

DP Candidate 2
DP.Candidate2@yahoo.com
971-XXX-XXXX

OBJECTIVE

Medical assisting with experience teaching children seeks directive practice externship

EDUCATION

Portland Community College Medical Assisting Program expected certificate 12/2014

Eligible to sit for the CMA (AAM) national exam 12/2014

- HIPAA Compliance Training, Portland Community College 4/2014
- Bloodborne Pathogens Training, National Safety Council 6/2014
- BLS / CPR for Healthcare Providers, American Heart Association 3/2014
- Vaccines for Children, Oregon Health Authority 1/2014
- Immunization Training for Adults and Pediatrics 1/2014

PROFESSIONAL ACTIVITIES

- RCCMA Education on Patient-Centered Medical Home in Oregon 5/2014
- Community Health Fair and Screening Event, Portland Community College 8/2014
 - Created patient education material using health literacy guidelines
 - Performed the following screening procedures; Blood pressure, BMI, Distance Vision, Near Vision, Color Vision, and Hearing Screening

EMPLOYMENT & VOLUNTEER

Substitute Preschool Teacher's Aide, Plant a Seed Preschool, Gresham, OR 2013-P
Shopper

- Help manage and teach 10 to 18 preschool age children.
- Stock supplies, buy snacks, and find items teachers request.

Red Cross Volunteer, Portland, OR 2013-P

- Register donors, handle confidential information and work in canteen.

Home & Garden Up-keep/Services (private party), Tigard, OR 2013-P

- Maintain home and run errands for a woman with disabilities. Assess needs and work independently to complete ongoing tasks and other projects that may arise.

Volunteer, St. Augustine, Portland, OR 2009-P

- Manage and coordinate a food box production line for the Multnomah County community. This involves supervising more than 15 teenagers on average.

Summer Volunteer/Mission Work, Santa Fe, NM 2010-2013

- Chopped fire wood, roofed houses, and participated in vacation bible school. Spoke with community members (outreach) to promote the school.

Teacher's Aid, Art Course 2013

- Fill and predict the needs of the teacher for in class and clerical support.