



Auxiliary Services

Auxiliary Services is responsible for purchasing printer paper and paper related (e.g. copiers, printers, scanners, fax machines, etc.) equipment. The use of individual printers is not allowed unless the user is working with highly confidential or proprietary information or has a highly specialized need (e.g. plotters, CAD printers, 3-D printers etc.). In addition, there is a preference for [Energy Star](#) qualified or [environmental product assessment tool \(epeat\)](#) registered paper related equipment.

Panther Print

The PCC Print Center launched the Panther Print/Mandatory Printing Services program to centralize our printing, save money and resources and boost productivity throughout the district. The program encompasses all printers and copiers throughout the District. In less than a year, 167 desktop printers or non multi-function devices (e.g. printer/fax combination) were taken out of commission, leaving 382 printers college wide.

Paper

PCC requires the use of 30% post consumer recycled paper in all district printing, including Panther Print, The Print Center Fleet and the Print Center Production Printing. Post-consumer waste is waste that is generated through the consumption process as opposed to the manufacturing process.

Panther Print automatically ships supplies for devices as the supply runs low, saving resources in the ordering process. Panther Print excludes plotters, 3D printers and CAD printers.

PCC's print services offer many tips on [reducing paper use](#).

Printing Tips

Remember to:

1. Be selective about what you print.
2. Use recycled content paper.
3. Use both sides of the paper.
4. Go digital - read, send and save soft copies of your documents.
5. Recycle or reuse scrap paper.

Did you know...

Each ton (2000 pounds) of recycled paper can save 17 trees, 380 gallons of oil, three cubic yards of landfill space, 4000 kilowatts of energy, and 7000 gallons of water. This represents a 64% energy savings, a 58% water savings, and 60 pounds less of air pollution!

Source: University of Southern Indiana, 2022.

