of learning. The overarching goal is to develop a deeper understanding of business practices.

Prerequisite(s): None

Prereq/concurrent: None

Corequisite(s): Enrollment in BA 101

Learning outcomes: After successful completion of BA 99, the student will be able to:

- ◆ Use critical thinking to evaluate business relationships and their impact on society
- ◆ Demonstrate effective business communications commonly accepted in emerging enterprise models
- ◆ Explore successful business practices on the local, national, and global levels that take into account cross-cultural factors

- ◆ Identify culturally grounded assumptions that have influenced perceptions in the business community
- ◆ Explain the relationship between human resource management and levels of employee satisfaction
- ◆ Explain the relationship between Appreciative Inquiry and profitable leadership styles
- ◆ Demonstrate effective communication through writing and speaking
- ◆ Demonstrate increased performance on business administration course assessments and assignments

Course format: On Campus

Are there similar courses existing: NO

Required or Elective: Elective

Is there impact on degrees or certificates: NO

Is there an impact on another dept or campus?: NO

Have other sacs been contacted?: NO

Is there an increase in costs for Library or AV Dept?: NO

Implementation term: Fall
Implementation year: 2007

Contact name: Diana Ellis
Contact E-mail: dellis@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 101

Current Course Title: Principles of Management and Supervision

Current Description: Discusses concepts and practices of fundamental supervisory skills such as planning, staffing, communication, ethics, leadership, impact of technology, training, conflict management, problem solving, quality improvement, safety management, and performance reviews.

Reason for Description Change: no change

Current Learning Outcomes: In a work group, demonstrate techniques for measuring and increasing productivity through use of current technology.

Explain how to categorize the different skills supervisors use in order to decide which skills to apply in various situations.

Demonstrate techniques for establishing credibility as a supervisor: overseeing the work environment, controlling expenses, maintaining adequate staffing levels while meeting production requirements.

Describe techniques for developing and maintaining a highly motivated work environment.

Proposed Learning Outcomes: Apply principles of supervision to business processes of staffing, performance management, quality control, and conflict resolution.

Develop goals, objectives, and plans that will enhance productivity, quality, and cost control.

Use an understanding of employee motivation to lead a group of employees to perform effectively as a work team.

Advance career opportunities in supervision by successfully applying principles of supervision to business practices.

Reason for Learning Updated outcomes as approved by the

Outcomes Change: Management/Supervisory Development SAC on 4/27/07
in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer
Requested Year: 2007

Contact Name: MaryLou Webb
Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 107

Current Course Title: Organizations and People

Current Description: Discusses how individuals, group and organizational characteristics influence each other. Emphasis will be on understanding the impact of personality and interpersonal skills on each other and the group process; the influence the internal structure of the organization has on work relationships and the influence of technology.

Reason for Description Change: no change

Current Learning Outcomes:

In a work group, demonstrate how various communication models influence (positively and negatively) behavior of individuals and work teams.

Describe how values, attitudes and perceptions of the organization effect the various work groups and individuals within the group.

Explain how to build teams by identifying and incorporating individual strengths into the work team.

Describe several leadership styles and demonstrate how these styles impact performance of the individual and the team.

Describe the term "empowerment" and explain how it helps to develop and maintain a highly motivated work environment.

Proposed Learning Outcomes:

Develop a leadership style that promotes productivity and positive team relationships.

Use an understanding of how organizational culture affects work groups to create a motivating climate.

Integrate technological changes into the workforce while minimizing negative impact on productivity.

Advance career opportunities in supervision by applying principles of supervision to business practices.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 116

Current Course Title: Creative Thinking for Innovative Change

Current Description: In today's-and tomorrow's-unpredictable and increasingly challenging world, we must make a fundamental choice: to be changed, inevitably, by the forces churning around us, or to be the change-leader through innovative actions. Learn how to jump-start your own creative, innovative thinking.

Reason for Description Change: no change

Current Learning Outcomes: The creative thinking process.

Why it is crucial that they use their innate creative abilities for the benefit of their employers, families and communities.

Proposed Learning Outcomes: Solve complex problems and issues by using a variety of creative strategies, such as brainstorming, mind mapping, or analogical/metaphorical thinking.

Help an organization establish a creative and innovative climate.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name:
Contact E-Mail:

MaryLou Webb
mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 119A

Current Course Title: Intercultural Communication

Current Description: Identifies sources of common cultural misunderstandings. Helps solve basic interpersonal challenges through discussion, video, and practice. Gives resources to improve relationships.

Reason for Description Change: no change

Current Learning Outcomes: None

Proposed Learning Outcomes: Skillfully communicate with others in an increasingly culturally diverse environment.

Be self-monitoring in order to appropriately adapt and build better relationships with individuals of other cultures.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 130

Current Course Title: Creative Problem Solving

Current Description: Discusses concepts and practices for creative problem solving and thinking: right and left brain thinking, analogies and metaphoric thinking, imagination, overcoming barriers, applying creative problem solving techniques to complex problems.

Reason for Description Change: no change

Current Learning Outcomes: In a work group, apply creative problem solving techniques to solve a particular organizational problem.

Describe the standard differences between traditional problem solving models with creative models and demonstrate how to use each.

Explain the "right and left brain theory" and apply this theory to solve a problem. Identify typical barriers to the creative problem solving process and describe several "barrier-buster" or "blockbuster" strategies.

Demonstrate how combining an analogy with metaphoric thinking can help to solve complex problems.

Proposed Learning Outcomes: Develop solutions to workplace problems through applying appropriate problem solving techniques.

Incorporate whole brain thinking strategies into personal approach to solving problems in the workplace.

Recognize and overcome barriers to using creative problem solving in management practices and decisions.

Develop a strategic plan for incorporating creative problem solving into an organization.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: no

How other SACs may be impacted:

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 141A

Current Course Title: Time-Stress-Communication Triangle

Current Description: This 10-hour workshop focuses on the stress control, time management and interpersonal communication triangle. While learning to function effectively under pressure, participants will learn how to maintain good relationships, conquer interruptions, manage meetings, and build self-esteem.

Reason for Description Change: no change

Current Learning Outcomes: None

Proposed Learning Outcomes: Apply basic principles of stress control and time management to maintain good relationships, manage interruptions, and build self-confidence.

Change personal strategies to communicate assertively while building win-win agreements.

Function effectively under pressure by balancing time demands, personal stress, and communication challenges.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name:
Contact E-Mail:

MaryLou Webb
mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 142B

Current Course Title: Thriving in Transition

Current Description: This 10-hour workshop discusses how to thrive in the midst of constant change. Topics include understanding the sources of change, proposing change, addressing resistance to change and successfully implementing change.

Reason for Description Change: no change

Current Learning Outcomes: None

Proposed Learning Outcomes: Use an understanding of the psychological change process to help employees thrive in a changing environment.

Use steps for implementing change to assist an organization with innovating change.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 177

Current Course Title: Team Building

Current Description: Discusses ideas that will help to create the most effective team in any organization. Topics include steps for building the team, identifying various roles member's play, techniques for working "smarter", and evaluating the effectiveness of the team.

Current Learning Outcomes: In a work group, demonstrate steps for building a successful team.

Describe the importance of the various roles member's play in supporting the team.

Explain how utilizing various motivational approaches influence the productivity of the team.

Describe steps for assessing the effectiveness of the team's relationship and output.

Proposed Learning Outcomes: Build, motivate, and lead a diverse team to perform productively in an organization.

Assess and reward team performance.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 177B

Current Course Title: Coaching Great Performance

Current Description: This course centers on how to effectively work with people in a helping relationship, generally within a work environment. You explore the foundational behaviors of good coaching, and learn an applied theory of personal motivation that can help you direct your efforts for optimal effect. Participants will learn and practice a method for teaching skills to those they coach. Participants will also plan for and practice a structured coaching method designed to aid in confronting performance difficulties.

Current Learning Outcomes: Applied relationship-building skills as a foundation for forming a coaching relationship.

Choose best strategies for helping to motivate other people in a productive direction. Develop other people through skills training.

Proposed Learning Outcomes: Use effective coaching and performance improvement strategies to make the most of performance related discussions.

Overcome the communication challenges that arise when addressing performance related issues.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name:
Contact E-Mail:

MaryLou Webb
mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 193A

Current Course Title: Leadership Skill Development

Current Description: Leadership is an essential part of running a quality organization. Learn about the various facets that define leadership today.

Current Learning Outcomes: Explain the leader's role in the organization.

Describe how a leader creates the vision, defines the vision, and shares the vision with employees.

Proposed Learning Outcomes: Use appropriate communication approaches to increase understanding and work group success.

Step into leadership roles required by the situation or the team makeup.

Build a productive and healthy climate through positive leadership practices.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer
Requested Year: 2007

Contact Name: MaryLou Webb
Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 198A

Current Course Title: Male/Female Communication Style Differences

Current Description: This class offers a safe, supportive environment to create more acceptance and understanding in communication between men and women. Understanding of gender communication differences in your work setting. Creating better personal relationships.

Current Learning Outcomes: Strategies to adjust to the other gender communication style.

Develop skills that build trust and respect when communicating with a member of the other sex.

Learn to value the differences between men and women and bridge the gender gap.

Proposed Learning Outcomes: Use an understanding of perception and stereotypes to build rapport in work and personal relationships.

Modify personal belief system to incorporate appreciation and respect for male and female communication style differences.

Use sensitivity in presenting and interpreting nonverbal signals to create better work & personal relationships.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007
Contact Name: MaryLou Webb
Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 206

Current Course Title: The Troubled Employee

Current Description: Discusses the factors contributing to the development of the troubled employee. Topics include identifying potential work habits and behaviors that may lead to absenteeism, tardiness, etc.

Current Learning Outcomes: In a work group, describe and demonstrate techniques for accurately identifying changes in behavior that may indicate an employee needs assistance.

Describe techniques for detecting and confronting the employee.

Identify common types of problem behavior among employees.

Explain why and when supervisors should counsel employees.

Describe how to approach the employee about using the services of employee assistance.

Explain the importance of referring the employee to professionals.

Proposed Learning Outcomes: Assess, advise, listen to, and document the troubled employee to help him/her change counterproductive behaviors, as well as achieve company objectives.

Use results of assessment to determine when to confront, use Human Resources support, and/or recommend the Employee Assistance Program for a troubled employee.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other
Depts/Campuses?,Is there an
impact on another dept or
campus?:

No

Request Term:
Requested Year:

summer
2007

Contact Name:
Contact E-Mail:

MaryLou Webb
mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 214

Current Course Title: Safety and Security Management

Current Description: Discusses the basic methods for managing the safety and security of the organization. Topics include the role of the federal government in regulating safety and health, OSHA & NIOSH, identifying safety and health hazards and prevention programs.

Current Learning Outcomes: In a work group, describe the importance of maintaining a safe and secure work environment.

Understand the purpose of OSHA and the penalties imposed for violations.

Understand the purpose of NIOSH and how it conducts research on workplace hazards.

Describe the significance of keeping accurate records of occupational injuries and illnesses.

Explain how to implement a procedure for identifying potential hazards and the "right-to-know" rule.

Describe the importance of processing worker's compensation.

Proposed Learning Outcomes: Use an understanding of ethical, physical, mechanical, and computerized safety issues to decisions for customer and proprietary processes and systems.

Consider human factors in safety regarding stress, violence, and terrorism when managing people in the workplace.

Make effective business decisions in compliance with OSHA standards, codes, and safety legislation.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other No

Depts/Campuses?,Is there an
impact on another dept or
campus?:

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 216

Current Course Title: Budgeting for Managers

Current Description: Discusses budgeting vocabulary, finance principles, record keeping techniques, cash management, cash budgeting, and capital budgeting.

Current Learning Outcomes: In a work group, demonstrate for explaining the budgeting process to various work groups.

Explain how various budget types influence the outcome of budgeting throughout the organization.

Demonstrate techniques for delegating the budgeting process to various managers/supervisors within the organization.

Describe how to explain/defend/support variances of the budget to management.

Proposed Learning Outcomes: Plan, execute, and control a budget in alignment with company goals.

Evaluate impact of budget results on financial reports.

Explain and provide support for variances in a budget to management.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail:

mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 222

Current Course Title: Human Resource Management – Personnel

Current Description: Discusses personnel operations, human resource planning, job design and job analysis, recruitment and equal employment opportunity, and job selection and placement.

Current Learning Outcomes: Demonstrate how to integrate effective personnel management practices into daily operations.

Explain how various personnel practices influence the overall performance/profit of an organization.

Demonstrate techniques for forecasting personnel needs throughout the organization.

Describe the importance of adherence to equal employment laws.

Proposed Learning Outcomes: Integrate Human Resources considerations and policies into an organizations' overall objectives, practices, and decisions.

Analyze jobs in order to align them with individual and organizational needs.

Use sound recruiting and hiring practices to obtain a high quality work force.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?: No

Request Term: summer
Requested Year: 2007
Contact Name: MaryLou Webb
Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Learning Outcomes

Current Course Number: MSD 223

Current Course Title: Human Resource Management - Performance and Compensation

Current Description: Discusses the performance evaluation and compensation aspects of Human Resource Management. Topics include improving productivity, quality, employee rights and collective bargaining.

Current Learning Outcomes: Describe the essential aspects of a performance review and demonstrate effective techniques when administrating the review.

Describe methods for incorporating productivity and accuracy as part of the review.

Explain the process for identifying and communicating the rights of employees throughout the organization.

Demonstrate effective techniques for handling collective bargaining situations.

Explain the importance of ensuring that continuous improvement is maintained.

Proposed Learning Outcomes: Make effective workplace decisions based on awareness of human resources practices, employee rights, and the impact of union-management relations.

Manage compensation/benefits systems, performance evaluation systems, training programs, and safety & health practices to maximize impact in an organization.

Integrate the roles of line management with the HR staff to enhance productivity and employee well-being.

Reason for Learning Outcomes Change: Updated outcomes as approved by the Management/Supervisory Development SAC on 4/27/07 in accordance with Dr. Ruth Stiehl's recommendations.

Will this impact other SACs?,Is there an impact on other SACs?: No

How other SACs may be impacted:

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?: No

Request Term: summer

Requested Year: 2007

Contact Name: MaryLou Webb

Contact E-Mail: mwebb@pcc.edu

Curriculum Request Form
New Course

Course Number: HST 257

Course Title: American Indian History to 1850

Transcript Title: American Indian HST to 1850

Lecture Hours: 4

Load Total: 2.72

Weekly Contact Hours: 4

Total Credits: 4

Reason for New Course: The current "Native American Indian History" course, Hst 218, is too compressed to allow adequate coverage of the subject and the SAC has discussed the issue and decided to expand the offering to two courses. This goes along with faculty conducted student polls.

Course Description: The interrelated development of diverse Native American and European American communities within the United States provides a multicultural context for critically examining the conflict and compromise, continuity and change, and expansion and contraction processes we call the "shared past" of American history. It is vital to integrate American Indian history into the whole fabric of U.S. history. Recommended: Completion of WR 115 with a C or higher grade.

Prerequisite(s): None

Prereq/Concurrent: None

Corequisite(s): None

Learning Outcomes:

- ◆ Use critical thinking to evaluate historical changes and their impact on Native American-European American relations over time
- ◆ Recognize and appreciate the diverse contributions of different American Indian tribes (political, economic, cultural, racial, social, gender, religious) in the larger context of American history
- ◆ Identify culturally grounded assumptions which have

influenced the perception and behavior of people in the past
◆ Communicate effectively through writing and speaking

GenEd List:	YES, Gen. Ed. Requested
Diversity List:	YES, Diversity Designation Requested
List A:	YES, Transfer List A requested
Course Format:	On Campus
Are there similar courses existing:	NO
Required or Elective:	Elective
Is there impact on degrees or certificates:	NO
Is there an impact on another dept or campus?:	NO
Have other SACs been contacted?:	NO
Is there an increase in costs for Library or AV Dept?:	NO
Implementation Term:	Winter
Implementation Year:	2008
Contact Name:	James S Harrison
Contact E-mail:	jharriso@pcc.edu

HST257 American Indian History to 1850

The interrelated development of diverse Native American and European American communities within the United States provides a multicultural context for critically examining the conflict and compromise, continuity and change, and expansion and contraction processes we call the “shared past” of American history. It is vital to integrate American Indian history into the whole fabric of U.S. history. **Recommended: Completion of WR 115 with a C or higher grade.**

Credits: 4.00

Course Content & Outcome Guide

Date: February 2007

Course Number: History 257

Course Title: American Indian History to 1850

Credit Hours: 4

Lecture Hours Per Week: 4

Number of Weeks: 10-11

Course Description:

Explores American Indian cultures and provides an overview of Native American history from before contact to 1850.

Intended Learning Outcomes for the Course:

- Use critical thinking to evaluate historical changes and their impact on Native American-European American relations over time
- Recognize and appreciate the diverse contributions of different American Indian tribes (political, economic, cultural, racial, social, gender, religious) in the larger context of American history
- Identify culturally grounded assumptions which have influenced the perception and behavior of people in the past
- Communicate effectively through writing and speaking

Outcome Assessment Strategies:

- Analyze and evaluate primary and secondary sources
- Evaluate different interpretations of past events and construct your own interpretation
- Think critically about the relationships between past and present events and issues
- Compare and contrast the experience of American Indians with other groups
- Demonstrate college-level communication skills: listening, speaking, and writing

Course Content:

Competencies and Skills:

Analyze and evaluate primary and secondary sources:

- Connect evidence to its relevant historical context
- Recognize and evaluate the perspective of the creator of written, artistic, or other evidence
- Assess the motivation and purpose of evidence

Evaluate different interpretations of past events and construct your own interpretation:

- Identify an historian's thesis and supporting evidence
- Evaluate the arguments used to support different interpretations of historical issues
- Develop your own thesis and historical interpretation and use evidence to support it

Think critically about the relationship between past and present events and issues:

- Recognize and identify historical roots and parallels to current issues

Compare and contrast the experience of American Indians with various Europeans and Africans:

- Listen to and appreciate the experience of students from different backgrounds
- Engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history
- Assess the contributions of various American Indian tribes to American society
- Recognize Native American diversity within the United States

Demonstrate College-level communication skills: listening, speaking, and writing

- Communicate effectively in writing about a historical topic
- Communicate in writing an understanding of historical processes and an evaluation of how concepts of values change over time

Clearly articulate thoughts and ideas to a particular audience:

- Work collaboratively with other students to evaluate and understand historical events
- Work collaboratively with others in discussions, debates, or role plays
- Present information in oral presentations

Themes, Concepts, Issues

- Indigenous cultures and their diversity
- Interplay of environment, subsistence and Native cultures
- Demography, disease and health
- European colonization and Native American intercultural contact
- Agency of Native peoples
- Traditional Tribal Governance and Leadership
- Federal Indian Law and Policy
- Indian Removal
- Resistance
- Cooperation
- Sovereignty and "peoplehood"
- Treaties
- Role of religion, spirituality and ceremonial life
- Racism
- Clans and Kinship Systems
- Gender roles

Curriculum Request Form
General Education Request

Current Course Number: Hst 257

Current Course Title: American Indian History to 1850

Category: Course is in Social Science

Explain how this course fits in the above category: This is a history course and therefore fits within the social sciences.

How does course incorporate breadth and scope of Gen/Ed Philosophy Statement: The outcomes for this course include the following, which reflect the General Education Philosophy Statement: critical thinking, understanding of Indian cultures and how they relate to other cultures within the U.S., and an appreciation of U.S. history both from a global perspective and from a personal perspective, including an awareness of the role played by gender and within various Indian cultures.

Course is transferrable to: PSU, OSU

Is course available to all PCC students: Course is available to all PCC Students

How does the course demonstrate rigor and require significant student preparation: The Course Competencies and Skills require that students conducting research, and analyzing and evaluating primary and secondary sources.

How does the course incorporate substantial student evaluation and demonstrate literacy: Students must communicate effectively in speaking and in writing.

How does course include a wide spectrum of concepts and theoretical models: Here are some key concepts: Indigenous cultures and their diversity, Interplay of environment, subsistence and Native cultures, Demography, disease and health, European colonization and Native American intercultural contact, Federal Indian Law and Policy, Indian Removal, Role of religion, spirituality and ceremonial life and gender roles. In addition, students will engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history

How does course Students will think critically about the relationship between

examine relation to other disciplines and reflect historical perspective: past and present events and issues, and learn to recognize and identify historical roots and parallels to current issues. They will also compare and contrast the experience of American Indians with various Europeans and Africans:

How does course develop ability to examine, evaluate and make comparisons of relevant concepts: In this course students will compare and contrast the experience of American Indians with various Europeans and Africans. To do so they will listen to and appreciate the experience of students from different backgrounds; engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history; assess the contributions of various American Indian tribes to American society, and recognize Native American diversity within the United States.

Contact Name: James S Harrison
Contact Email: jharriso@pcc.edu

Curriculum Request Form
Transfer List A

Current Course Number: Hst 257

Current Course Title: American Indian History to 1850

Request for: List A

Does the course rely on primary text or texts which address, analyze or comment upon the question of what it means to be human? Does it use secondary or summation materials and to what degree?: The course does use a primary text that addresses the issue of the humanity of American Indians; supplementary sources are also used.

Does the course focus on questions of value, ethics, belief; and does the course attempt to place such questions in a historical context?: Ethics: ethical codes of various cultures, Native peoples etiquette, religion and ceremonial life, and leadership and law. Indian Removal is one large topic that involves a variety of legal and ethical issues.

Does the course attempt an examination or analysis of the discipline to which it belongs; in other words, does the course provide students with a way of seeing the approach to the subject or subjects involved as one way among others of discussing text?: Yes, students will evaluate different interpretations of past events and construct your own interpretation: Identify an historian's thesis and supporting evidence; evaluate the arguments used to support different interpretations of historical issues; and develop your own thesis and historical interpretation and use evidence to support it

Does the course attend to the role that language plays in the discipline and in ways the subject is understood and has been understood?: Yes, the course includes information on changes in the history profession and changes in the interpretation of events over time.

Does the course provide students with access to the thinking and feelings of the disciplines respected and acknowledged contributors? : Yes, students will investigate primary and secondary sources that include a variety of viewpoints of historical figures as well as noted historians.

Does the course provide students an opportunity to meaningfully interact with the texts of the discipline and with each other, through discussion and writing about the perspectives on the human condition that such texts provide?: Yes, students will listen to and appreciate the experience of students from different backgrounds and engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history and assess the contributions of various American Indian tribes to American

society.

Does the course and the discipline to which it belongs value and seriously examine the subjective response to human experiences?:

Yes, the discipline of history takes a serious look at human experiences over time, especially in this course the changing social, political and economic conditions of American Indians.

Contact Name:

James S Harrison

Contact Email:

jharriso@pcc.edu

Curriculum Request Form
Cultural Diversity

Current Course Number: Hst 257

Current Course Title: American Indian History to 1850

Explain how this course meets the diversity statement: This course examines the history of various American Indian nations and includes information and concepts that are often missing from standard history courses.

Contact Name: James S Harrison

Contact Email: jharriso@pcc.edu

Curriculum Request Form
New Course

Course Number: HST 258

Course Title: American Indian History, 1850 to the Present

Transcript Title: American Indian Hist 1850-pres

Lecture Hours: 4

Load Total: .272

Weekly Contact Hours: 4

Total Credits: 4

Reason for New Course: The current "Native American Indian History" course, Hst 218, is too compressed to allow adequate coverage of the subject and the SAC has discussed the issue and decided to expand the offering to two courses. This goes along with faculty conducted student polls.

Course Description: The interrelated development of diverse Native American and European American communities within the United States provides a multicultural context for critically examining the conflict and compromise, continuity and change, and expansion and contraction processes we call the "shared past" of American history. It is vital to integrate American Indian history into the whole fabric of U.S. history. Recommended: Completion of WR 115 with a C or higher grade.

Prerequisite(s): None

Prereq/Concurrent: None

Corequisite(s): None

Learning Outcomes: ♦ Use critical thinking to evaluate historical changes and their impact on Native American-European American relations over time
♦ Recognize and appreciate the diverse contributions of different American Indian tribes (political, economic, cultural, racial, social, gender, religious) in the larger context of American history

- ◆ Identify culturally grounded assumptions which have influenced the perception and behavior of people in the past
- ◆ Communicate effectively through writing and speaking

GenEd List: YES, Gen. Ed. Requested

Diversity List: YES, Diversity Designation Requested

List A: YES, Transfer List A requested

Course Format: On Campus

Are there similar courses existing: NO

Required or Elective: Elective

Is there impact on degrees or certificates: NO

Is there an impact on another dept or campus?: NO

Have other SACs been contacted?: NO

Is there an increase in costs for Library or AV Dept?: NO

Implementation Term: Winter
Implementation Year: 2008

Contact Name: James S Harrison
Contact E-mail: jharriso@pcc.edu

HST258 American Indian History, 1850 to the present

The interrelated development of diverse Native American and European American communities within the United States provides a multicultural context for critically examining the conflict and compromise, continuity and change, and expansion and contraction processes we call the “shared past” of American history. It is vital to integrate American Indian history into the whole fabric of U.S. history. **Recommended: Completion of WR 115 with a C or higher grade.**

Credits: 4.00

Course Content & Outcome Guide

Date: February 2007

Course Number: History 258

Course Title: American Indian History, 1850 to the Present

Credit Hours: 4

Lecture Hours Per Week: 4

Number of Weeks: 10-11

Course Description:

Explores American Indian cultures and provides an overview of Native American history from 1850 to the present.

Intended Learning Outcomes for the Course:

- Use critical thinking to evaluate historical changes and their impact on Native American-European American relations over time
- Recognize and appreciate the diverse contributions of different American Indian tribes (political, economic, cultural, racial, social, gender, religious) in the larger context of American history
- Identify culturally grounded assumptions which have influenced the perception and behavior of people in the past
- Communicate effectively through writing and speaking

Outcome Assessment Strategies:

- Analyze and evaluate primary and secondary sources
- Evaluate different interpretations of past events and construct your own interpretation
- Think critically about the relationships between past and present events and issues
- Compare and contrast the experience of American Indians with other groups in the United States.
- Demonstrate college-level communication skills: listening, speaking, and writing

Course Content:

Competencies and Skills:

Analyze and evaluate primary and secondary sources:

- Connect evidence to its relevant historical context
- Recognize and evaluate the perspective of the creator of written, artistic, or other evidence
- Assess the motivation and purpose of evidence

Evaluate different interpretations of past events and construct your own interpretation:

- Identify an historian's thesis and supporting evidence
- Evaluate the arguments used to support different interpretations of historical issues
- Develop your own thesis and historical interpretation and use evidence to support it

Think critically about the relationship between past and present events and issues:

- Recognize and identify historical roots and parallels to current issues

Compare and contrast the experience of American Indians with various Europeans and Africans:

- Listen to and appreciate the experience of students from different backgrounds
- Engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history
- Assess the contributions of various American Indian tribes to American society
- Recognize Native American diversity within the United States

Demonstrate College-level communication skills: listening, speaking, and writing

- Communicate effectively in writing about a historical topic
- Communicate in writing an understanding of historical processes and an evaluation of how concepts of values change over time

Clearly articulate thoughts and ideas to a particular audience:

- Work collaboratively with other students to evaluate and understand historical events
- Work collaboratively with others in discussions, debates, or role plays
- Present information in oral presentations

Themes, Concepts, Issues

- Native cultures and their diversity
- Interplay of environment, subsistence and Native cultures
- Demography, disease and health
- Agency of Native peoples
- Modern Tribal Governance and Leadership
- Federal Indian Law and Policy
- Reservations
- Manifest Destiny and "Indian barriers" to westward expansion
- Assimilation and Allotment
- Resistance
- Accommodation
- Sovereignty and "peoplehood"
- Treaties
- Role of religion, spirituality and ceremonial life
- Racism
- Termination and Relocation
- Economic Development and gaming
- Education and Tribal Colleges
- Repatriation and Cultural renewal
- Gender roles
- Red Power
- Self-Determination

Curriculum Request Form
General Education Request

Current Course Number: Hst 258

Current Course Title: American Indian History, 1850 to the present

Category: Course is in Social Science

Explain how this course fits in the above category: This is a history course and therefore fits within the social sciences.

How does course incorporate breadth and scope of Gen/Ed Philosophy Statement: The outcomes for this course include the following, which reflect the General Education Philosophy Statement: critical thinking, understanding of Indian cultures and how they relate to other cultures within the U.S., and an appreciation of U.S. history both from a global perspective and from a personal perspective, including an awareness of the role played by gender and within various Indian cultures.

Course is transferrable to: PSU, OSU

How does the course demonstrate rigor and require significant student preparation: The Course Competencies and Skills require that students conducting research, and analyzing and evaluating primary and secondary sources.

How does the course incorporate substantial student evaluation and demonstrate literacy: Students must communicate effectively in writing and speaking.

How does course include a wide spectrum of concepts and theoretical models: Here are some key concepts: Indigenous cultures and their diversity, Interplay of environment, subsistence and Native cultures, Demography, disease and health, European colonization and Native American intercultural contact, Federal Indian Law and Policy, Indian Removal, Role of religion, spirituality and ceremonial life and gender roles. In addition, students will engage in private and public discussions that involve the construction of fact-based arguments regarding

How does course examine relation to other disciplines and reflect historical perspective: Students will think critically about the relationship between past and present events and issues, and learn to recognize and identify historical roots and parallels to current issues. They will also compare and contrast the experience of

American Indians with various Europeans and Africans:

How does course develop ability to examine, evaluate and make comparisons of relevant concepts:

In this course students will compare and contrast the experience of American Indians with various Europeans and Africans. To do so they will listen to and appreciate the experience of students from different backgrounds; engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history; assess the contributions of various American Indian tribes to American society, and recognize Native American diversity within the United States.

Contact Name:

James S Harrison

Contact Email:

jharriso@pcc.edu

Curriculum Request Form
Transfer List A

Current Course Number: Hst 258
Current Course Title: American Indian History, 1850 to the present
Request for: List A

Does the course rely on primary text or texts which address, analyze or comment upon the question of what it means to be human? Does it use secondary or summation materials and to what degree?: Yes, the course uses a primary text as well as supplemental materials that revolve around the humanity of American Indians.

Does the course focus on questions of value, ethics, belief; and does the course attempt to place such questions in a historical context?: Yes, ethical codes of various cultures, Native peoples etiquette, religion and ceremonial life, and leadership and law are key concepts. Indian Removal is one large topic that involves a variety of legal and ethical issues.

Does the course attempt an examination or analysis of the discipline to which it belongs; in other words, does the course provide students with a way of seeing the approach to the subject or subjects involved as one way among others of discussing text?: Yes, students will evaluate different interpretations of past events and construct your own interpretation: Identify an historian's thesis and supporting evidence; evaluate the arguments used to support different interpretations of historical issues; and develop your own thesis and historical interpretation and use evidence to support it

Does the course attend to the role that language plays in the discipline and in ways the subject is understood and has been understood?: Yes, the course includes information on changes in the history profession and changes in the interpretation of events over time.

Does the course provide students with access to the thinking and feelings of the disciplines respected and acknowledged contributors? : Yes, students will investigate primary and secondary sources that include a variety of viewpoints of historical figures as well as noted historians.

Does the course provide students an opportunity to meaningfully interact with the texts of the discipline and with each other, through discussion and writing about the perspectives on the human condition that such texts provide?: Yes, students will listen to and appreciate the experience of students from different backgrounds and engage in private and public discussions that involve the construction of fact-based arguments regarding issues in American Indian history and assess the contributions of various American Indian tribes to American

society. Student will engage in close reading of texts material.

Does the course and the discipline to which it belongs value and seriously examine the subjective response to human experiences?:

Yes, the discipline of history takes a serious look at human experiences over time, especially in this course the changing social, political and economic conditions of American Indians.

Contact Name:

James S Harrison

Contact Email:

jharriso@pcc.edu

Curriculum Request Form
Cultural Diversity

Current Course Number: Hst 258

Current Course Title: American Indian History, 1850 to the present

Explain how this course meets the diversity statement: This course examines the history of various American Indian nations and includes information and concepts that are often missing from standard history courses.

Contact Name: James S Harrison

Contact Email: jharriso@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description, Learning Outcomes

Does this correspond with a conversion request?: YES

Current Course Number: ENG 204

Current Course Title: Survey of English Literature

Current Description: Literature of the British Isles: Medieval and Renaissance selections, from Beowulf to Shakespeare. Prerequisite: Placement into WR 121.

Proposed Description: The first half of a two-course survey of British literature that includes English 205. English 204 introduces students to British literature from its Anglo-Saxon and Celtic beginnings through the 18th century. The series need not be taken in sequence. Prerequisite: Placement into Writing 121. Recommended: Completion of ENG104, 105 and/or 106.

Reason for Description Change: 4 credit conversion changed the sequence from 3 courses to 2 courses. New description reflects new time-period breakdown. [This new course description is the same as the course description in the CCOG on file in the old CCOG system (i.e. same language, same recommendation for ENG 104, etc. The only difference is the time period covered.]

Current Learning Outcomes: Gain an appreciation of British literature
* Explore basic critical approaches to text
* Identify relationships between form and meaning
* Make connections among texts and historical and cultural contexts
* Recognize literary conventions and build a critical vocabulary with which to discuss and write about literature
* Write clear, focused, coherent essays about literature for an academic audience using standard English conventions of grammar and style.

Proposed Learning Outcomes: ? Explore basic critical approaches to texts of English literature for the time period of 1000 CE through 1784.

- ? Identify relationships between form and meaning in English literature in the time period of 1000 CE through 1784.
- ? Make connections among texts and historical, political, and cultural contexts
- ? Recognize literary conventions and build a critical vocabulary with which to discuss and write about literature
- ? Write clear, focused, coherent essays about literature for an academic audience using standard English conventions of grammar and style.

Reason for Learning Outcomes Change:

CCOG was reviewed as a part of the 4-credit conversion and updated as part of the SACs effort at continuous improvement.

Will this impact other SACs?,Is there an impact on other SACs?:

No

Will this impact other Depts/Campuses?,Is there an impact on another dept or campus?:

No

Request Term:

fall

Requested Year:

2007

Contact Name:

Tom Huminski

Contact E-Mail:

thuminsk@pcc.edu

Curriculum Request Form
Course Revision

CHANGE: Course Description, Learning Outcomes

Does this correspond with a conversion request?: YES

Current Course Number: ENG 205

Current Course Title: Survey of English Literature

Current Description: Literature of the British Isles: 17th, 18th, and early 19th century selections, from Donne through the early Romantics. Prerequisite: Placement into WR 121.

Proposed Description: The second half of a two-course survey of British literature that includes English 204. English 205 introduces students to British literature from the 19th century to the present. The series need not be taken in sequence.
Prerequisite: Placement into Writing 121.
Recommended: Completion of ENG104, 105 and/or 106.

Reason for Description Change: 4 credit conversion changed the sequence from 3 courses to 2 courses. New description reflects new time-period breakdown. The new description also clarifies that the sequence does not need to be taken in order.
[This new course description is the same as the course description in the CCOG on file in the old CCOG system (i.e. same language, same recommendation for ENG 104, etc. The only difference is the time period covered.]

Current Learning Outcomes:

- * Gain an appreciation of British literature
- * Explore basic critical approaches to text
- * Identify relationships between form and meaning
- * Make connections among texts and historical and cultural contexts
- * Recognize literary conventions and build a critical vocabulary with which to discuss and write about literature
- * Write clear, focused, coherent essays about literature for an academic audience using standard English conventions of grammar and style.

Proposed Learning Outcomes: Explore basic critical approaches to texts of English

literature for the time period of 1785 to the present.
? Identify relationships between form and meaning in English literature in the time period of 1785 to the present.
? Make connections among texts and historical, political, and cultural contexts
? Recognize literary conventions and build a critical vocabulary with which to discuss and write about literature
? Write clear, focused, coherent essays about literature for an academic audience using standard English conventions of grammar and style.

Reason for Learning Outcomes Change:

CCOG was reviewed as a part of the 4-credit conversion and updated as part of the SACs effort at continuous improvement.

Will this impact other SACs?, Is there an impact on other SACs?:

No

Will this impact other Depts/Campuses?, Is there an impact on another dept or campus?:

No

Request Term:
Requested Year:

fall
2007

Contact Name:
Contact E-Mail:

Tom Huminski
thuminsk@pcc.edu