When an individual’s works or likeness is to be used in any PCC publication, a PCC Media Release is required. If a photo or recording is taken of a crowd or of a group of people where no one person is the focus, no release is needed.

While it is not required to obtain a release from staff for their likeness, one will be requested when it is convenient. If the individual is a minor, their parent or legal guardian must sign the Release.

**PCC Media Release**

Date: __________________________

I, ____________________________________________________________________________________
(print name)

hereby authorize Portland Community College to record my likeness and/or works; and at their discretion to use and authorize others to use my likeness and/or works for student recruiting, fund raising and publicity purposes, without compensation. For example, your photo could be featured on TriMet bus and train ads as part of a PCC advertising campaign.

I hereby acknowledge that I am 18 years of age or older and have read and understood the terms of this release.

Signature: ______________________________________________________________________________

If Minor, Signature of Parent or Guardian: ____________________________________________________________________________________

Telephone: ______________________________________________________________________________

Email: __________________________________________________________________________________

Please return to: Portland Community College
Attn: Marketing Dept. – SY CC 120
P.O. Box 19000
Portland, OR 97280-0990
FAX: 503-977-4900