

IT Portfolio Quarterly Report

July 2019 - September 2019

This first fiscal quarter, the IT Portfolio has been healthy, focused on high priority projects, and the project teams have closed 32 projects, a 45% increase from last year (see below for a list of projects). In addition, 45% percent of our projects are focused on Driving Student Success and 16% are aligned with the goal of Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion. These projects included collaborating on the effort to move Fall Registration earlier in the year, implementing the accessibility checker Grackle for the google environment, implementing a new document management and workflow solution for the Grants department, and kicking off a project for an innovative solution to support the Dual Credit Program.

In addition to the student focused projects, IT also worked with several support service departments on their operational improvements using technology. The portfolio is looking quite promising with 77% of the active projects in the portfolio in a green or not yet started health status, an 11% increase over last year. Also, the velocity of project delivery was actually higher than the 12 month average.

The IT department continues to dedicate itself to streamlining efforts to enable staff and faculty with technology that is secure, compliant with relevant regulations, implemented with best practices, and is supported with documented agreements. In an effort to continue this improving trend in completing projects, updates to the project request form have been made to better capture the requestor's expectations, templates for project managers have been created, and a closure meeting has been added to review lessons learned and client expectations. We look forward to working with you on your next project involving technology.

For any questions regarding the IT Portfolio or the IT Project Management Office please email, itpmo@pcc.edu or visit the [Teamdynamix Client Portal](#).

IP2C Reviewed Projects with Status vs. Priority

In last 12 Months

Projects rated a high priority:

- 10 were In Process
- 4 were Completed and met expectations
- 6 were Backlogged

Projects rated a medium priority:

- 3 were On Hold
- 7 were In Process
- 3 were Completed and met expectations
- 4 were Cancelled
- 3 were Backlogged

Project closure rate was 9.2 in last 12 months and 10.3 for the quarter

Active Project Portfolio Health

- 56.8% were On Track
- 20.7% had no health status
- 12.6% were On Hold
- 8.1% were At Risk with corrective actions
- 1.8% were At Risk with no corrective actions

Overall Statistics

- 111 Active projects
- 101 with Goal Achieve Sustainable Excellence in all Operations
- 50 with Goal to Drive Student Success
- 28 with Goal Ignite a Culture of Innovation
- 27 with Goal Provide Outstanding Affordable Education
- 18 with Goal Create a Nationally Renowned Culture for Diversity, Equity, and Inclusion
- 15 with Goal Transform the Community through Opportunity

Project Count on 10/01/2019 by Department and Status

- ALL Campus Presidents: 2 Completed
- ALL Dean of Instruction: 1 On Hold, 7 Completed, 7 Canceled
- Academic Affairs: 4 In Process, 6 Completed, 2 Backlogged
- Auxiliary Services: 1 In Process, 2 Completed
- Bond Program: 7 Completed
- CA Campus President: 1 In Process, 7 Completed, 1 Canceled
- CA Dean of Instruction: 4 Completed
- CA Student Development: 1 Completed
- CLIMB: 1 Cancellation Requested
- College Advancement: 1 In Process, 2 Completed

Closed Projects July 2019 - Sept 2019

1. Eric Blumenthal, Finance, Analyze and Implement a Budget Analysis Tool, Application Services - Banner, Completed - Met Expectations
2. Michael Northover, Information Technology, IS - Security Information Event Management (Splunk), Office of the CIO - Information Security, Completed - Met Expectations
3. Michael Northover, Information Technology, IS - NSX Micro-segmentation, Infrastructure - Server Administration, Cancelled
4. Heather Lang, Student Affairs, Accessibility Checker for G Suite Files (Grackle), Application Services - Enterprise Applications, Completed - Met Expectations
5. Sylvia Kelley, College President, Application Assessment Grants Data System for Grants..., Application Services - Enterprise Applications, Completed - Met Expectations
6. Eric Blumenthal, Finance, Implement a Safe Colleges Incident Reporting & Tracking, Application Services - Enterprise Applications, Completed - Met Expectations
7. Michael Northover, Information Technology, IS - Banner Secure Access, Office of the CIO - Information Security, Completed - Met Expectations
8. Michael Northover, Information Technology Upgrade Solarwinds Monitoring Software to v8.2, Infrastructure - Data Center Operations, Completed - Met Expectations
9. Michael Northover, Libraries, Library Laptop Cart automated patching Phase 2, Client Services - Campus Technology Services - District Wide, Completed - Met

Expectations

10. Michael Northover, CA Dean of Instruction, Video-Stream Support - Waterfront Blues Festival Food ..., Client Services - Media Production, Completed - Exceeded Expectations
11. Lisa Avery, Student Services, Install camera for new testing rooms at Sylvania, Infrastructure - Network Services, Cancelled
12. Heather Lang, Student Affairs, Move Fall Registration from August to June, Application Services - Banner, Completed - Met Expectations
13. Michael Northover, CA Campus President, MS - CA Campus InService 2019, Client Services - Media Production, Completed - Met Expectations
14. Michael Northover, RC Campus President, MS - RC Campus InService 2019, Client Services - Media Production, Completed - Met Expectations
15. Michael Northover, SY Campus President, MS - SY Campus InService 2019, Client Services - Media Production, Completed - Met Expectations
16. Michael Northover, CA Campus President, MS - SE Campus InService 2019, Client Services Media Production, Completed - Met Expectations
17. Michael Northover, Information Technology, Identity Awareness for Privileged Internal Access, Infrastructure - Network Services, Completed - Met Expectations
18. Michael Northover, College Advancement, MS - District InService 2019, Client Services - Media Production, Completed - Met Expectations
19. Katy Ho, ALL Dean of Instruction, Microsoft Office 365 with Sharepoint for Instruction, Client Services - Campus Technology Services - District Wide, Cancelled
20. Michael Northover, Information Technology, Replace existing COBOL compiler for Banner, Application Services - Banner, Completed - Met Expectations
21. Michael Northover, Information Technology, College Policy Workflow Implementation using AODocs ..., Application Services - Enterprise Applications, Completed - Met Expectations
22. Michael Northover, Information Technology, KACE - Service Desk Improvements, Client Services - Service Desk, Completed - Met Expectations
23. Karin Edwards, CA Campus President, CA - Implement Music and Sonic Arts academic server, Client Services - Campus Technology Services, CA Completed - Met Expectations
24. Michael Northover, Information Technology, Microsoft Campus EES Contract Renewal, Infrastructure - Infrastructure Services, Completed - Met Expectations
25. Michael Northover, Information Technology, Intranet server upgrade, Application Services - Web Services, Completed - Met Expectations
26. Katy Ho, Libraries, Standardization of Software on Library Workstations..., Client Services - Campus Technology Services - District Wide, Completed - Met Expectations
27. Michael Northover, Information Technology, SY - SLA - Nursing & IT, Client Services - Campus Technology Services SY, Completed - Met Expectations

28. Eric Blumenthal, Facilities Management, Admin - Enable Power Management for Desktop Compu..., Client Services - Campus Technology Services - District Wide, Completed - Met Expectations
29. Michael Northover, Information Technology, MS - Create standard on Projector on/off times across district, Client Services - Media Services, Cancelled
30. Michael Northover, Information Technology, MS - Wireless Streaming Technology Review for Confer..., Client Services - Campus Technology Services - District Wide, Cancelled
31. Jim Langstraat, Public Safety, Code Blue Emergency Phones, Infrastructure - Infrastructure Services, Cancelled