PORTLAND COMMUNITY COLLEGE  
Associate of Science Oregon Transfer Degree in Business (ASOT-BUSINESS) informational worksheet

For use only with new students who do not yet have an electronic **GRAD Plan degree audit**.

During their first term students should view their progress through their GRAD Plan audit, which is accessed via the student's MyPCC account.

### FOUNDATIONAL REQUIREMENTS

#### WRITING
Students must complete a minimum of 8 credits of writing including:

- WR 121 English Composition  
  credits _____

- WR 122 English Composition  
  credits _____

- WR 227 Technical & Professional Writing  
  credits _____

#### ORAL COMMUNICATION

COMM 111, 112, or 214  
credits _____

#### MATH
A minimum of 3 courses for which at least MTH 95 or MTH 98 is a prerequisite, including at least one statistics course.

- MTH 243 Statistics I  
  credits _____

- MTH-F  
  credits _____

- MTH-F  
  credits _____

*One of these courses may be used to fulfill the 4th Science requirement.

#### COMPUTER APPLICATIONS

- BA 131 Computers in Business  
  credits _____

  or

- CAS 133 Basic Computer Skills  
  credits _____

- CAS 170 Beginning Excel  
  credits _____

  or

- CAS 171 Intermediate Excel  
  credits _____

  CAS 171 has a prerequisite of CAS 170 or Instructor permission

### DISCIPLINE STUDIES

#### ARTS & LETTERS

See catalog for a list of Discipline Studies courses

3 courses from at least 2 disciplines

- EC 201 Microeconomics  
  credits _____

- EC 202 Macroeconomics  
  credits _____

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Math course from Foundational Section  

*One course from the Cultural Literacy List (course can apply towards Arts & Letters or Social Science)

#### SOCIAL SCIENCE

4 courses from at least 2 disciplines, with a minimum of 1 course in microeconomics and 1 course in macroeconomics

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Lab Science  
  credits _____

#### CULTURAL LITERACY

One course from the Cultural Literacy List (course can apply towards Arts & Letters or Social Science)

- Cultural Literacy  

#### SCIENCE

3 courses in biological or physical sciences

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Lab Science  
  credits _____

- Math course from Foundational Section  

### BUSINESS REQUIREMENTS

- BA 101 Introduction to Business  
  credits _____

- BA 211 Principles of Accounting I  
  credits _____

- BA 212 Principles of Accounting II  
  credits _____

- BA 213 Managerial Accounting  
  credits _____

- BA 226 Business Law  
  credits _____

  or

- BA 200-level BA course  

### UNIVERSITY REQUIREMENTS/ ELECTIVE COURSES

See ASOT-B Degree Requirements in catalog for limitations and exclusions on Elective Credit.

Total credits for degree  ____ (90 minimum)