PART 1: CONTACT INFORMATION

Name: Yesenia Herrera
Organization: M.E.Ch.A.
PCC Email: yesenia.herrera@pcc.edu
Telephone: (503) 758-4584
DSC Sponsorship (Name of Representative Sponsoring the Request):
Sponsoring organization and advisor: campus clubs, assistant student leadership coordinators

PART 2: FUND REQUEST DESCRIPTION

Briefly describe the project/trip and your role or participation: The Aztlán del Noroeste Regional Conference is a three-day event where Latino/a high school students and college/university students are invited from all over the state of Oregon (and some Washington schools) to participate in a conference with educational workshops, keynote speakers, campus tours and information about PCC programs. Theme: Lazos Comunitarios (Community Engagements)

Total number of participants: approx. 300
Total number of hours scheduled: 30
Date of project/trip: 01/31 - 02/02

Identify (3) goals of the project/trip:
1. reconnect M.E.Ch.A. with the community
2. educate students on community-building and maximizing community resources
3. recruit new students for PCC - increase PCC visibility

What, if any, additional support will you or your organization receive to successfully complete this project/trip?

Use of logo to put onto programs to help promote ASPCC and DSC
### Part: 3 Total Budget Request $1,950

<table>
<thead>
<tr>
<th>Allocation of Funds</th>
<th>Description of Purchase</th>
<th>Actual Total Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Venue</td>
<td>Facility fee (PCC) or rental</td>
<td>$</td>
</tr>
<tr>
<td>Food</td>
<td>food for 2 days for 300 participants</td>
<td>$</td>
</tr>
<tr>
<td>Decoration</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Supplies</td>
<td>printing, folders, bags, pencils, etc</td>
<td>$</td>
</tr>
<tr>
<td>Vendors</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Performers</td>
<td>Aztec dancers ($400), Bajo Salario ($100)</td>
<td>$</td>
</tr>
<tr>
<td>Advertisement</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Non-PCC</td>
<td></td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>t-shirts (volunteers)</td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>prizes (school supplies, raffle)</td>
<td>$</td>
</tr>
<tr>
<td>Other</td>
<td>keynote honorarium</td>
<td>$</td>
</tr>
</tbody>
</table>

1,000 already acquired

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To be completed by the DSC Chair:

<table>
<thead>
<tr>
<th>DSC Voted to:</th>
<th>APPROVE</th>
<th>NOT APPROVE</th>
<th>DSC funds allotted (not to exceed $1,500)</th>
<th>$</th>
</tr>
</thead>
</table>

Signature of DSC Chair/Date

Comments: (The following comments provide feedback to the group about the decision made by the DSC)

I, or someone from my group, will report back to the DSC about the outcome of the project on the following DSC meeting closest to the completion of the project.

(Signature of petitioner)
PLEASE BRING A PRESENTATION NO LONGER THAN 5 MINUTES ABOUT HOW THE PROJECT WENT AND EXPLAIN THE PROJECT REPORT TO THE DSC.

Choose a time upon the following DSC meeting closest to the completion of the project when you will report back:

- [ ] October 4
- [ ] January 10
- [ ] April 4
- [x] November 1
- [ ] February 7
- [ ] May 2
- [ ] December 6
- [ ] March 7
- [ ] May 30

### PART 3: PROJECT/TRIP REPORT

<table>
<thead>
<tr>
<th>How many participants were involved?</th>
<th>How many total hours were spent?</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
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</tbody>
</table>

Did you meet your goals?  

- [ ] YES
- [ ] NO

If no, please explain why not:

Briefly evaluate the project/trip in terms of scheduling, attendance, and communication. (What did you or others involved get out of this experience?):

Would you do this project/trip again?  

- [ ] YES
- [ ] NO

Give reasons for your reply: