

PCC Pre-Break Green Checklist



BEFORE YOU LEAVE FOR BREAK PLEASE...

- Shut windows tightly.
- Shut curtains/lower your blinds for extra insulation.
- Shut off your computer.
- Turn off your power strip.
- Unplug appliances not plugged into power strips (like microwaves, coffeepots, printers, faxes, and chargers)
- Tightly turn off faucets and report any leaks.
- Water your plants.
- Double-check for any other left on electronics.
- Turn off the lights.
- Have a safe and happy break!