

Emergency Guide

Steps to follow
in an emergency

Call Public Safety at (971) 722-4444 or dial 9 1 1

Follow the instructions given by public safety officials

Evacuation

An imminent threat has been reported inside the building.

- Exit the building and proceed quickly and safely to the nearest Safe Assembly Area (SAA).
- If you cannot evacuate, proceed to the nearest enclosed stairwell (Evacuation Assistance Area) and wait for assistance.
- Take personal items with you if you can do so safely.

Examples: fire, utility disruption, bomb threat, etc.

Lockout

A potentially dangerous situation has been reported outside the building.

- Academic instruction and campus business may continue, however stay inside and remain alert.
- Exterior doors will lock automatically to protect you from the outside threat. Please note, if you exit the building you will not be able to re-enter.

Examples: hazmat incident, nearby police activity, etc.

Lockdown

An active threat has been reported on campus. You should "**Run, Hide, Fight**"

Run only if there is a clear path to safety. Exterior doors will lock automatically so once you exit the building you will not be able to re-enter.

Hide in an area where you are well protected and out of sight. Lock internal doors without access control manually, turn off the lights, keep quiet, and silence cell phones.

Fight for your safety as a last resort.

Examples: active shooter, hostile events, etc.

Please adhere to the instructions provided above if an evacuation, lockout, or lockdown is required.

For more information on emergency preparedness and response please visit the Public Safety website at: pcc.edu/public-safety



Safety is a shared responsibility. Be vigilant, sign up for PCC Alerts, review campus safety procedures, and report suspicious behavior.

