Administrative Response  
Food and Nutrition Program Review  
Jan 18th, 2013

We thank you for your tireless dedication to your profession, students and the community as you’ve created, maintained and improved the quality of the Food & Nutrition courses and development of the new Dietary Manager program.

Your presentations were also thoughtful, thorough and well organized.

This response contains 5 sections: 1) Commendations, 2) areas for further consideration, 3) suggestions/observations, 4) response to recommendations/areas of SAC needs and 5) Closing comments.

1. **Commendations**
   - The use of multiple processes to assess college core outcomes: assignments, interactive class activities, multiple choice tests, research, oral presentations, and in-depth discussions.
   - Identification of critical thinking and problem-solving as being below an optimal level followed by corrective action to improve.
   - Use of on-line modality for FN 110 and FN 225.
   - The change from 2 credits to 3 for FN 110 based on review and analysis of content.
   - The creation of the Dietary Manager Certificate.
   - The development and utilization of an Advisory Committee for DM.
   - Your connection with the Association of Foodservice and Nutrition Professionals (ANFP).
   - The addition of Biology 231 as a prerequisite for FN 225 and the resulting improvement in student success rates.
   - Reliance on recommendations from your Advisory Committee resulting in the offering of face to face classes for the new Dietary Manager certificate.

2. **Areas for further consideration**

   Assessment was identified as an area of focus for PCC during our very recent accreditation visit, and the April 2010 Interim Accreditation Report notes that: PCC must document “progress in demonstrating, through regular and systematic assessment, that students who complete their programs have achieved the intended learning outcomes of degrees and
certificates. Further, the college must begin to demonstrate, in a regular and systematic fashion, how the assessment of student learning leads to the improvement of teaching and learning.

You noted, “College core outcome assessments for FN are behind schedule and still in the developmental process.” As noted above, assessment is critical to our operations, not to mention accreditation, so urge that you move forward as soon as possible with this process. If you have questions, please contact Michele Marden, Learning Assessment Coordinator at michele.marden@pcc.edu or X 4419

3. **Suggestions and Observations**

You stated, “It is important to note that per the assessment peer review report, all faculty must adopt the same changes and use the same questions for more accurate assessment results and outcomes.” Early, however, you note that “Most instructors...”. If all of your instructors, both full and part time, aren’t adopting agreed-to strategies, consider having your SAC engage your respective Division Deans to further discuss and to map out a path forward for compliance.

You indicated that you’ve not adopted or explored educational initiatives. *It would seem that Service Learning would be appropriate for your content, so suggest you explore this option. Please contact Josh Liebschutz, the Coordinator for Service Learning at Joshua.liebschutz@pcc.edu or X4419 to discuss.*

You noted that, “There are no specific strategies to facilitate access and diversity in FN.” *We urge that you consider this a priority and begin exploring possible options to improve access and diversity.*

Regarding your suggestion “that short training sessions on the use of all audio-visual equipment…” would be helpful, we *suggest you contact Maria Wagner, the Library Technology Manager who oversees their Instructional Media Services. She may be reached at maria.wagner@pcc.edu or X4631.*

Notation was made of concerns with some classroom, such as long-narrow rooms, poor lighting etc. *Depending on the location of these rooms and lighting issues, we recommend you work with your respective bond building teams to see if an opportunity to address your concerns through the bond exists.*

*We recommend that your SAC invite campus advisors to a meeting to discuss with them the new Dietary Manager program along with the rationale for prerequisites on FM and DM courses to enable them to better advise students.*
4. Recommendations

A. Identify recommendations related to teaching and learning that derive from results of the assessment of student learning outcomes (course, degree, certificate and/or College Core Outcomes).

The upcoming Spring 2013 assessment plan will drive recommendations related to teaching and learning. Please provide us with a copy of this work once it has been finalized.

B. Identify recommendations relevant to areas such as maintaining a current curriculum, professional development, access and success for students, obtaining needed resources and being responsive to community needs. For recommendations that require additional funding, present them in priority order.

• Continued need for two full-time FN faculty. FN has added the DM Certificate which requires a program director. This position will be fulfilled by a full-time FN instructor who also teaches two FN 225 courses per term. We concur.

• Expanded FN course offerings. Student and industry demand necessitate the addition of additional Foods and Nutrition courses. For example, Lane Community College offers Sports Nutrition and Family Food and Nutrition in addition to Nutrition and Personal Nutrition. Chemeketa Community College offers Nutrition in the Lifecycle. These are great opportunities. We suggest you develop a business plan outlining the cost of development along with plans to sustain any new offerings.

• Food and Nutrition Lab at Rock Creek Campus. A food and nutrition lab will serve as a critical, hands-on learning space for the Dietary Manager Certificate program and other current FN offerings. It will also support the growth of future course offerings. Thirdly, it will provide a vehicle for interdepartmental collaboration. Equipment needs for lab include: refrigerator, range/hood, storage pantry, sink with disposal, technology/multimedia station (computer, projector). Cheryl, is this being covered through the Bond? If not, please provide a response.

• Additional Current Course Offering and Expanded Course Modalities. Additional online FN 225 sections. Additional online and face-to-face FN 110 sections. As enrollments, in general, level and in some cases begin to decline, maintaining reasonable fill rates is critical. We urge that district-wide discussions along with an expansion plan precede these actions.

• Instructor Training for Online Courses. To the extent that faculty who have never taught online are assigned online courses, we support this recommendation.

5. Closing Comments

It was immediately obvious to us that you take great pride in this discipline and have dedicated countless hours to continuously improve your offerings.
In closing, we want to thank you for a very thoughtful Program Review and engaging presentation.

Administrative Response submitted by Jeff S. Triplett on behalf of the Deans of Instruction and Dean of Academic Affairs.

Birgitte Ryslinge
Jeff Triplett
Craig Kolins
Scott Huff
Kendra Cawley

Admin Response F & N 1/18/2013