PORTLAND COMMUNITY COLLEGE
Associate of Science Oregon Transfer Degree in Business
2006-2007 Worksheet

1. DISTRIBUTION REQUIREMENTS: Courses must be at least 3 credits each. See the Distribution list inside.

   ARTS & LETTERS – A minimum of 12 credits chosen from at least two disciplines. Second year of a foreign language (including ASL) may be included, but not the first year.
   SP 111 Fundamentals of Speech with a grade of “C” or better _____________ credits ______
   ____________________________________________________________________ credits ______
   ____________________________________________________________________ credits ______
   ____________________________________________________________________ credits ______

   SOCIAL SCIENCE – A minimum of 12 credits, with a minimum of 8 credits in microeconomics and macroeconomics with a grade of “C” or better.
   EC 201 Microeconomics ____________________________________________ credits ______
   EC 202 Macroeconomics ___________________________________________ credits ______
   ____________________________________________________________________ credits ______
   ____________________________________________________________________ credits ______

   SCIENCE – A minimum of 12 credits of laboratory courses in biological or physical sciences.
   Lab Science_______________________________________________________ credits ______
   Lab Science_______________________________________________________ credits ______
   Lab Science_______________________________________________________ credits ______

2. GENERAL REQUIREMENTS: Each course in this section must be completed with a grade of “C” or better.
   Student must complete the following writing courses.
   *WRITING: WR 121__________credits & WR 122__________credits & WR 227__________credits
   *MATH: A minimum of 12 credits, MTH 111B or above, 4 of which must be statistics.
   MTH IIIB__________ or above  MTH 243 Statistics I__________ and MTH__________

   COMPUTER APPLICATIONS: Proficiency in word-processing, spreadsheet, database, and presentation software as demonstrated by successful completion of BA 131 or CAS 133 and CAS 170 or CAS 171.
   BA 131__________ or CAS 133 _______ (1 course) and CAS 170 _______ or CAS 171 _______ (1 course)

3. BUSINESS SPECIFIC REQUIREMENTS: Each course must be completed with a grade of “C” or better.
   BA 101 Introduction to Business _____________credits
   Principles of Accounting I, II, III  BA 211__________credits  BA 212__________credits  BA 213__________credits
   BA 226 Business Law or other faculty-approved Business elective ____________credits
   * See list of approved electives on back page.

4. Complete additional elective courses or university-specific prerequisites for a minimum of 90 credits.
   Electives may include a maximum of 12 credit Professional/Technical courses (100-299) including CAS classes above.
   Additional electives must be from Lower Division Collegiate list.
   ____________________________________________________________________
   ____________________________________________________________________
   ____________________________________________________________________
   Total Credits ________

5. See attached Notes and Clarifications section.

Courses offered through Distance Learning can be found at www.distance.pcc.edu
Notes and Clarifications

Transfer Status
Any student who holds an Associate of Science/Oregon Transfer in Business degree who transfers to any institution in the Oregon University System, will have met the lower-division general education requirements of that institution’s baccalaureate degree programs. Students transferring with this degree will have junior standing for registration purposes.

For transfer students graduating from high school in 1997 and thereafter, the Oregon University System (OUS) has a second language admission requirement: two terms of a college-level second language with an average grade of C- or above, OR two years of the same high school level second language with an average grade of C- or above OR satisfactory performance on an approve second language assessment of proficiency. Demonstrated proficiency in American Sign Language meets this second language admission requirement.

Business School/Program Admission
Admission to the Business school/program of an OUS institution is not guaranteed upon completion of the ASOT-Business degree. It is strongly recommended that students contact the specific OUS campus Business school/program early in the first term of their ASOT-Business program to be advised of additional requirements as they are subject to change without notice.

Course and Elective Information
The ASOT-Bus degree may include up to 12 approved professional-technical credits as electives.

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<thead>
<tr>
<th>Arts &amp; Humanities</th>
<th>Social Science</th>
<th>Lab Sciences</th>
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<tbody>
<tr>
<td>ART – Art</td>
<td>ATH – Anthropology</td>
<td>BI – Biology</td>
</tr>
<tr>
<td>ASL – American Sign Language</td>
<td>EC – Economics</td>
<td>CH – Chemistry</td>
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<tr>
<td>D – Dance</td>
<td>GEO – Geography</td>
<td>ESR – Environmental Studies</td>
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<td>ENNL – English Non-Native Languages</td>
<td>HST – History</td>
<td>G – Geology</td>
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<tr>
<td>ENG – English</td>
<td>PS – Political Science</td>
<td>GS – General Science</td>
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<tr>
<td>FR – French</td>
<td>PSY – Psychology</td>
<td>PHY – Physics</td>
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<tr>
<td>GER – German</td>
<td>SOC – Sociology</td>
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<tr>
<td>HUM – Humanities</td>
<td>WS – Women’s Studies</td>
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<tr>
<td>J – Journalism</td>
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<tr>
<td>JPN – Japanese</td>
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<tr>
<td>MUP – Applied Music</td>
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<tr>
<td>MUS – Music</td>
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<tr>
<td>PHL – Philosophy</td>
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<td>RUS – Russian</td>
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<tr>
<td>SP – Speech</td>
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<tr>
<td>SPA - Spanish</td>
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<tr>
<td>TA – Theater Arts</td>
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<tr>
<td>WR – Writing</td>
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<tr>
<td>(excluding WR 115, 185, 121, 122, 227)</td>
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<tr>
<td>WS – Women’s Studies</td>
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<td>Institution</td>
<td>Prerequisites</td>
<td>PCC Equivalents</td>
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| Eastern Oregon University         | ▪ The Business Law course for the AS/OT-Bus is required  
▪ WR 227 Technical Report Writing                                                                                                                   | ▪ BA 226 Business Law  
▪ WR 227 Technical Writing                                                                                                                                 |
| Oregon Institute of Technology    | ▪ The Business Law course for the AS/OT-Bus is required  
Recommended:  
▪ PSY 201 General Psychology,  
▪ BA 206 Management Fundamentals,  
▪ WR 227 Technical Writing                                                                                                                   | ▪ BA 226 Business Law  
▪ PSY 201 or 201A General Psychology  
▪ BA 206 Management Fundamentals  
▪ WR 227 Technical Writing                                                                                                                                 |
| Oregon State University           | ▪ The Business Law course for the AS/OT-Bus is required  
▪ BA 271 Information Technology in Business  
▪ MTH 241 Calculus for Management and Social Sciences  
▪ MTH 245 Math for Mgmt/Life/Soc Sci.  
▪ BA 275 Quantitative Business Methods                                                                                                               | ▪ BA 226 Business Law  
▪ No PCC Equivalent  
▪ MTH 241 Calculus for Mgmt, Life & Social Sciences  
▪ MTH 243 Statistics I  
▪ MTH 244 Statistics II                                                                                                                                 |
| Portland State University         | ▪ CS 106 Computing Fundamentals II  
▪ BA 205 Business Communications Using Technology  
▪ STAT 244 Statistics II  
▪ GPA: 2.75 cumulative  
▪ Students must apply for admission to the Business School/Program                                                                                   | ▪ CIS 122 Software Design  
▪ BA 205 Solving Communication Problems with Technology  
▪ MTH 244 Statistics II                                                                                                                                 |
| Southern Oregon University        | ▪ BA 271 or BA 282 Applied Business Statistics  
▪ GPA: 2.0 overall and 2.5 in all business courses.  
▪ Students must apply for admission to the Business School/Program                                                                                   | ▪ No PCC equivalent  
▪ No PCC equivalent. Take at U of O. Need knowledge of Microsoft Office & Excel  
▪ MTH 241 Calculus for Mgmt, Life & Social Sciences.  
▪ No equivalent for MTH 242. Take at U of O.                                                                                                                                 |
| University of Oregon              | ▪ DSC 199 Business Software Applications  
▪ MTH 241 Calculus for Business & Social Science I  
▪ MTH 242 Calculus for Business & Social Science II  
▪ Multicultural requirement  
▪ GPA: 2.9 cumulative and 2.75 in pre-business core  
▪ Students must apply for admission to the Business School/Program                                                                                   | ▪ No PCC equivalent. Take at U of O. Need knowledge of Microsoft Office & Excel  
▪ MTH 241 Calculus for Mgmt, Life & Social Sciences.  
▪ No equivalent for MTH 242. Take at U of O.                                                                                                                                 |
| Western Oregon University         | ▪ The Business Law course for the AS/OT-Bus is required                                                                                                                                                | ▪ BA 226 Business Law                                                                                                                                 |

*Subject to change without notice. At time of admissions, consult university catalog for binding course requirements.

Lower Division Collegiate Courses
(only course numbers 100-299 are LDC at PCC)

ART: Art
ASL: American Sign Language
ATH: Anthropology
BA: Business Administration** (except 141, 216, 247)
BI: Biology**
CG: Counseling and Guidance** (except 101, 102)
CH: Chemistry
CHLA: Chicano/Latino Studies
CIS: Computer Information Systems (only 120, 121, 122)
CJA: Criminal Justice
CS: Computer Science
CSS: Crop Soil Science
D: Dance
EC: Economics
ED: Education** (except 102-104, 109, 111-116, 171, 214, 260, 290)
ENG: English
ENL: English as a Non-Native Language**
ESR: Environmental Science
FN: Foods and Nutrition (only 225 and 270)
FR: French
G: Geology
GE: General Engineering
GEO: Geography
GER: German
GS: General Science
HE: Health
HEC: Consumer and Family Studies (only 226, 250, 280A)
HOR: Horticulture
HPE: Health and Physical Education
HST: History
HUM: Humanities
J: Journalism
JPN: Japanese
MTH: Mathematics**
MUP: Applied Music
PE: Physical Education (exclude PE 10)
PHL: Philosophy
PHY: Physics
PS: Political Science
PSY: Psychology
RD: Reading** (only 115 & 116)
RUS: Russian
SOC: Sociology
SP: Speech
SPA: Spanish
TA: Theater Arts
WR: Writing**
WS: Women's Studies

** A number below 100 indicates a support course and a number above 299 indicates a vocational supplementary course. These courses are not usually transferable to a BA granting institution and are not classified as Lower Division Collegiate by PCC.

COMPREHENSIVE CREDIT AND GPA REQUIREMENTS
- 90 total credits with minimum of 30 PCC credits
- 24 PCC credits must count toward degree requirements
- Final 18 credits must include at least 9 PCC credits
- Minimum GPA of 2.0 required
- Attend PCC for a minimum of two terms
- Non-traditional, transferred, or challenge credit may not be used toward 30 PCC credits, waiver process does not apply
- Developmental Ed courses may not be applied to degree
- Transfer credits accepted for letter grade “C” or higher
- Transfer grades of ‘pass’ accepted if no letter grade required

No more than:
- 24 credits pass/no pass; 24 credits ENL; 12 credits Speech 270
- 9 credits Special Topics courses; 12 credits coop education; 3 credits PE
- One-credit MSD workshops may not be applied to the degree

* This course may only count once toward the degree.

Faculty Approved Electives:

*BA 131 Computers in Business
BA 141 Intro to Intl. Business Law
BA 160 Purchasing I
BA 161 Purchasing II
BA 177 Payroll Accounting
BA 203 Intro. to Intl. Business
*BA 205 Solving Com. Pblms. with/ Technology
BA 206 Management Fund.
BA 207 Intro. to E-Commerce
BA 210 Adv. Actg. Spreadsheets
BA 215 Basic Cost Accounting
BA 218 Personal Finance
BA 222 Financial Management
BA 223 Principles of Marketing
BA 224 Human Resource Management
BA 227 Business Law II (BA 226 not required, but recommended)
BA 228 Computer Accounting Applications
BA 234 International Marketing
BA 237 Fund. Import/Export
BA 238 Sales
BA 239 Advertising
BA 240 Govt. Accounting
BA 242 Intro. Investments
BA 249 Principles of Retailing and E-Tailing
BA 250 Small Business Management
BA 256 Income Tax
BA 285 Human Relations - Organizations

* This course may only count once toward the degree.