Use and Sale of Instructor-Authored Printed Packets

- Instructor-authored printed packets are supplemental materials sold to students. Course content guides, syllabi, and ad-hoc handouts are not considered instructor-authored printed packets.

- Instructor-authored printed packets may only be sold by the PCC Bookstore.

- To comply with Oregon state ethics laws [http://www.oregonlegislature.gov/bills_laws/lawsstatutes/2013ors244.html] instructors may not profit from instructor-authored printed packets.

- Instructor-authored printed packets sold by the PCC Bookstore shall be ordered from and printed by the PCC Print Center.

- Instructor-authored printed packets must comply with copyright regulations. See PCC copyright rules [http://www.pcc.edu/about/policy/copyright/#pcc-rules].

- Instructors are responsible for submitting revisions for instructor-authored printed packets to the PCC Print Center and informing the PCC Bookstore.