Articulation Agreement

Portland Community College AAS Diesel Service Technology to Centralia College BASD (Diesel Technology)

Program articulation and transfer agreement between PORTLAND COMMUNITY COLLEGE (aka PCC) and CENTRALIA COLLEGE, hereafter referred to as Centralia.

1. Introduction
   a. This Agreement supports the transfer of students with the Associate of Applied Science (AAS) in Diesel Service Technology at PCC, transferring into the Bachelor of Applied Science (BAS)-Diesel Technology at Centralia, aka BASD. PCC graduates who have earned degree/certificate beginning in Fall term 2014 are covered by this agreement.

2. Statement of the Basic Agreement
   a. Centralia agrees to accept credits for students who have completed the AAS in Diesel Service Technology at PCC to Centralia as outlined in attached Sample Plan of Study, and in accordance with the AAS and comprehensive degree requirements as outlined in the PCC catalog. These documents are hereby incorporated and made a part of this Agreement. This Agreement does not apply to students transferring with a different associate’s degree from PCC or choosing a different major or program at Centralia.

3. Term and Termination
   a. This Agreement shall commence October 1, 2014 or on the date of the last signature entered in the Contract Administration section, whichever is later, and shall terminate October 1, 2019, unless terminated earlier as provided elsewhere in this Agreement. This Agreement may be renewed by the mutual written agreement of the parties for additional terms, not to exceed five (5) years. Either party may terminate or suspend this Agreement for convenience upon sixty (60) days’ written notice; provided, however, that the parties shall discuss and reasonably attempt to resolve the issues that led to the notice of termination or suspension during the sixty-(60)-day period. Notwithstanding the termination of the Agreement, any student who has applied for transfer from PCC to Centralia prior to or during the sixty-(60)-day period shall be treated as if this Agreement continues to be in effect.

4. Changes in Curriculum or Program Requirements
   a. Changes made to relevant curriculum at either PCC or Centralia will necessitate review of the programs at both institutions to determine if modification of Agreement is necessary. If deemed appropriate, a new agreement will be generated and signed. Curriculum changes by either PCC or Centralia must be communicated in writing no later than June 30 of any academic year by the individuals identified in Contract Maintenance.
   b. Each partner assumes responsibility for informing their students of curricular revisions that would impact student planning and/or degree completion. In the event graduation requirements for the bachelor’s degree at Centralia change within this time, the standards and practices established by Centralia to cover such a change will apply to articulating students.

5. Admission and Matriculation
   a. This Agreement does not guarantee admission to Centralia or admission to any specific program or major at Centralia. Students shall apply for admission to Centralia in accordance with rules, policies and procedures of Centralia in effect at the time of application.
   b. The catalog under which the student will graduate will be determined by the policies and practices in place at Centralia.
   c. Completion of PCC courses WR 121 OR WR 227 will fulfill the Centralia BAS–Diesel entrance requirement of ENGL 101. Completion of PCC courses MTH 105 OR 243 will fulfill the Centralia BAS–Diesel entrance requirement in Math.

   a. In carrying out the responsibilities and obligations of this Agreement, neither party shall be acting as the agent or principal of the other with regard to dealings with third parties, including students. Neither party shall have the authority to make any statements, representations, nor commitments of any kind or to take any action binding the other except as provided for herein or authorized in writing by the party to be bound.
b. This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties.

7. Contract Administration

a. Primary Substantive Agreement Contacts

For CENTRALIA COLLEGE
Name: Mr. John Martens
Title: Vice President, Instruction
Address: 600 Centralia College Blvd.
Centralia, WA 98531
Phone: 360.736.9391 ext. 411
E-mail: jmartens@centralia.edu

For PORTLAND COMMUNITY COLLEGE
Name: Dr. Kendra Cawley
Title: Dean of Academic Affairs, SY TCB 120
Address: PO Box 19000
Portland OR, 97280-0990
Phone: 971.722.4481
E-mail: kcawley@pcc.edu

b. Contract Officers

For CENTRALIA COLLEGE
Name: Ms. Marla Miller
Title: Director, Fiscal Services
Address: 600 Centralia College Blvd.
Centralia, WA 98531
Phone: 360.736.9391 ext. 486
E-mail: mmiller@centralia.edu

For PORTLAND COMMUNITY COLLEGE
Name: Mr. Steve Hopf
Title: Contracts Officer, DC 211
Address: PO Box 19000
Portland OR, 97280-0990
Phone: 971.722.2831
E-mail: steve.hopf@pcc.edu

c. Annual Contacts Responsible for Updates

For CENTRALIA COLLEGE
Name: Ms. Connie Smejkal
Title: Associate Dean BAS Programs
Address: 600 Centralia College Blvd.
Centralia, WA 98531
Phone: 360.736.9391 ext. 432
E-mail: csmejkal@centralia.edu

For PORTLAND COMMUNITY COLLEGE
Name: Mr. Russ Dunnington
Title: Program Department Chair
Address: PO Box 19000
Portland OR, 97280-0990
Phone: 971.722.7488
E-mail: rdunning@pcc.edu

8. Contract Maintenance

a. This Agreement does expire as outlined in section 3 a., and must be routinely reviewed and re-executed in order to ensure its continued relevance and viability.

b. This Agreement shall be reviewed annually by the parties listed in 7 c. unless significant curriculum and/or program changes mandate an earlier review—in which case, the parties in 7 c. shall alert the principals identified in 7 a. that changes impacting (or potentially impacting) this agreement have occurred.

9. Signatures

a. The parties hereto have executed this Agreement on the day and year of the last date accompanying the signatures.

For CENTRALIA COLLEGE
By (Sign) __________________________
Name: Mr. John Martens
Title: Vice President, Instruction
Date: 11/14/14

By (Sign) __________________________
Name: Ms. Marla Miller
Title: Director, Fiscal Services
Date: 11/14/14

For PORTLAND COMMUNITY COLLEGE
By (Sign) __________________________
Name: Dr. Christine Chairsell
Title: Vice President for Academic and Student Affairs
Date: 11/14/14

By (Sign) __________________________
Name: Mr. Steve Hopf
Title: Contracts Officer
Date: 10/31/14
10. **Additional Items to be included in a sample Plan of Study** (template available from PCC)
   - General requirements and the order in which they should be taken at PCC and at the college/university
   - Additional course(s) needed at PCC beyond those already required for the AAS or certificate, if any
   - Additional 100- or 200-level course(s) that must be taken at the college/university, if any

10/17/2014
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This is a sample course of study for planning purposes only. Students are strongly encouraged to meet with academic and financial aid advisors at Portland Community College ASS Diesel Service Technology / Centurial College BASD (Diesel Technology) for individual needs.

Articulation Agreement Plan of Study 2014-2015