

ESOL 30: Level 3 Integrated Skills CRN 21424
Spring 2020 March 30-June 12
Course Syllabus
Portland Community College – Southeast
2305 SE 82nd and Division
Portland, OR 97216

What is the instructor's name?	Jana Cruz
What should I call the instructor?	Jana
When is the class?	Class work is posted online weekly. Each week ends at midnight on Sunday. You will make video appointments with Jana.
Where is the class?	Online
What is Jana's phone number?	971-238-4305 –Cell phone 971-722-3092 (On campus voicemail only)
What is Jana's email address?	jana.cruz@pcc.edu
When is Jana available?	Jana is always available by email. You are also welcome to call her. If she does not answer, she will call back as soon as possible. She will also be available for scheduled video chats.
What is required for this class?	<ol style="list-style-type: none">1. Internet access, a computer, tablet, or phone.2. You will have video calls with your teacher.3. Class is on a weekly schedule. Jana will post instructions for each week. You complete the week's assignments when you have time and turn them in before the next week begins.4. Each week ends on Sunday at midnight.

What is the textbook for this class? Future 2



The TEXT is FREE on our class website.

This class is a 2-3 term class. Most students will be in Level 3 for 2 or 3 terms. You will be evaluated based on tests, homework, listening, speaking, writing, reading, vocabulary, and participation. At the end of the term Jana will decide which students are ready for Level 4. If you are ready for Level 4, you will receive a CM. If you will remain in Level 3, you will receive a PR. You will receive an L if you left the class before the end, and you will receive a UP if you have not shown progress; cannot continue in ESOL

Attendance:

1.If you do not want this class, **you** must drop the class by Friday 4/3/20 to get a refund. 2.If you want this class, you must pay for the class online or by mailing in a check, or by credit or debit card by calling 971-722-8888 (select option 3). Payment due dates: <http://www.pcc.edu/enroll/paying-for-college/tuition/paymentdue-dates/> Adding and dropping classes: <http://www.pcc.edu/registration/dropping.html>

Special Notes: If you have a disability that requires special accommodation, please call our office for students with disabilities at 971- 978-5349 and arrange for assistance through the students with disabilities office. This might include students with vision or hearing problems, or other physical or emotional disabilities.

Title IX Statement: Portland Community College is committed to creating and fostering a learning and working environment based on open communication and mutual respect. If you believe you have encountered sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin, veteran status, sex, sexual orientation, gender identity, or disability please contact the Office of Equity and Inclusion at [\(971\) 722-5840](tel:9717225840) or equity.inclusion@pcc.edu.

For Course Content and Outcome Guide for ESOL 30, please visit:

<http://www.pcc.edu/ccog/default.cfm?fa=ccog&subject=ESOL&course=30>

PCC is a sanctuary college. For more information and resources, see: <https://www.pcc.edu/dream/undocumented/resolution/>