



Winter 2025

Portland Community College

Instructor:

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34001 NE Wagner Ct
Scappoose, OR 97056
Room 105, Weld Shop

**Meeting Time
& Place:**

12pm-5pm Mon-Thurs
PCC OMIC Training Center
1/6/25-3/23/25, 11 week long term
Holidays: Monday 1/20/25 - MLK Jr. Day

Text: **(Required)** Welding Principles and Applications 9th ed.
Larry Jeffus

Course Outcome: Our students will develop and in depth understanding of multiple welding processes through both practical application and assigned homework. For outcomes on your specific course go to <http://www.pcc.edu/ccog/default.cfm?fa=course&subject=WLD> scroll down to your specific course, click on it.

Class & Shop: Our welding program is set up as an “open entry” program. This means each student works at his/her own pace. Welding is a skilled trade, therefore, everyone will encounter challenges and our system is designed to give students the flexibility to work through them. It is advantageous for the students to utilize their shop time for welding projects, i.e., do your bookwork at home.

Grades & Tests: Each packet is slightly different, the total possible points will vary. Final grades are determined by the following criteria:

- 15% - class attendance & safety
- 20% - completion of homework assignments
- 25% - combination of both written exam and practical exam
- 40% - completion of welding exercises

In order for you to receive a final grade I must have 4 things:

1. Homework **(I WILL NOT ACCEPT HOMEWORK THE LAST WEEK OF CLASS)**
2. All welding projects completed and grades recorded
3. Written Final Exam
4. Practical Final Exam

Attendance: Attendance will be monitored by me at the beginning of each class period. Each student will receive 3 points per day for attendance. 1 point will be subtracted every time a student is either late or leaves early. If a student is absent, no points will be earned for that day.

Keep in mind that you can't learn if you're not here!!

Homework: **-(Again) I will not accept homework on the last week of class!**
-You must turn in the entire packet. From page 1 to the end. I will not accept partial packets.

- Your packets must be 3-ring bound, no staples, no paper clips, and most certainly no loose packets will be accepted.
- Take care of your packets. They are your record of completed projects.

Make up hours: STUDENTS MAY ATTEND SCHEDULED HOURS ONLY, THERE ARE NO MAKE-UP HOURS. YOUR INSTRUCTOR MUST APPROVE ANY CHANGE IN COURSE SCHEDULE.

Drop/ Withdrawals: Drop deadline is 1/14/25 10:00pm

If you change your mind about a class, you can drop it from your schedule and receive a full refund as long as you do it before the drop deadline. Even if you don't attend the class, you must drop the class or you will be held liable for the charges on your account.

Withdrawal deadline is 3/15/2025 10:00pm

A withdrawal from class will NOT earn a refund for the class and there will be a W on your transcript.

After the withdraw deadline:

After the withdraw deadline, the instructor must assign you a grade for the course. For extenuating circumstances, appeal for a deadline exception by emailing pccregistrar@pcc.edu. Use your PCC email account and include the reason for the appeal and the CRN for the class. For removing tuition charges, see our tuition appeals webpage at:
<https://www.pcc.edu/enroll/paying-for-college/tuition/refunds/petition/>

Students are responsible for dropping or withdrawing from registered classes by completing the official drop/withdrawal process.

Students who stop attending or fail to drop or withdraw by the published deadline may earn a grade of "F" or "NP" according to the grading system option selected by the student.

Flexibility Statement: The instructor reserves the right to modify course content and/or substitute assignments and learning activities in response to institutional, weather, or class situations.

ADA: **Instructional ADA statement**
Students who experience disability-related barriers should contact [Disability Services](http://www.pcc.edu/resources/disability) [<http://www.pcc.edu/resources/disability>]. If

students elect to use approved academic adjustments, they must provide in advance formal notification from Disability Services to the instructor.

Assignments:

Students are required to complete all assignments detailed by their instructor and/or Course Content Guide(s) and Training Packet(s). All welding projects and test plates are to be completed in the weld shop.

PCC Informational Web sites:

Add/drop/withdrawal deadlines for the term: <http://www.pcc.edu/registration/dropping.html>

If the student is enrolled and does not attend, it is the students responsibility to drop the class. Failure to drop within the deadline will result in a grade of F.

PCC Students Rights and Responsibility Handbook:

Students are required to comply with the policies contained in the [Student Rights and Responsibilities Handbook](http://www.pcc.edu/about/policy/student-rights/) [<http://www.pcc.edu/about/policy/student-rights/>]. The Handbook includes the Code of Student Conduct and the Academic Integrity Policy.

Academic integrity statement:

Dishonest activities such as cheating on exams and submitting or copying work done by others will result in disciplinary actions including but not limited to receiving a failing grade. See PCC's Academic Integrity Policy in the Student Rights and Responsibilities Handbook [<http://www.pcc.edu/about/policy/student-rights/#academic-integrity>].

PCC Grading guidelines:

<http://www.pcc.edu/resources/academic/standards--practices/AcademicStandardsandPractices--GradingGuidelines.html>

Title IX Statement: Portland Community College is committed to creating and fostering a learning and working environment based on open communication and mutual respect. If you believe you have encountered sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin, veteran status, sex, sexual orientation, gender identity, or disability please contact the Office of Equity and Inclusion at (971) 722-5840 or equity.inclusion@pcc.edu

Sanctuary College: PCC is a sanctuary college. For more information and resources, see www.pcc.edu/resources/undocumented-students/.