

April 24, 2014

Name  
705 N Killingsworth  
Portland, OR 97071

Director of Nurses  
Company Name  
Beaverton, OR

Director of Nurses,

My work history shows my dedication to serving individuals in a respectful manner, fostering independence and optimum quality of life. I am an experienced CNA and a medical assisting student at Portland Community College and am seeking a directed practice site. My six years of health care started as a Home Health Aid and I have been progressively building my skills in residential care and skilled nursing facilities. I am currently working part time while managing a fulltime student load.

I bring to my employer the ability to remain friendly and professional in trying situations and a genuine concern for the patients I am attending. I have the gratitude and thanks from many families and this is what keeps me excited about this work. I am used to the physical demands of long shifts and taking care of multiple Alzheimer/dementia and fragile patients daily.

I appreciate discussing any employment opportunities that are available. Thank you for your consideration. Please contact me at 503- 977-5600 or first.last@pcc.edu.

Sincerely,

/s/  
Name