Academic Standards
Of
Satisfactory Academic Progress

Each term earn a Cumulative GPA of 2.0 and
Each term Complete 66.67% (2/3) of Attempted Credits

**ACADEMIC GOOD STANDING**
- No action is required if the above academic standards are met each term.

**ACADEMIC WARNING**
- If the academic standards listed above are not met, you will be referred to meet with an Advisor or Counselor to discuss courses, academic support and helpful referrals.

**ACADEMIC PROBATION**
- If academic standards are not met for 2 consecutive terms, an Academic Probation Hold is put on your student record; you cannot register & need to meet with an Advisor or Counselor.
- **By end of Week 4**: meet with an Advisor or Counselor and create a Learning Contract to help you be more successful in your classes.
- **Week 5 to End of Term**: have Mid-Term Check meeting with an Advisor or Counselor to discuss your course progress & grades. Bring mid term grade reports to your meeting.
- If you had a Learning Contract & Mid-Term Check meeting, and you are making good progress, your Probation Hold may be released for early registration for next term.
- Students without a Learning Contract and Mid-Term Check must wait for current grades to be posted, and ASAP standards to be run, in order to register for next term.
- If Academic Standards are met, you go back to Academic Good Standing. If not, you move to Academic Suspension. Meet with your Advisor or Counselor to discuss options.

**ACADEMIC SUSPENSION**
- If academic standards are not met for 3 consecutive terms, an Academic Suspension Hold is placed on your student record & you cannot register.
- You cannot attend PCC for a minimum of 1 term – your course registration will be dropped.
- If you want to return to PCC after being on Academic Suspension for at least one term, meet with an Advisor or Counselor for the Re-entry Process during Weeks 3-8 of current term: complete a Re-Entry Form*, your hold is temporarily lifted for registration.
  **DEADLINE for Re-Entry Process is one month prior to start of Next Term.**
- **Appeal for Exception**: In extenuating circumstances, a suspension appeal may be submitted. Complete an Appeal for Exception Form*. Add documentation of extenuating circumstances. Provide a written explanation of circumstances. Submit to a Campus Dean of Students office for re-

*Forms & Information about Satisfactory Academic Progress are available online: [http://www.pcc.edu/resources/asap](http://www.pcc.edu/resources/asap)

22748 Revised 6/15/18 PAH
### Academic Standards of Satisfactory Academic Progress 2018 – 2019 with key dates for students

<table>
<thead>
<tr>
<th>Term Begins</th>
<th>Spring 2018</th>
<th>Summer 2018</th>
<th>Fall 2018</th>
<th>Winter 2019</th>
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<tbody>
<tr>
<td>For students on Academic Suspension - Deadline for Appeal for Exception – end of Week 1.</td>
<td>Apr. 6, 2018 (Fri)</td>
<td>Jun. 29, 2018 (Fri)</td>
<td>Sept. 28, 2018 (Fri)</td>
<td>Jan. 11, 2019 (Fri)</td>
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<tr>
<td>Students on Academic Probation - Deadline to Create a Learning Contract with Academic Advisor – end of Week 4.</td>
<td>Apr. 27, 2018 (Fri)</td>
<td>Jul. 20, 2018 (Fri)</td>
<td>Oct. 19, 2018 (Fri)</td>
<td>Feb. 1, 2019 (Fri)</td>
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<tr>
<td>Students on Academic Suspension – Deadline for Re-Entry to enroll for next term — 4 weeks before next term.</td>
<td>May 25, 2018 (Fri)</td>
<td>Aug. 24, 2018 (Fri)</td>
<td>Dec. 7, 2018 (Fri)</td>
<td>Mar. 1, 2019 (Fri)</td>
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<tr>
<td>Monday of ASAP Week: Grades Due from Instructors</td>
<td>Jun. 18, 2018 (Mon)</td>
<td>Sept. 10, 2018 (Mon)</td>
<td>Dec. 17, 2018 (Mon)</td>
<td>Mar. 25, 2019 (Mon)</td>
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<td>Students notified of Academic Warning, Probation or Suspension status by PCC Email. Suspended students are dropped from classes.</td>
<td>Jun. 22, 2018 (Fri)</td>
<td>Sept. 14, 2018 (Fri)</td>
<td>Dec. 21, 2018 (Fri)</td>
<td>Mar. 29, 2019 (Fri)</td>
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**Learning Contract** — by the end of Week 4, students who are enrolled in classes and are on Academic Probation must meet with an Academic Advisor to complete a Learning Contract. The Learning Contract will include things such as: helpful referrals, a class plan, strategies to help you in classes, things you need to do this term, a time management plan, study skills help, etc.

**Mid-Term Check Meeting** — Students who are enrolled in classes and are on Academic Probation must have a second, Mid-Term Check Meeting with an Advisor/Counselor to discuss how you are doing in class, what your current grades are, and how you are following your Learning Contract. Bring grade reports from instructors. **Due Week 5 – end of term.**

**Appeal for Exception** — If you are on Academic Suspension from the immediate prior term & there are reasons beyond your control that caused you to do poorly in classes (illness, injury, family death, accident), you may complete this appeal process. **It’s due at the end of Week 1 each term**, but submit as early as possible before that date. You must provide documentation of what happened (copies of doctor reports, legal forms, death certificates, etc). All Appeals are reviewed by your campus Dean of Students or designee.

**Re-Entry Process** — Students on Academic Suspension, who are not currently enrolled in PCC classes, may return to PCC by completing the Re-entry Process. Complete the Re-Entry form & meet with an Academic Advisor to plan your classes and return to PCC. **Application for re-entry deadline is 1 month prior to start of term you want to enroll.**

*ASAP 2018-2019 Calendar for Students Revised 5/16/2018 P Hill*