IT Portfolio Project Analysis 2nd Quarterly Report

FY 23 October 2022 - December 2022

2nd Quarter Fall Term Report Overview

As we wrapped up 2022, the 2nd fiscal quarter, and the operationally busy fall term, the Information Technology (IT) department continues to provide its technology support at a steady pace while operating in our new ongoing hybrid work modality. The IT project teams closed 20 projects, which was an 11% increase over the same period last year, and took in 16 new project intakes relative that period (see page 2).

These closed projects include implementing tools for academic advising and student success management, delivering web-based applications in financial literacy, utilizing collaborative media services video conferencing room equipment, upgrading GradPlan, to enhance academic engagement technology to support both on-site and remote teaching and learning effectiveness.

The requested projects align with the current strategic initiatives as follows: 63% focused on the goal of Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion, 43% on Transform the Community through Opportunity, and 44% on Driving Student Success. The average project rating increased by 9.1% this quarter, bringing the overall average project rating up to 8.41 out of 10.

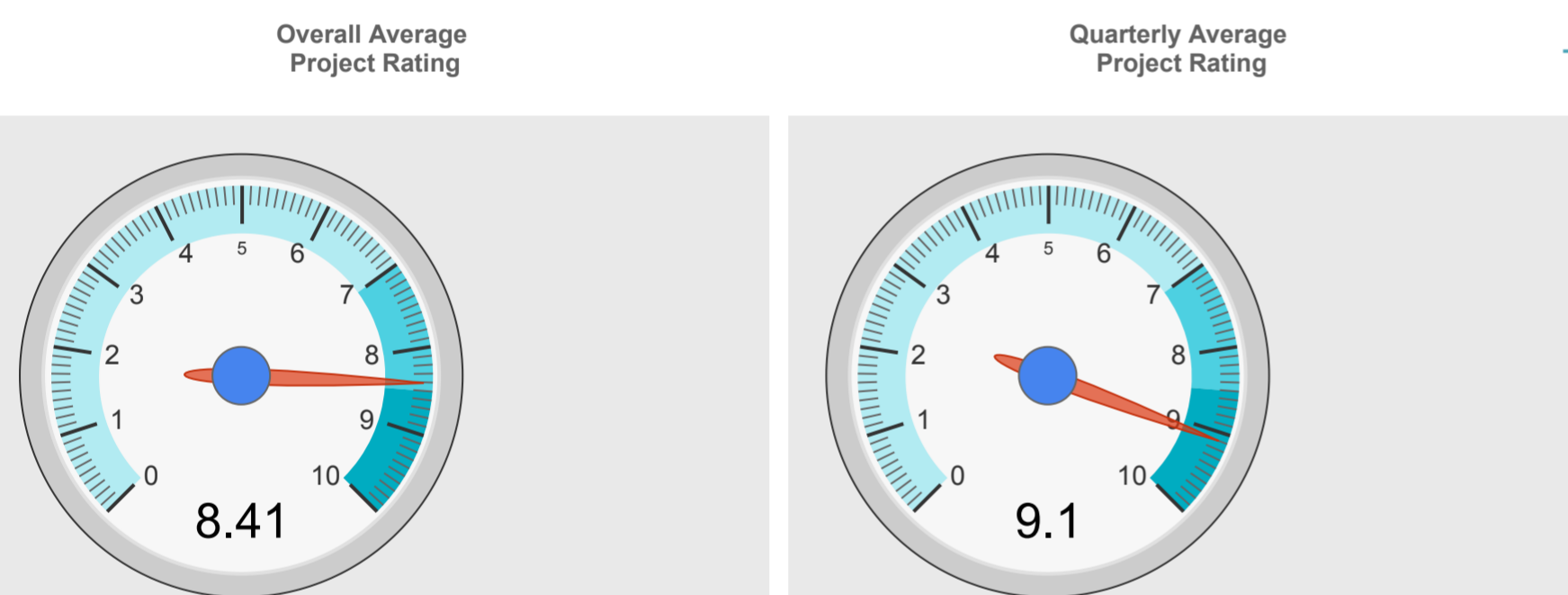**Current Portfolio Assessment**

The IT Portfolio's overall project ratings are stable and position the organization well for the new year. As we begin the new year of 2023, there are 95 projects in the portfolio with the following health status: 68 green projects are in good standing, of those 11 projects are over 90% completed, 8 yellow, 0 red, 14 on hold, 5 backlog projects approved but not started yet, and 8 (5 Non-IT and 3 IT) newly submitted projects. In addition to the student-focused projects, the IT PMO continues to build partnerships across the college as IT works with instruction to re-adjust TDX Accounts/Departments to align with the on-going Academic and Student Affairs re-orgs, and to review the IT Project Intake and Prioritization Committee (IP2C) members to reflect the current re-organization chart.

The IT PMO Quarterly Community of Practice - Portfolio and Project Management open forum is on January 26th at 1pm. Please join us if you can. On December 14, IT PMO had held its Quarterly Portfolio Project Management Framework Session. Thanks to Terry Jolley, IT Client Services Director, for presenting Project Management - Project Execution Phase Best Practices.

The IT PMO team continues to work closely with Cabinet Stakeholders and the Strategic Action Planning (SAP) Project Coordinator in tracking and configuring TDX Users and Roles support, as well as aligning the SAP portfolio projects with the existing IT PMO framework. The SAP portfolio has a total of 30 active projects in process out of the 42 projects loaded in the platform. As always, the success of the IT portfolio of projects relies on the collaborative partnership and dedication of our clients and information technology staff.

Thank you for your participation in that success and we look forward to working with you on your next project involving technology.

For any questions regarding the IT Portfolio or the IT Project Management Office
please email, itpmo@pcc.edu or visit the Teamdynamix Client Portal.

Number of Projects Closed For Quarter	Number of Project Intakes For Quarter	Number of Active Project For Quarter
20	**16**	**93**
▲ 11% from Oct 1, 2022 - Dec 31, 2022	0% from Oct 1, 2022 - Dec 31, 2022	

Overall Average Project Rating

8.41

Quarterly Average Project Rating

9.1

Total with Goal Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion
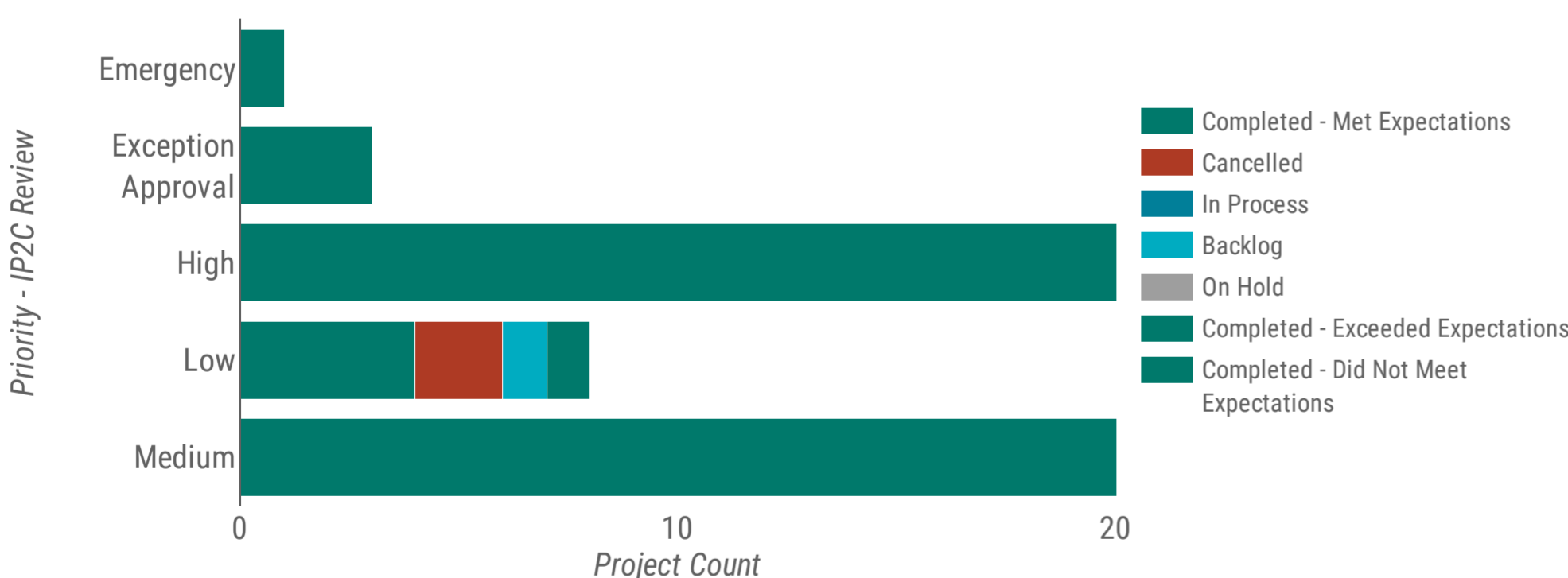**63**

Total with Driving Student Success
44

Total with Goal Transform the Community through Opportunity
43
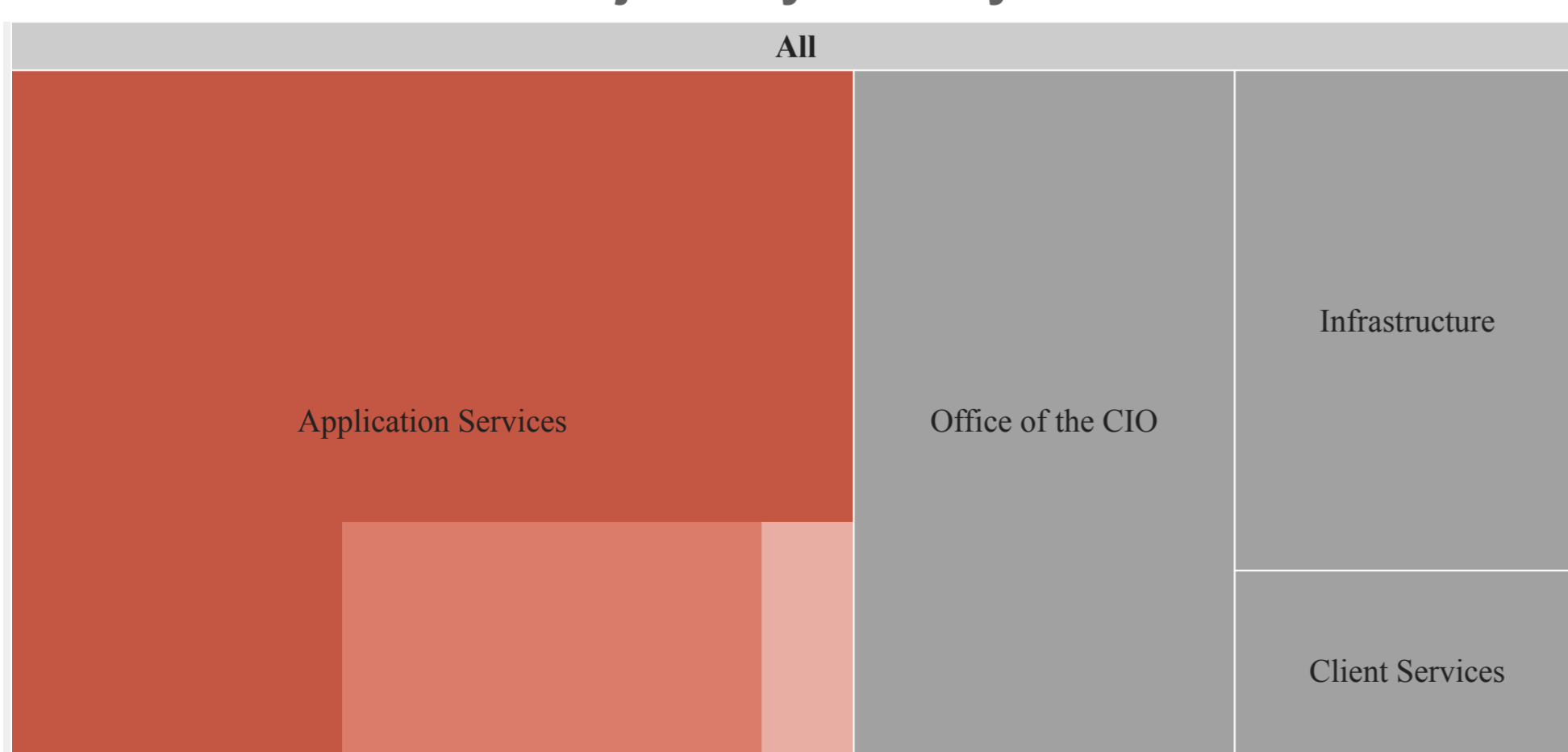
Total with Goal Ignite a Culture of Innovation
31

Total with Goal of Achieving Sustainable Excellence in all Operations
39

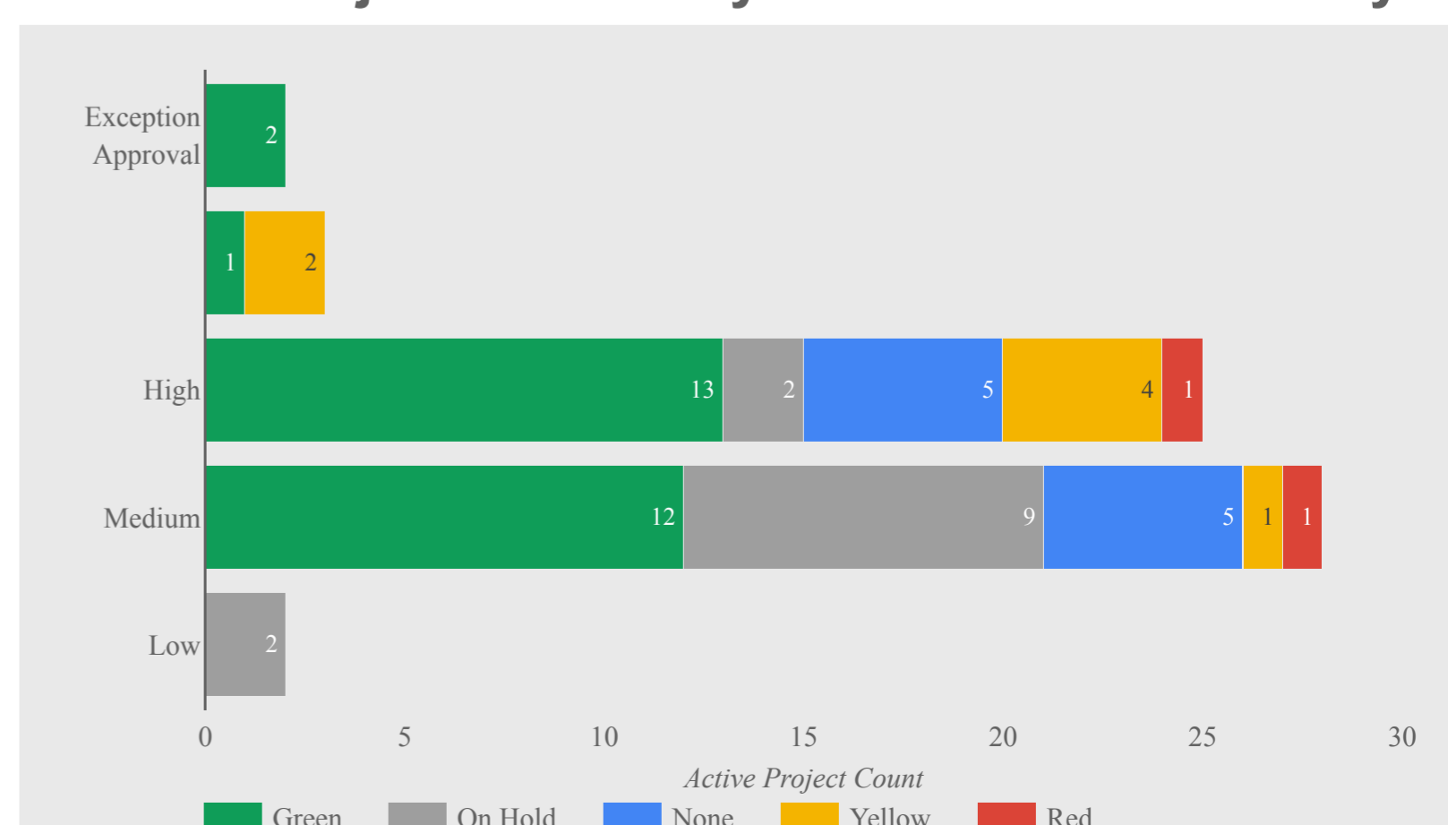Total with Goal Provide Outstanding Affordable Education
22

Non-IT Project Status by IP2C Reviewed Priority

Legend:
- Completed - Met Expectations
- Cancelled
- In Process
- Backlog
- On Hold
- Completed - Exceeded Expectations
- Completed - Did Not Meet Expectations

All Active Projects by Primary IT Division

Non-IT Projects Health by IP2C Reviewed Priority

Legend: Green, On Hold, None, Yellow, Red

Closed Projects
FY23 (October 2022 - December 2022)

Closed Projects Count by Re-Org Department Names

Legend: Completed - Met Expectations | Completed - Exceeded Expectations | Cancelled

Closed Projects by Cabinet Project Sponsors

	Cabinet Project Sponsor	Acct/Dept ▲	Name	IT Department	IT Team	Status Name
1.	Heather Lang	Academic & Career Pathways Guidance	Implement a student success management tool for Academic Advising	Application Services	Banner	Completed - Met Expectations
2.	Katy Ho	Academic Affairs	SY - CC247E Office Set Up - Loraine Schmitt	Client Services	Campus Technology Services SY	Completed - Met Expectations
3.	Katy Ho	Academic Affairs	TutorTrac Software Upgrade	Application Services	Web Services	Completed - Met Expectations
4.	Katy Ho	Academic Affairs	Cascade Sim Center Wireless Networks	Infrastructure	Network Services	Cancelled
5.	Katy Ho	Advanced & Applied Technologies	RC - 6/108 Faculty Offices Setup	Client Services	Campus Technology Services RC	Completed - Met Expectations
6.	Katy Ho	Advanced & Applied Technologies	RC - 2/234 and RC 10/103 Conference Rm Setup	Client Services	Campus Technology Services RC	Completed - Met Expectations
7.	Katy Ho	Arts, Humanities, Communication & Design	CA - Paragon Arts Gallery Digital Wall system	Client Services	Campus Technology Services CA	Completed - Met Expectations
8.	Eric Blumenthal	Auxiliary Services	Automate Employee Parking Permit Requests	Application Services	Web Services	Completed - Met Expectations
9.	Katy Ho	Business, Community, & Workforce Development	Opportunity Center (CWD) Program Tracking Database	Application Services	Enterprise Applications	Completed - Met Expectations
10.	Katy Ho	Community Ed & Lifelong Learning	Implementing Cirrus program into D2L	Office of the CIO	IT PMO	Cancelled
11.	Heather Lang	Enrollment Strategy & Services	Financial Aid Verification Outsourcing	Application Services	Banner	Completed - Exceeded Expectations
12.	Katy Ho	Healthcare & Emergency Professions	CA - Dental Sciences Clinical Requirement Tracking - Vanport	Client Services	Campus Technology Services CA	Cancelled
13.	Michael Northover	Information Technology	IS - Secure IT ticketing platform	Infrastructure	Infrastructure Services, Wireless & Voice	Completed - Met Expectations
14.	Michael Northover	Information Technology	Cascade/Rock Creek CRC move to Library space	Client Services	Campus Technology Services - District Wide	Completed - Met Expectations
15.	Michael Northover	Information Technology	Digital Signage - Migrate application (Carousel) to Cloud	Client Services	Campus Technology Services - District Wide	Completed - Met Expectations
16.	Heather Lang	K-12 & Community Partnerships	High School Equivalency Program (HEP)	Application Services	Web Services	Cancelled
17.	Katy Ho	Science, Computing & Engineering	Cisco Equipment for CIS Courses	Infrastructure	Network Services	Completed - Met Expectations
18.	Heather Lang	Student Affairs	Implement student facing benefits&resource tool (Single Stop)	Application Services	Web Services	Completed - Met Expectations
19.	Heather Lang	Student Belonging & Wellbeing	SY - Identity Resource Center Meeting Room Updates	Client Services	Campus Technology Services SY	Completed - Met Expectations
20.	Heather Lang	Student Life & Engagement	Digital Signage - District Content Alignment	Client Services	Campus Technology Services - District Wide	Completed - Met Expectations