

PCC Office of Institutional Effectiveness: 2018-19 Priorities and Commitments

The Office of Institutional Effectiveness provides data, information and research to support decision making that improves student success, guide planning, inform accreditation and fulfill mandatory state, federal and grant reporting requirements. The IE website serves as a continuous and reliable resource to access high-value information.

2018-19 Priorities

- [Fill Staffing Vacancies](#)
 - Hire Programmer/Analyst II (Summer 2018/Fall 2018)
 - Hire Research Analyst (Fall 2018/Winter 2019)
- [Increase Awareness of IE Data and Information](#) – target communications to expand use and promote understanding
- [Support YESS Initiatives](#) - co-lead YESS Data Team and assist with work plan implementation
- [Refine and Finalize Key Indicators of Achievement](#) – align KIAs with evaluator feedback and Achieving the Dream (AtD) suggested student success metrics
- [Focus Research and Assessment Resources](#) - continue Multi-Measures Placement analysis and support development of Title III Grant Application
- [Create State Reporting Backup](#) – develop new programmer to submit state reports and to create comprehensive state reporting user documentation
- [Enhance Technology Use](#) - develop ARGOS capacity, expand use of Tableau dashboards and visual analytics
- [Convert SQR Code](#) – recreate select Banner programs in alternative language(s)
- [Monitor Program Review Changes Considered](#) – provide feedback on data availability for proposed new models

On-Going Commitments (*partial listing*)

- [State \(D4A\) Reporting](#) – submit 18-20 files each year; update programming to address changing regulations
- [Federal \(IPEDS\) Reporting](#) – complete 8 annual reports; perform key holder functions
- [Internal Enrollment Reports](#) – develop Levels 1-3 and publish to website with summary and links; 16 reports distributed each term
- [Program Review support](#) - create 85+ profiles, dashboards and accessibility on IE website
- [Annual \(State\) FTE Audit](#) – respond to audit reports to prevent FTE (funding) loss
- [Grant support](#) – provide data to inform proposal and post award reporting
- [Institutional Effectiveness website](#) – create information architecture and web page development for 7 main topic areas
- [Organization Charts](#) – coordinate campus and college chart updates, develop district charts and publish all to IE website
- [Student Facts](#) – create demographic reports such as Credit, Non-Credit and Web Fact Sheets
- [Outcomes Reporting](#) – provide course completion, retention, graduation/transfer rates
- [Accreditation](#) – support KIAs and core theme reporting and communication framework
- [Surveys](#) – develop and administer surveys; provide analysis of findings
- [Ad hoc requests](#) – respond to inquiries from a wide range of stakeholders such as the *President, Cabinet, Legislature, Higher Education Coordinating Committee, Campus presidents, DOIs, DOSs, Division Deans, Marketing, Finance, Dual Credit, Academic Affairs, Student Affairs, Online Learning, Libraries, Community Relations, college work groups, committees and taskforces, faculty and staff*