

August 24, 2014

Isa C. Eu  
705 N Killingsworth St.  
Portland, OR 97217

Sarah Lookwell  
Clinic Manager  
Eyes For Ewe Only  
1234 SW Retina Street  
Portland, OR 97217

Dear Ms. Lookwell,

As your former intern it is with pleasure that I am writing you in regards to a position you have posted on the internet for a qualified Ophthalmic Medical Technician. I have recently completed my Associates of Applied Science, Ophthalmic Medical Technology degree from Portland Community College where I maintained a 3.4 GPA and made the honor roll five times.

Having had the opportunity to work as an intern, once in the low vision department and once in the Ophthalmology department for a total of nine months. I felt like this was the perfect fit for me. I really enjoyed the staff and have the utmost respect for the work you do there for the indigent and uninsured public. When I think of fair healthcare and places I would enjoy being employed I think of Eyes for Ewe Only.

My several years of experience as a Home Health Aide serving elderly patients with a variety of disorders, including mild dementia will serve your patients well. Through this job and others I have learned patience, flexibility, great multi-tasking skills and the ability to problem solve on a moment's notice. Lastly, I value being part of a health care team.

I can be reached any time on my cell phone (503) 123-1234 or my home phone (503) 123-7890. Please feel free to call me with any questions you may have or for references you wish to contact. Thank you for your time.

Sincerely,

Isa C. Eu