Academic Advising Syllabus
2015 - 2016 Academic Year
http://www.pcc.edu/resources/advising/

Campus General Advising Contact Info:

Cascade Campus Advising Office
SSB 150
p: 971-722-5271

Rock Creek Campus Advising Office
Bldg. 9/102
p: 971-722-7297

Southeast Campus Advising Center
SCOMM 116
p: 971-722-6240

Sylvania Campus Advising Office
CC 209
p: 971-722-4531

Many CTE departments have their own advising specialist.

Mission:

Academic Advising at PCC is an essential service provided by professional advisors who support students’ intellectual growth and empower students to clarify and attain their diverse academic, personal and professional goals. In collaboration with students, faculty, staff and external partners, the PCC Academic Advising Program fosters student retention and promotes student success.

Objectives of Academic Advising:

As a result of Academic Advising at PCC, students will be able to:

- Obtain through regular advising a current and relevant academic plan that facilitates achievement of educational goals.
- Use/navigate MyPCC, GradPlan, and pcc.edu to register, conduct college business, and access information related to degree requirements, completion status, university transfer, financial aid, and academic support resources.
- Practice self-advocacy to seek assistance when needed, communicate effectively, resolve problems, and identify and achieve academic goals.
Your Role as a Student:

To have a successful advising relationship you must:

- Be prepared for your appointments or visits. You may need to do some homework. An academic advisor is someone who gives useful advice to you — which you, in turn, use to make final decisions for yourself.
- Be honest and open. If you are unhappy about something in your academic advising experience, or if you are having a personal problem that is interfering with your studies, please do not be afraid to share this with your advisor.
- Be on time for your advising appointments.

Role of an Advisor:

Advisors will serve as your guide. They will assist in helping you develop and define realistic goals to make the most of your college experience. If you are undecided about a major or career, an advisor can help you identify your options and make referrals to people who can help you match your personal interests, values, and abilities with your choices. If you have already chosen a major and/or career, an advisor will assist in making an academic plan and setting a path towards attaining your goals.

If you have an issue an advisor cannot help with, they will connect you with someone who is more qualified to help. Advising and teaching are closely related because in the process of reaching decisions about your future, you will also be learning a considerable amount about yourself, improving your goal-setting, clarifying your values, and developing your critical thinking and decision-making skills. This knowledge will enable you to make decisions about your future that will improve your personal and professional life.

When to Meet with an Advisor

You are encouraged to meet with an advisor anytime you have a question regarding your academic plan or an issue arises that affects your ability to meet your academic goals. You will find that your need to connect with an advisor will vary from term to term, but you should plan on meeting with an advisor at least once a term. Please see the Advising Calendar of important dates as this will help guide when you access PCC advising services.

Accessibility Statement

PCC is committed to supporting all students. If you need accommodations to successfully meet the expectations and outcomes of PCC’s Academic Advising, you may be referred to PCC’s Disability Services Department for support and accommodations for a disability. Office locations, phone numbers and additional information can be located on the Disability Services website: [http://www.pcc.edu/resources/disability](http://www.pcc.edu/resources/disability).
**Important PCC Resources**

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