Educational Advisory Council Recommendation

Subject: revision of E201: Enrollment

Relevant EAC Standing committee:
- Academic Policies & Standards Committee (APS)
- Degrees and Certificates Committee (DAC)
- Student Development Committee (SDC)
- Curriculum Committee (CC)
- Membership Committee (MC)

Brief summary of recommendation:

In response to a request from Registration Services, we are proposing to remove a sentence from E201 that explicitly excludes students with prior college experience from required orientation since the current practice is to require that such students participate in orientation. We also did some minor wordsmithing.

While working on E201 we discovered some additional concerns that still need to be addressed so we plan to work on it again in the near future, so a new revision should be expected soon.

[Note that both APS and SDC worked on this revision.]

Signatures below represent the support and/or approval of this recommendation; the signature of a committee chair represents the support of the respective committee.

Chair of relevant EAC standing committee

Signature

Date

Chair of relevant EAC standing committee

Signature

Date

Educational Advisory Council Chair

Signature

Date

Vice President for Academic and Student Affairs

Signature

Date

Portland Community College President

Signature

Date
Academic Policies and Standards

Policy/Standard Name: Enrollment
Policy/Standard Identifier: E201
Authority: N/A
Units responsible for review and update: Registrar, Student Development Committee
Approval: College President
Responsibility: Vice President for Academic and Student Affairs
Date of Final Approval: March 2016
Effective Date: March 2016
Prior Versions: yes

Enrollment

- Students enrolling in credit courses at Portland Community College (PCC) for the first time must complete the admissions process.
- Students new to PCC who are enrolling in credit courses must complete an orientation designed specifically for new students and complete an assessment of their basic skills before they register.
- All students are strongly encouraged to use the services of the Academic Advising Centers.
- Students performing below requisite skill levels in areas such as reading, writing, math, and computer literacy, are advised to enroll in courses to upgrade their skills.
- Students must meet prerequisites for course and programs, if applicable.
- Students may not enroll in courses with concurrent or overlapping meeting time.