



# Proctored Exam Instruction Sheet

Website: [www.pcc.edu/testing](http://www.pcc.edu/testing)

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Name(s) of student(s) taking exam:

Test  
Information

Instructor:

Phone:

Course:

Email:

Exam  
Instructions

Max time  
limit:

Exam title:

Exam deadline:

**Password**  
(If applicable):

Check all  
that apply

Books allowed

Scantron(s)

Calculator? grf

sci

basic

Notes allowed  
(Specify below)

Blue book(s)

Exam page count:

Mark return  
option

Hold for instructor pick-up

Scan/email

Send via intercampus mail to:

Special  
Instructions