Portland Community College

PCC Mission Statement

Portland Community College supports student success by delivering access to quality education while advancing economic development and promoting sustainability in a collaborative culture of diversity, equity and inclusion.

IT Portfolio Analysis Report
FY25 Fall Term (October 2024 - December 2024)

Client Project Closure
Feedback Rating on a 10-Point Scale: **9.6**

Summary

As the fall term closed and the winter term began, the Information Technology Portfolio remained stable and healthy. The IT project teams excelled in delivering a wide range of technology projects and closed 18 projects during the term. Of these, 17 projects were completed successfully with high client and stakeholder satisfaction, while one was canceled by the client. The average number of quarterly project closures increased slightly, with 2 more projects completed as compared to the same period last year. See page 2 for detailed information. 6 new project request were received during fall term, a decrease of 6 requests as compared to the FY24 fall term.
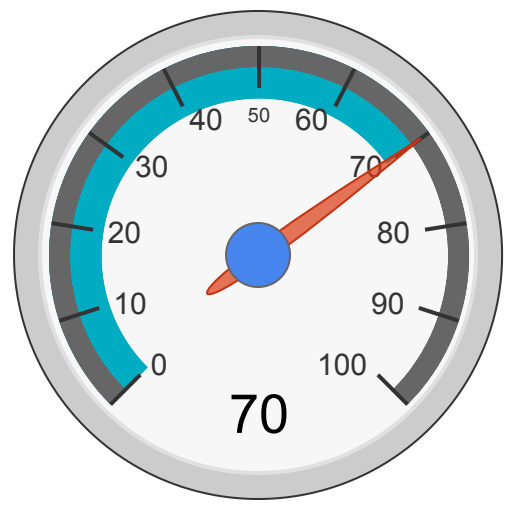
Number of Projects Closed For Quarter
18
⬆ 2 projects

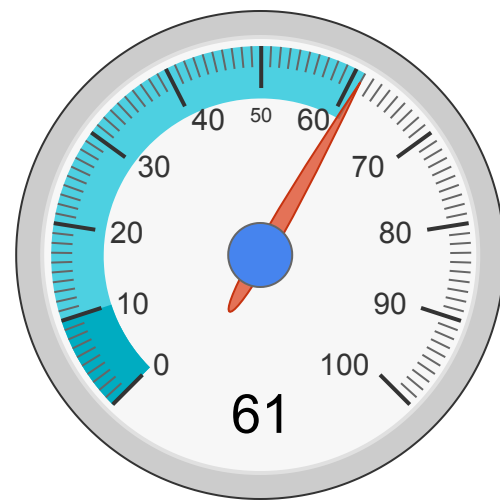**Closed Projects**
January1st, 2024 -December 31st, 2024

70

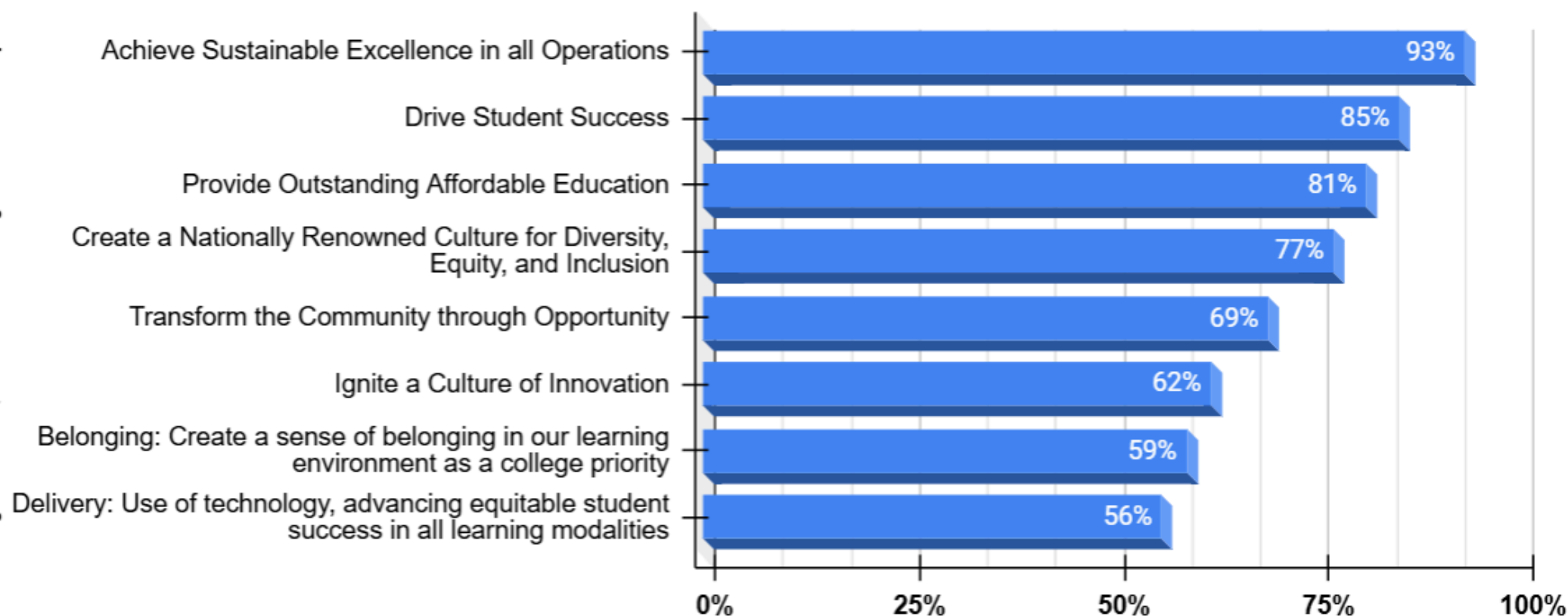### Number of Project Intakes For Quarter
6
⬇ 6 projects

Closed Projects
January 1st, 2023 - December 31st, 2023

61

% Projects Alignment with PCC Strategic Initiatives Benefits & Goals

PCC Strategic Initiatives, Benefits & Goals Alignment Portfolio Update	%
Achieve Sustainable Excellence in all Operations	93%
Drive Student Success	85%
Provide Outstanding Affordable Education	81%
Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion	77%
Transform the Community through Opportunity	69%
Ignite a Culture of Innovation	62%
Belonging: Create a sense of belonging in our learning environment as a college priority	59%
Delivery: Use of technology, advancing equitable student success in all learning modalities	56%

FY25 QTR2 October 2024 - December 2024
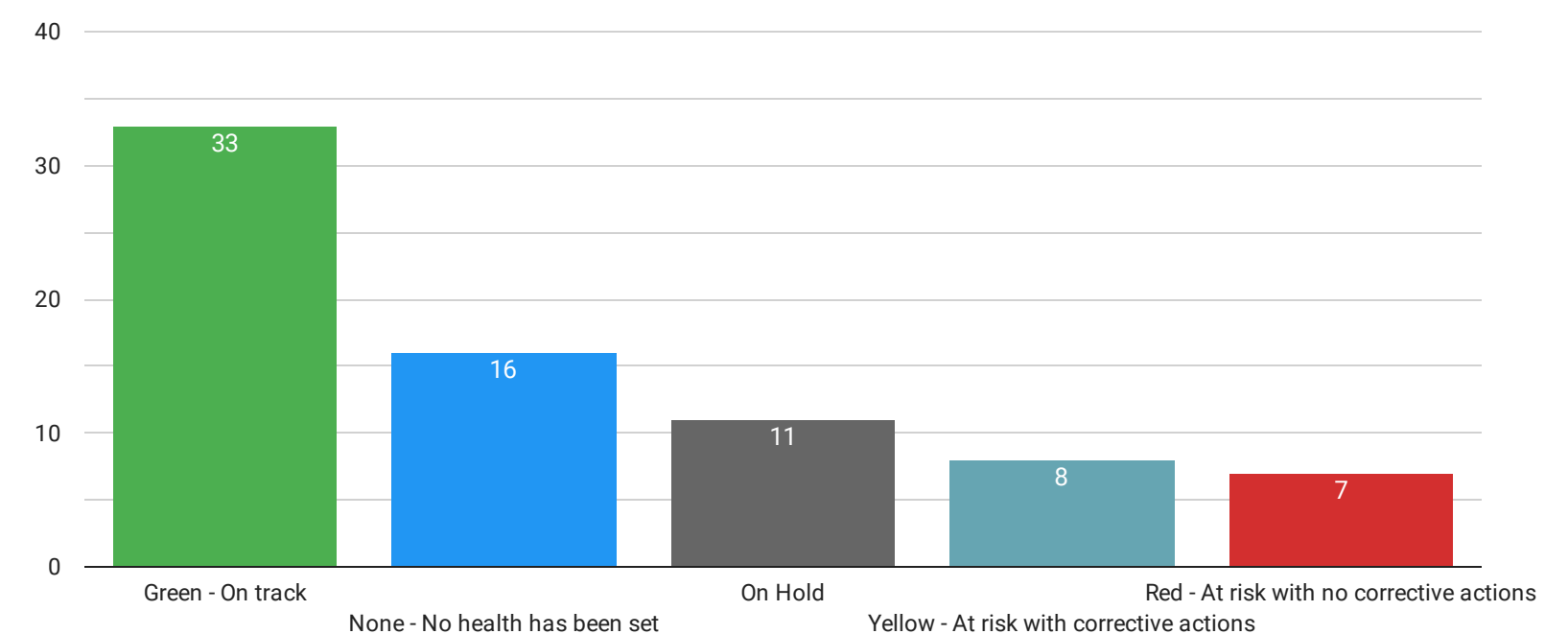
Highlights Completed Projects

- Cascade Vlan Project
- Implement PantrySoft (Cedar Mountain Software)
- Migrate to Campus Groups (from Anthology)
- IS - Multi-Factor Authentication (MFA) Implementation for Employees
- IS - Vulnerability Management Accountability & Reporting
- Upgrade and Migrate Banner Database from Solaris to Linux
- InfoSec Risk Mgmt and Policy Exception Management Program
- Update technology frameworks supporting www.pcc.edu
- Update Victim of Crime Act Database based on TDX project 401390
- Healthcare & Emergency Professions (HEP) Student Handbook Project
- Specialized Cybersecurity Hardware in DDC

Our focus remains on continuing to streamline processes that enable students, faculty, and staff to access secure, compliant, and effectively implement technologies. We achieve this by utilizing standardized intake procedures within our Project Portfolio Management (PPM) framework, maintaining thorough documentation, and adhering to best practices, fostering a technology environment that aligns seamlessly with the college's strategic goals.

Current IT Portfolio Assessment

The IT portfolio is progressing well, positioning the organization for success this fiscal year. Most projects are in good standing, reflecting effective management and alignment with institutional priorities and goals.

Key portfolio metrics show a reduction in the total number of active projects, decreasing from 86 in fall 2023 to 75 in fall 2024. This 10-project decline is attributed to a combination of higher project closure rates and fewer new project requests received throughout 2024. The trend of fewer project intakes, coupled with increased project completion, highlights the portfolio's strategic focus on delivering value and maintaining balance.

Status	Count
Green - On track	33
None - No health has been set	16
On Hold	11
Yellow - At risk with corrective actions	8
Red - At risk with no corrective actions	7

As always, the success of the IT portfolio is built and driven on the collaboration and dedication of our partners, clients, key stakeholders, and IT staff. We appreciate your ongoing contributions to these successes and look forward to working with you on the next project involving technology.
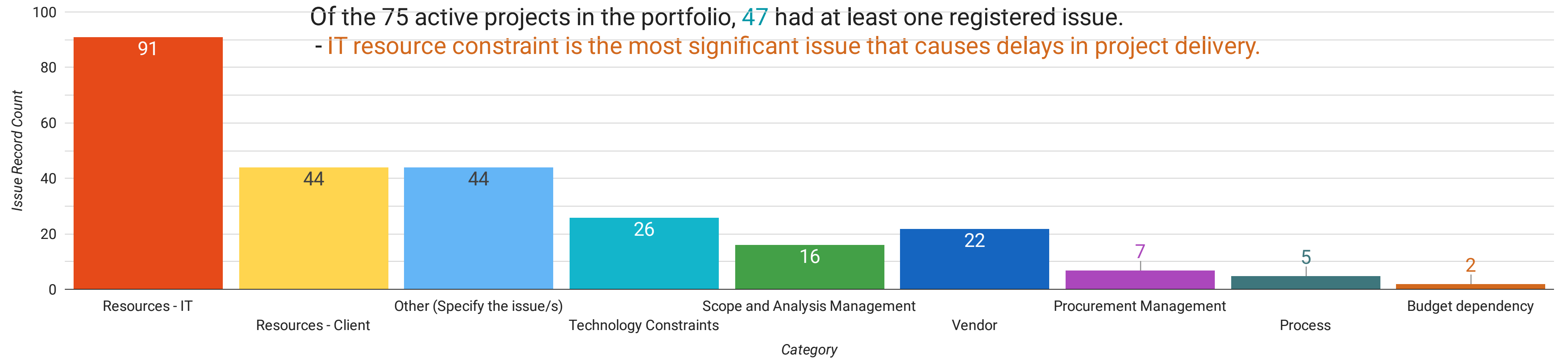
For any questions regarding the IT Portfolio or the IT Project Management Office, please email, itpmo@pcc.edu or visit the TeamDynamix Client Portal. You can submit a project request or view active projects via the TeamDynamix (TDX) Client Portal using your MyPCC login credentials.

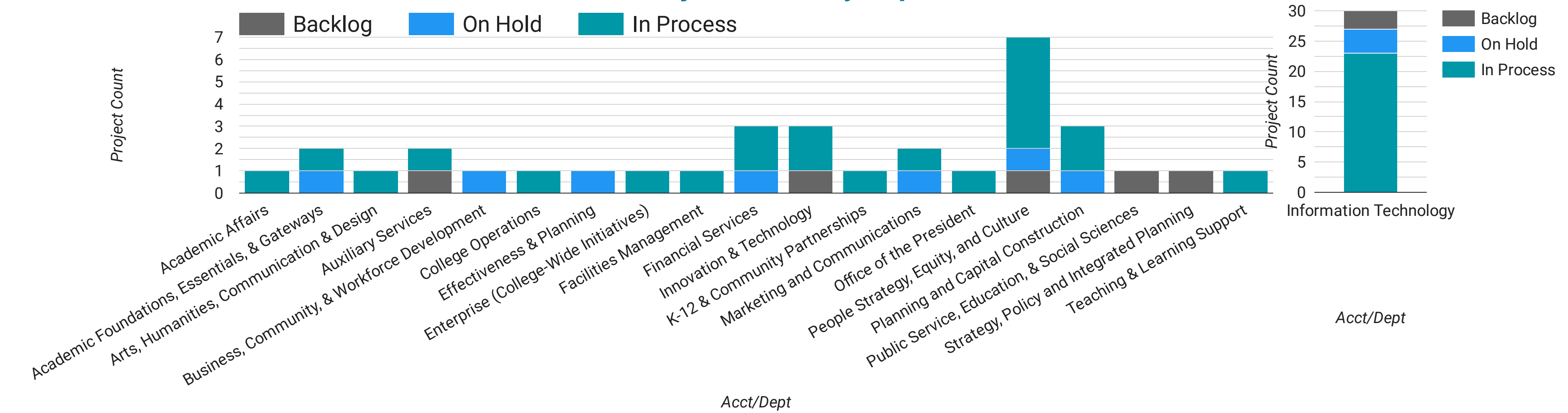# FY25 Fall 2024 Closed Project October 2024 - December 2024

	Cabinet Project Sponsor	Acct/Dept ▲	Name	Status Name
1.	Katy Ho, Executive Vice President	Academic & Career Pathways	SY CC 247D Conference Room Technology - Karen Paez's Office	Completed - Exceeded Expectations
2.	Katy Ho, Executive Vice President	Academic Affairs	Update SY TCB 209 to support for multi-modal training Phase One	Completed - Met Expectations
3.	Kurt Simonds, VP Strategy, Policy and Integrated Planning	Effectiveness & Planning	Tableau Cloud	Completed - Met Expectations
4.	José Dela Cruz, VP Student Affairs	Enrollment Management and Strategy	Integrate Dual Credit admissions to Slate (Slate Phase #2)	Completed - Met Expectations
5.	Katy Ho, Executive Vice President	Healthcare & Emergency Professions	Healthcare & Emergency Professions (HEP) Student Handbook Project	Completed - Exceeded Expectations
6.	Troy Berreth, IT Interim CIO/CISO	Information Technology	Cascade Vlan Project	Completed - Exceeded Expectations
7.	Troy Berreth, IT Interim CIO/CISO	Information Technology	InfoSec Risk Mgmt and Policy Exception Management Program	Completed - Met Expectations
8.	Troy Berreth, IT Interim CIO/CISO	Information Technology	IS - Multi-Factor Authentication (MFA) Implementation for Employees	Completed - Met Expectations
9.	Brandon Gatke, AVP IT & Security	Information Technology	Academic Software by Pathway Analysis	Cancelled by IT
10.	Troy Berreth, IT Interim CIO/CISO	Information Technology	IS - Vulnerability Management Accountability & Reporting	Completed - Met Expectations
11.	Brandon Gatke, AVP IT & Security	Information Technology	Upgrade and Migrate Banner Database from Solaris to Linux	Completed - Exceeded Expectations
12.	Troy Berreth, IT Interim CIO/CISO	Information Technology	Update technology frameworks supporting www.pcc.edu	Completed - Met Expectations
13.	José Dela Cruz, VP Student Affairs	K-12 & Community Partnerships	K12&CP Division: Tableau Bridge Install Request	Completed - Met Expectations
14.	Katy Ho, Executive Vice President	Science, Computing & Engineering	Specialized Cybersecurity Hardware in DDC	Completed - Met Expectations
15.	José Dela Cruz, VP Student Affairs	Student Belonging & Wellbeing	Migrate to CampusGroups (from Anthology)	Completed - Met Expectations
16.	José Dela Cruz, VP Student Affairs	Student Belonging & Wellbeing	Update Victim of Crime Act Database based on TDX project 401390	Completed - Exceeded Expectations
17.	José Dela Cruz, VP Student Affairs	Student Life & Engagement	Implement PantrySoft (Cedar Mountain Software)	Completed - Exceeded Expectations
18.	Katy Ho, Executive Vice President	Teaching & Learning Support	Investigate and help install gate counters for library entrances	Completed - Met Expectations

1 - 18 / 18

Projects with Identified Issues by Category – FY25 Fall Term 2024

Of the 75 active projects in the portfolio, 47 had at least one registered issue.
- IT resource constraint is the most significant issue that causes delays in project delivery.

Current Project Status by Departments

Highlights Clients and Stakeholders Feedback Regarding Project Closures
FY25 (October 2024 - December 2024): Chart Overview

Strength:
- "Excellent teamwork, collaboration, and effective communication from the IT team have been key to the project's success. We are very pleased with how the project evolved and was completed on time."
- "Strong project management oversight"
"...Team effort to work with the changing project goals.. TDX kept manager engaged in the progress of the project. "There is a solid process to follow and it is well documented on Spaces..."
- "Team work and staff expertise... communication with all stakeholders."

Collaboration:
- "Effective project management planning and clear communication within the IT team were key factors in completing projects on time."
- "Teams worked together well and showed patience when needed. Solution implemented well and fairly simply...."
- "There were clear expectations on deliverables and timelines."

Improvement:
- "...because other project conflict.. this was a challenging set of deliverables (both technically and politically) in a relatively short time frame." "...In the end, I think it went well with a few bumps in the road..."
- "Staff resources were a limiting factor...we need more IT resources since their availabilities was limited"

Stakeholder Engagement Matrix: Engage & Consult--> Influence → Impact → Monitor → Keep Satisfied

Cancelled - IT Request
3.5%

Completed - Met Expectations
48.3%

Client and Stakeholder Project Closure Feedback: High Satisfaction with a 10-Point Scale: **Rated 9.6**

Completed - Exceed Expectations
48.3%

Kudos to the IT project teams for their dedication and outstanding accomplishments, and to our clients and stakeholders for their collaborative participation in achieving exceptional results!

IT Portfolio Management Office (IT PMO) Information

Contact IT PMO:

For any questions regarding the IT Portfolio or the IT Project Management Office:
- IT PMO Group Email: itpmo@pcc.edu
- To make a technology project request: contact itpmo@pcc.edu or book a project appointment here
- More help can also be found on the IT PMO spaces page

More Helpful Information:

- Minutes for meetings can be found on spaces.pcc.edu at IT Portfolio Review
- IT PMO Portfolio Quarterly and Annual Reports visit IT PMO PCC Website
- You can submit a project request or view active projects via the TeamDynamix (TDX) Client Portal using your MyPCC login credentials

Join US Quarterly PMO Group Discussion: Please join us if you can.
- Community of Practice Portfolio and Project Management: January 23rd, 2025 @1pm
- Project Management Framework Next Meeting: March 12th, 2025 @1pm

Buy technology:
Visit https://www.pcc.edu/technology/buy/ or contact IT Purchasing @ itbuy@pcc.edu

Accommodations:
If you require accommodations, contact the **Access Tech Team** at access-tech-group@pcc.edu or call 971-722-TECH (971-722-8324)