Constitution

Article I: Organization Name and Acronym
GED Club

Article II: Purpose and mission statement
The GED Club exists to assist currently enrolled GED students and GED graduates become successful in their educational goals. The GED Club aims to:

a. Help currently enrolled and new GED students prepare to take the GED subject area tests (reading, writing, science, math and social studies) and to pass these tests.

b. Provide support to GED graduates in taking the next step in going to college (take the college placement test, enroll for college, etc.)


Article III: Authority and Power
Club officers are nominated and will take on leadership during the first year of their nomination. These officers will have the authority and power to call for meetings, allocate appropriate budget for expenses and amend the constitution and bylaws as deemed necessary.

Club Advisor will veto any matters (such as leadership and budget) where a unanimous decision has not been obtained.

Article IV: Membership
The GED Club does not discriminate on the grounds of race, color, sex, marital status, national origin, age, height/weight ratio or disability. Currently enrolled and new GED students and GED graduates are welcome and will be recruited to join the club.

Article V: Dues
No dues will be collected from members.

Article VI: Officers
There will be four officers: President, Vice-President, Secretary and Marketing Officer. The Club President will be the main contact person and responsible in representing the club, coordinating meetings and special events of the club. If unavailable, the Vice-President will assume the responsibility of the President.

The Secretary will be responsible for recording minutes of the meetings and keeping the club records organized. The Marketing Officer will be responsible for disseminating information about recruiting and publicizing meetings/events/activities of the club.

All officers of the club will have the responsibility of embodying the mission and vision of the club.
Article VII: Executive Committees
Not applicable

Article VIII: Meetings
Regular meetings will be held every first Friday of the month. Special meetings will be called as deemed necessary by the officers.

Article IX: Elections/Selections Process for Leadership
Being a newly formed club, officers for fall term 2010 and winter term 2011 will be on a volunteer basis. Elections can be called for once a reasonable number of members have been attained. Term of leadership will be determined by the club members.

Article X: By-laws
Bylaws will be presented to the club members, discussed and agreed upon by the members and the officers. Majority rule is required to establish and/or revise new bylaws.

Article XI: Rules of Order
Robert Rules of Order will be adopted.

Article XII: Amendments
Amendments which are obsolete will be reviewed, revised and brought to the table for discussion and modifications. All amendments will be presented to members before adoption.

Article XIII: Disbursement of Funds
Funds will be used to defray expenses for marketing supplies (e.g. printing of handouts/flyers), tutoring supplies (pencils, used books, etc.) and food provided for meetings.
GED Club Officers for Fall 2012- Spring 2013

1. President: Hanna Nguyen
2. Vice-President: Maritza Rodriguez
3. Secretary: Juana Palmeno
4. Marketing Officer: Jolene Brooks
5. Advisor: Esther Loanzon