Mediasite Viewer Guide

Viewer Requirement:

- Display resolution of 800 x 600 pixels or greater
- Windows-compatible sound card
- Microsoft Internet Explorer 6.0 SP1. Configure popup blockers to allow site pop-ups.
- Windows Media Player 9.0
- Broadband Internet connection (256 Kbps & above)

Viewer Guide:

1. a. **Polls**: Polls and Questions
   - Click Polls to view a presentation’s polls.
   - Click Take Poll on the same row as a poll to answer it.
   - Click View Results to see how other people responded to it.

2. b. **Ask**: Ask questions
   - If the presentation is live (icon will flashes red), a questions form will be displayed. Type your question, name and email and click Submit.
   - If the presentation is on-demand, it will be an email message to the presenter’s email using your email software. If the presenter has not provided any email address, this feature is disabled.

3. c. **Links**: Will open in a new browser window. Available only if the presentation has added the links.
2. Video Control
   a. Video Seek bar
      • Move the bar to the left to move backward or to the right to move forward in the presentation.
   b. Play, Pause, and Stop button
      • The Pause button will appear after you play the presentation. Click Play to resume playback.
      • If you stop the presentation, playback will start at the beginning when you click Play.
   c. Video playback speed for on-demand presentation
   d. Mute on and off button (will turn audio off completely or turn it back on)
   e. Adjust volume
      • Move the slider to the right to increase volume or to the left to reduce volume.
   f. View full-screen video
      • Will expand video to fill the entire screen. Press Esc key to exit full-screen mode.
   g. Closed captioning only available with Internet Explorer. It appears below the presentation’s video if the feature is added.
      • Mediasite Viewer supports closed-captions and all text and Viewer controls can be read with screen readers such as GW Micro Window-Eyes®.

3. Information regarding the presentation.
   Click the black triangle to expand or collapse the information area.

4. Options and Help
   a. Thumbnails Per Page (5, 10, 15, or 20): will change the # of slides displayed on each page.
   b. Show Every (1, 2, 5, 10, 15, or 20 Slides): select a slide amount to display a subset of the slides. Ex: select 5 slides to display every 5th slide in the presentation.
c. Options → On Navigate Display (Slide Show or Current View)
   - Current View: to prevent the Viewer from returning to the slide image view when you are navigating through a presentation’s slides in a different view.
   - Slide Show (default): will automatically return to the slide image view when you are navigating through a presentation’s slides in a different view.

   d. Help → online documentation of Mediasite Viewer.

5. Slide Controls

   a. Slide image
      - By default, images are displayed as a slide show to fill entire slide area.
      - Slide Navigation: Click the left arrow to go to previous slide or right arrow to go forward. In between the arrow, it shows the slide # out of total slides.
      - If you click on the slide or click on the “Show Original Size Slide Show” icon, it display as a full-screen slide show in a separate window.

   b. Slide descriptions: view text descriptions of slide content instead of the slide images. If description is not available, the slide number will be displayed.

   c. Thumbnails: view the presentation’s images as small images.

   d. Text slide list: view the presentation as a list of slides with the slide # and a time stamp when the slide appears in the presentation. It can be customized.

   e. Chapters: view an organized list of key parts of the presentation.